

**AGENDA FOR THE REGULAR MEETING OF  
THE COUNCIL OF THE TOWN OF ONOWAY  
HELD ON THURSDAY, MAY 2, 2019 IN THE COUNCIL CHAMBERS  
OF THE ONOWAY CIVIC OFFICE AT 9:30 A.M.**

**1. CALL TO ORDER**

**2. APPROVAL OF AGENDA**

- as is, or with additions or deletions

**3. APPROVAL OF MINUTES**

Pg 1-3 - April 18, 2019 Regular Council Meeting

**4. APPOINTMENTS/PUBLIC HEARINGS**

Pg 4-12 - 10:00 a.m. – Community Futures Yellowhead East – Lemonade Day Presentation  
Ellen MacCormac, Community Economic Development Coordinator

**5. FINANCE – n/a**

**6. POLICIES & BYLAWS – Tax Rate By-law 756-19 and Special Tax Bylaw 755-19  
(deferred to Action Item 7 b)**

**7. ACTION ITEMS**

- a) 2019 Operating Budget – Further to the April 18, 2019 meeting, Council requested further information from Administration regarding the Emergency Management budget. The Operating budget reflects less than a 1% increase in municipal tax dollars collected, along with the recreation tax increase from \$25.00 to \$50.00 per property. *(for approval by Council at meeting time)*

Pg 13-17  
b) Tax Rate Bylaw 756-19 and Special Tax Bylaw 755-19 – Further to the April 18, 2019 meeting, Council passed the Capital Budgets in the amount of \$200,000.00 and today the Operating budget. In anticipation that Council has approved both budgets, Administration is requesting consideration to approve the Tax Rate Bylaw and the Special Tax Bylaw. *(give all three readings to each bylaw)*

Pg 18  
c) Parkland County ECC – Partners in Progress – please refer to the invitation from the Emergency Communications Centre to an informal gathering and information session on Wednesday, May 22, 2019 from 11:00 a.m. to 2:00 p.m. at the Acheson Fire Station, 11350 – 274 Street, Acheson. *(to authorize attendance of Council and Administration)*

d) Onoway Public Library Fundraiser – Request for a silent Auction item for the June 21, 2019 dinner being held at the Onoway Legion *(for discussion and direction as given by Council at meeting time)*

Pg 19-20  
e) Ste. Anne Natural Gas (SANG) Co-Op Ltd – 6<sup>th</sup> Annual Golf Tournament Fundraiser – please see the attached information for the golf tournament being held on Thursday, July 18, 2019 at Trestle Creek Golf Club in Entwistle at 8:00 a.m. All proceeds from this event go to the Kids with Cancer Society *(to accept for information or to authorize attendance of Council and Administration and/or sponsorship and donation)*

f)

g)

h)

## 8. COUNCIL, COMMITTEE & STAFF REPORTS

- a) Mayor's Report
- b) Deputy Mayor's Report
- c) Councillor's Reports (x 3)
- d) CAO Report

Pg 21-22 - Request for Road Closure for Onoway Heritage Days Parade – June 8, 2019

Pg 23-35 - Tobacco/Vaping in Onoway

- e) Public Works Report

## 9. INFORMATION ITEMS

Pg 36-40 a) Town of Onoway Development Permit Application 19DP03-24 – April 20, 2019 approval for construction of an addition to an existing manufactured home (porch /covered deck) at 5139 – 50<sup>th</sup> Street

Pg 41-45 b) Town of Onoway Development Permit Application 19DP04-24 – April 25, 2019 approval for the operation of a home occupation Massage Therapy at 4340 – 48A Avenue

Pg 46-51 c) CN Right of Way Vegetation Control Notice that if the Town has noxious weed removal requests, they must be received by CN before June 26, 2019.

Pg 52-55 d) Lac Ste. Anne Foundation – February 27, 2019 Board Meeting Minutes

Pg 56 e) Atlas Growers Ltd – April 23, 2019 letter providing written notice of their intent to amend their application for a Federal Medical License under Health Canada's Cannabis Regulations for their facility at 56322 Range Road 25, Gunn, Alberta.

f)

g)

h)

**10. CLOSED SESSION – n/a**

**11. ADJOURNMENT**

**12. UPCOMING EVENTS:**

- May 3, 2019 – Regional Municipalities Meeting 9:00 a.m., Alberta Beach
- May 16, 2019 – Regular Council Meeting 7:00 p.m.
- June 6, 2019 – Regular Council Meeting 9:30 a.m.
- June 20, 2019 – Regular Council Meeting 7:00 a.m.
- July 4, 2019 – Regular Council Meeting 9:30 a.m.
- July 18, 2019 – Regular Council Meeting 7:00 p.m.

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, APRIL 18, 2019  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	<b>PRESENT</b>	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Jeff Mickle Councillor: Wade Neilson Councillor: Pat St. Hilaire  Administration: Wendy Wildman, Chief Administrative Officer Debbie Giroux, Recording Secretary
	<b>ABSENT</b>	Jason Madge, Public Works Manager
1.	<b>CALL TO ORDER</b>	Mayor Judy Tracy called the meeting to order at 7:00 p.m.
2.	<b>AGENDA Motion #098/19</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that Council approve the agenda of the regular Council meeting of Thursday, April 18, 2019 as presented.  <p style="text-align: right;"><b>CARRIED</b></p>
3.	<b>MINUTES Motion #099/19</b>	<b>MOVED</b> by Councillor Jeff Mickle that the minutes of the Thursday, April 4, 2019 regular Council meeting be approved as presented.  <p style="text-align: right;"><b>CARRIED</b></p>
4.	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	n/a
5.	<b>FINANCE Motion #100/19</b>	<b>MOVED</b> by Councillor Wade Neilson that the April 15, 2019 Profit and Loss Statement be accepted as presented.  <p style="text-align: right;"><b>CARRIED</b></p>
6.	<b>POLICIES &amp; BYLAWS</b>	n/a
7.	<b>ACTION ITEMS Motion #101/19</b>	<b>MOVED</b> by Councillor Jeff Mickle that the 2019 draft capital budget, in the amount of \$200,000.00, be approved as presented by Administration.  <p style="text-align: right;"><b>CARRIED</b></p>

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, APRIL 18, 2019  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	<b>Motion #102/19</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that the minimum taxes for the Town of Onoway be increased by \$25.00 per parcel so that the minimum residential tax is \$875.00 per property per year and the minimum commercial tax be \$1,075.00 per commercial property per year.  <b>CARRIED</b>
	<b>Motion #103/19</b>	<b>MOVED</b> by Councillor Wade Neilson that Council approve the draft Operating budget as presented by Administration for information, and that the Tax Rate Bylaw and Special Tax Bylaw be brought to the next Council meeting.  <b>CARRIED</b>
	<b>Motion #104/19</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that Council accept the update provided by Councillor Wade Neilson regarding the Bretzloff Park Committee for information.  <b>CARRIED</b>
	<b>Motion #105/19</b>	<b>MOVED</b> by Deputy Mayor Lynne Tonita that Council authorize the attendance of Council and Administration at the Regional Municipalities Meeting scheduled for Friday, May 3, 2019 at 9:00 a.m. in Alberta Beach.  <b>CARRIED</b>
	<b>Motion #106/19</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that Council authorize the attendance of Mayor Judy Tracy at the Victory in Europe Day Celebration being held at the Onoway Legion on Saturday, May 4, 2019 at 2:00 p.m.  <b>CARRIED</b>
	<b>Motion #107/19</b>	<b>MOVED</b> by Deputy Mayor Lynne Tonita that Council accept the resignation of Terry Slemko from the Onoway Public Library Board effective immediately.  <b>CARRIED</b>
8.	<b>COUNCIL, COMMITTEE &amp; STAFF REPORTS</b> <b>Motion #108/19</b>	<b>MOVED</b> by Councillor Wade Neilson that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer be accepted for information as presented.  <b>CARRIED</b>

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, APRIL 18, 2019  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

<b>9.</b>	<b>INFORMATION ITEMS</b> <b>Motion #109/19</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that Council accept the following items for information as presented:</p> <ul style="list-style-type: none"> <li>a) Onoway Public Library Board – April 8, 2019 email from the Town of Onoway to various organizations and businesses requesting consideration of a financial donation to the Onoway Public Library.</li> <li>b) Blanket Exercise on Indigenous History and Culture – April 9, 2019 email from the Town of Onoway to neighbouring municipalities regarding consideration of dates for the AUMA/RMA to hold the Karos Blanket Exercise.</li> <li>c) CPO Report for the month of March, 2019</li> <li>d) Thank you note from the Victim Services Society of Stony Plain, Spruce Grove and District for the Town supporting their golf tournament.</li> <li>e) Lac Ste. Anne Foundation – 2019/2018 member requisition comparison report.</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>																					
<b>10.</b>	<b>CLOSED SESSION</b>	n/a																					
<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 8:15 p.m.																					
<b>12.</b>	<b>UPCOMING EVENTS</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">April 28-May 2, 2019</td> <td style="width: 40%;">Community Planning Conf – Red Deer</td> <td style="width: 30%;"></td> </tr> <tr> <td>May 2, 2019</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>May 16, 2019</td> <td>Regular Council Meeting</td> <td>7:00 p.m.</td> </tr> <tr> <td>June 6, 2019</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>June 20, 2019</td> <td>Regular Council Meeting</td> <td>7:00 p.m.</td> </tr> <tr> <td>July 4, 2019</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>July 18, 2019</td> <td>Regular Council Meeting</td> <td>7:00 p.m.</td> </tr> </table>	April 28-May 2, 2019	Community Planning Conf – Red Deer		May 2, 2019	Regular Council Meeting	9:30 a.m.	May 16, 2019	Regular Council Meeting	7:00 p.m.	June 6, 2019	Regular Council Meeting	9:30 a.m.	June 20, 2019	Regular Council Meeting	7:00 p.m.	July 4, 2019	Regular Council Meeting	9:30 a.m.	July 18, 2019	Regular Council Meeting	7:00 p.m.
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\_\_\_\_\_  
Mayor Judy Tracy

\_\_\_\_\_  
Debbie Giroux  
Recording Secretary

20  
19

**SPONSORSHIP  
PACKET**



*Lemonade Day!*<sup>™</sup>







# OUR MISSION...

To help today's youth become the business leading, social advocated, community volunteers and forward-thinking citizens of tomorrow.

Menu  
\$1 cup 25¢ bitty cup  
Sriracha lemonade  
Tangy Traditional lemonade  
Ginger lemonade  
TeaBerry lemonade  
Granola Bars = any donation

Thank You-

location

Ice  
Tucker

5

# Lemonade Day!®



NORTHERN ALBERTA



## What is Lemonade Day?

Lemonade Day is an event that teaches kids the skills they need to be successful in life. Kids learn to set goals, develop a business plan, establish a budget, seek investors, provide customer service, save for the future, and give back to the community. Northern Alberta Lemonade Day is the perfect opportunity for our community to get engaged, demonstrate passion and show kids they care as well as train the next generation of entrepreneurs through a free, fun, engaging, and empowering activity.

## When is it?

Northern Alberta Lemonade Day will take place on Saturday, June 22, 2019.

## Who can participate?

Youth of all ages, from pre-K through high school, can register to set up an official Northern Alberta Lemonade Day stand. Registration will commence on March 15, 2019 and will close May 15, 2019. In addition, community support from schools, youth organizations, and local businesses is essential to the success of Northern Alberta Lemonade Day.

## How does it work?

Once a child is registered they receive a backpack with an informational workbook that outlines the steps needed to start a business: from setting a goal, creating a business plan, forming a budget, finding an investor, to saving money, and donating a portion back to their community.



## Resources for success



**Child Workbooks:** These fun and informative workbooks include easy to follow lessons to help you create, build, and run a successful business.



**Mentor Workbooks:** Following the lesson plan outlined in the children's workbooks, these Mentor guide books make it easy for parents to help make their child's Lemonade Day a huge success!



**Mentor Sessions:** Join us at 2 scheduled Mentor Sessions and get one-on-one help from a local entrepreneur.



**YouTube:** Lookup "Lemonade Day" on YouTube where there is a collection of great videos for training and ideas.



## Mark your Calendar!



- Mar 15** ● Registration opens
- May 15** ● Last day to register

	<b>Barrhead</b>	<b>Swan Hills</b>
<b>1<sup>st</sup> Mentor Session</b>	May 21	May 22
<b>2<sup>nd</sup> Mentor Session</b>	June 5	June 3
	<b>Onoway</b>	<b>Whitcourt</b>
<b>1<sup>st</sup> Mentor Session</b>	June 4	May 23
<b>2<sup>nd</sup> Mentor Session</b>	June 18	June 6





## How can I get involved?

Everyone is welcome to be involved with Northern Alberta Lemonade Day. The organizing committee is looking for sponsors, mentors, and volunteers to make Northern Alberta Lemonade Day a success! Lemonade Day entrepreneurs, the kids in our community, will be looking for investors, a place to setup their stands and customers to support their first business! Northern Alberta Lemonade Day is a not-for-profit organization with all funds collected through local donations and sponsorship used directly to support Northern Alberta Lemonade Day.



## What does a participant do?



- Fill out the online registration form before May 1st (no registration fees).
- Pick up a Lemonade Day backpack at your designated location (free, see [lemonadeday.org/Northern-Alberta](http://lemonadeday.org/Northern-Alberta) for details).
- Ask your parent to download the Lemonade Day App onto their phone.
- Ask your parent to "like" Lemonade Day Northern Alberta on Facebook.
- Complete the entrepreneur workbook with your parent (included in your Lemonade Day backpack).
- Choose a location, get permission and tell Northern Alberta Lemonade Day where you'll be setting up (at [lemonadeday.org/Northern-Alberta](http://lemonadeday.org/Northern-Alberta), "Brand your stand")
- Build lemonade stand.
- Buy supplies for Northern Alberta Lemonade Day.
- Enter lemonade recipe at the Best Tasting Competition (optional)
- Sell lots of lemonade on Saturday June 22, 2019
- Repay investors.
- Save a little, spend a little and give a little back to your favorite charity.
- Enter to win National and Area Lemonade Day awards.
- Complete the Business Results & Accounting Worksheet from your workbook.



## Parent/Guardian commitment



- Pick up the Lemonade Day backpack with your entrepreneur and sign registration/waiver form.
- Work with your child to go thru the Lemonade Entrepreneur Workbook (Mentor Guide book provided at no cost).
- Attend 2 mentor sessions with your entrepreneur.
- Support your entrepreneur on Lemonade Day.

## CONTEST SPONSORSHIP

**\$500**

### **LOCAL ENTREPRENEUR OF THE YEAR CONTEST SPONSOR**

- Recognition as presenting sponsor of Area Entrepreneur of the Year through event signage, marketing materials, social media promotion and awards in area
- Logo on website

**\$500**

### **AREA BEST TASTING LEMONADE CONTEST SPONSOR**

- Recognition as presenting sponsor of Best Tasting Lemonade Contest through event signage, marketing materials, social media promotion and awards in area
- Logo on website

**\$500**

### **AREA BEST STAND LEMONADE CONTEST**

- Recognition as presenting sponsor of through all event signage, all event marketing, social media promotions and awards in area
- Logo on website

## PARTICIPANT SPONSORSHIP

**\$50**

### **SPONSOR A PARTICIPANT**

- Give a youth the chance to participate in our program!
- There are no registration fees for a participant to attend and we want to keep it that way!
- The continuation of our program into the future, depends on donations like this.



The success of Lemonade Day relies on members of the community coming together for a common purpose – to train the next generation of entrepreneurs, civic leaders and engaged citizens.

**THANK YOU FOR  
YOUR SUPPORT**







# Lemonade Day!™


A fun, experiential program  
that teaches youth how to  
**START, OWN and OPERATE**  
their **VERY OWN BUSINESS**  
during their licensed area's  
community-wide Lemonade Day.

## Saturday June 22, 2019



1.888.349.2903

[kellyhm@lemonadeday.org](mailto:kellyhm@lemonadeday.org)

 [LemonadeDayNorthernAlberta](https://www.facebook.com/LemonadeDayNorthernAlberta)  
[lemonadeday.org/northern-alberta](http://lemonadeday.org/northern-alberta)





NORTHERN ALBERTA

## LEASE AGREEMENT

I, \_\_\_\_\_ agree to lease rental space for  
(your name)  
my lemonade stand from \_\_\_\_\_  
(name of business)  
located at \_\_\_\_\_ on \_\_\_\_\_  
(business address) (date of lease)  
from \_\_\_\_\_ for a fee of \_\_\_\_\_  
(open time to closing time) (set amount or percentage)

Signed

X \_\_\_\_\_  
Entrepreneur (that's you)

X \_\_\_\_\_  
Leasor

X \_\_\_\_\_  
Date





NORTHWEST ALBERTA

## BUSINESS LICENSE APPLICATION

APPLICANT: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ PROV: \_\_\_\_\_ PC: \_\_\_\_\_

EMAIL: \_\_\_\_\_

OWNER OF LAND OR STAND LOCATION: \_\_\_\_\_

MUNICIPAL (STREET) ADDRESS OF LEMONADE STAND: \_\_\_\_\_

\_\_\_\_\_

DATE OF LICENSE: Commencement \_\_\_\_\_ Completion \_\_\_\_\_

Signed:

X \_\_\_\_\_  
Entrepreneur

X \_\_\_\_\_  
License Officer

X \_\_\_\_\_  
Date





Municipal Government Act RSA 2000 Chapter M-26  
 Part 10 Division 2 Property Tax

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BYLAW OF THE TOWN OF ONOWAY, IN THE PROVINCE OF ALBERTA, TO  
 AUTHORIZE THE SEVERAL RATES OF TAXATION IMPOSED FOR ALL  
 PURPOSES FOR THE YEAR 2019.

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**WHEREAS** the total requirements of the Town of Onoway in the Province of Alberta as shown in the budget estimates are as follows:

Municipal General	\$	1,163,897.00
Recreation Tax	\$	23,200.00
Regional Collaboration Road Rehab. Tax	\$	55,680.00
Lac Ste. Anne Foundation Requisition		
2019 Requisition	\$	24,296.00
2018 Under-Levy	\$	4,345.00
	\$	28,641.00
ASFF Residential School Requisition	\$	214,488.00
ASFF Non-Residential School Requisition	\$	134,457.00
Designated Industrial Property Tax Requisition	\$	288.00
Total:	\$	<b>1,620,651.00</b>

**WHEREAS** the total taxable assessment of land, buildings and improvements amounts to:

Assessment Description	Total
RESIDENTIAL VACANT	562,700
RESIDENTIAL IMPROVED	78,856,770
FARMLAND	80,660
NON-RESIDENTIAL LINEAR VACANT	4,897,300
NON-RESIDENTIAL COMMERCIAL IMPROVED	30,339,300
MUNICIPAL EXEMPT	39,583,120
<b>Total:</b>	<b>154,319,850</b>

**WHEREAS**, the estimated municipal operating revenue, capital revenue, and transfers from all sources for the Town of Onoway for 2019 is estimated at a total of \$3,740,354.00 and

**WHEREAS**, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$2,119,703.00, \$23,200.00 from the Recreation Tax, and \$55,680.00 from the Regional Collaboration Road Rehabilitation Tax, with the balance of \$1,541,771.00 to be raised by general municipal taxation; and

**Municipal Government Act RSA 2000 Chapter M-26**

**Part 10 Division 2 Property Tax**

**WHEREAS** the rates hereinafter set out are deemed necessary to provide the amounts required for municipal school and other purposes, after making due allowance for the amount of taxes which may reasonably be expected to remain unpaid;

**WHEREAS**, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act* RSA 2000 Chapter M-26 Part 10 Division 2; and

1. The Municipal Administrator is hereby authorized and required to levy the following rates of taxation on the assessed value of all land, buildings and improvements as shown on the assessment and tax roll:

	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX RATE</u>
<b>General Municipal</b>			
Residential - Improved	511,555.62	78,856,770	6.487149
Residential - Improved Minimum Tax	15,306.71		
Residential - Vacant	16,277.39	562,700	28.927300
Residential - Vacant Minimum Tax	817.15		
Non-residential – Improved	591,843.95	34,008,600	17.402773
Non-residential – Vacant	21,370.61	1,228,000	17.402773
Non-residential – Vacant Minimum Tax	6,189.47		
Farmland	535.78	80,660	6.642449
<b>TOTAL</b>	<b>1,163,896.68</b>	<b>114,736,730</b>	

	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX RATE</u>
<b>Alberta School Foundation Fund (ASFF)</b>			
Residential/Farmland	214,488.01	79,500,130	2.697958
Non-residential	134,457.08	35,228,400	3.816724
<b>TOTAL</b>	<b>348,945.09</b>	<b>114,728,530</b>	

	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX RATE</u>
<b>Lac Ste. Anne Seniors Foundation</b>			
Residential/Farmland	19,844.82	79,500,130	0.249620
Non-residential	8,795.76	35,236,600	0.249620
<b>TOTAL</b>	<b>28,640.58</b>	<b>114,736,730</b>	

Municipal Government Act RSA 2000 Chapter M-26  
Part 10 Division 2 Property Tax

	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX RATE</u>
<b>Designated Industrial Property</b>			
Non-Residential – Linear Vacant	288.41	3,669,300	0.078600
<b>TOTAL</b>	<b>288.41</b>	<b>3,669,300</b>	

2. The minimum amount payable as property tax for general municipal purposes shall be:

	<u>TAX RATE</u>	<u>TAX LEVY</u>
Vacant Residential	\$875.00	\$817.15
Improved Residential	\$875.00	\$15,306.71
Non-Residential Vacant	\$1,075.00	\$6,189.47
<b>TOTAL</b>		<b>\$22,313.33</b>

3. THAT this BYLAW shall come into force and effective for 2019 taxation on the date of the third and final reading.

Read a first time on this 2<sup>nd</sup> day of May, 2019.

Read a second time on this 2<sup>nd</sup> day of May, 2019.

Unanimous Consent to proceed to third reading on this 2<sup>nd</sup> day of May, 2019.

Read a third and final time on this 2<sup>nd</sup> day of May, 2019.

Signed this 2<sup>nd</sup> day of May, 2019.

\_\_\_\_\_  
Mayor, Judy Tracy

\_\_\_\_\_  
Chief Administrative Officer, Wendy Wildman

Municipal Government Act RSA 2000 Chapter M-26  
Part 10 Division 5 Special Tax

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**BYLAW OF THE TOWN OF ONOWAY, IN THE PROVINCE OF ALBERTA, TO  
AUTHORIZE SPECIAL TAX CHARGES TO BE LEVIED AGAINST ALL TAXABLE  
PROPERTY WITHIN THE TOWN OF ONOWAY FOR THE 2019 TAXATION YEAR**

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**WHEREAS** the Town of Onoway has prepared and adopted detailed estimates of the cost of the specific services or purposes and included those estimates in the budget for 2019; and

**WHEREAS**, the estimated amount required for the cost of the specific services or purposes is **\$78,880.00**; and

**WHEREAS** the Town of Onoway deems it fair and equitable to charge equally all taxable property within the Town of Onoway that will benefit from the specific services and purposes; and

**WHEREAS** the Town of Onoway is authorized to pass a special tax bylaw under the Municipal Government Act RSA 2000 Chapter M-26, Part 10 Division 5; and

**NOW THEREFORE**, the Council of the Town of Onoway, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following special tax rates on each taxable property as shown on subdivision plans within the corporate limits of the Town of Onoway.

2019 Special Tax Required is **\$78,880.00** for the costs of the services and purposes as follows:

- Recreational Services Tax - **\$23,200.00**
  - Regional Collaboration Cost Share Road Rehabilitation Tax (Township Road 544 and Range Road 21)- **\$55,680.00**
2. That the amount payable per taxable property as a special tax shall be the amounts of **\$50.00** for the Recreational Service Tax and **\$120.00** for the Regional Collaboration Cost Share Road Rehabilitation Tax to be levied in 2018 equally on all 464 taxable properties within the corporate limits of the Town of Onoway.
  3. That the "**Special Tax**" and said charges of **\$50.00** and **\$120.00** shall be levied and included on the 2019 Tax Notice and is a debt due to the municipality known as the Town of Onoway and is payable June 30, 2019.
  4. That this BYLAW shall come into force and effective for 2019 taxation on the date of the third and final reading.

**Municipal Government Act RSA 2000 Chapter M-26  
Part 10 Division 5 Special Tax**

Read a first time on this 2<sup>nd</sup> day of May, 2019.

Read a second time on this 2<sup>nd</sup> day of May, 2019.

Unanimous Consent to proceed to third reading on this 2<sup>nd</sup> day of May, 2019.

Read a third and final time on this 2<sup>nd</sup> day of May, 2019.

Signed this 2<sup>nd</sup> day of May, 2019.

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Mayor, Judy Tracy

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Chief Administrative Officer, Wendy Wildman

## Wendy Wildman

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**Subject:** Parkland County ECC - Partners in Progress  
**Location:** Acheson Fire Station  
  
**Start:** Wed 2019-May-22 11:00 AM  
**End:** Wed 2019-May-22 2:00 PM  
**Show Time As:** Tentative  
  
**Recurrence:** (none)  
  
**Meeting Status:** Not yet responded  
  
**Organizer:** Vanessa Kenyon

Parkland County's Emergency Communications Centre would like to invite you to take part in in our Partners in Progress session on:

Date: Wednesday, May 22, 2019  
Time: 11:00 am to 2:00 pm (Lunch Provided)  
Location: Acheson Fire Station, 11350 – 274 Street, Acheson

Partners in Progress in an informal gathering and information sharing session which provides the opportunity for our service agencies to come together to discuss our current infrastructure, operations and future growth. Communication with our partners is essential as we shape the future direction of our centre.

Please rsvp your attendance by May 14th, 2019. If you would like to dial in via Webex or conference call for the session, please advise and we will ensure all of the necessary access information is made available. We look forward to hearing from you.

Thank you!

Karen Clark  
Manager, Emergency Communications Centre

# 6th ANNUAL GOLF TOURNAMENT

2019

JULY

18

THURSDAY



## Pencil us in!

SANG invites you to our 6th annual golf tournament to benefit Kids with Cancer Society. Enjoy a day of golfing, networking and wonderful food.





TRESTLE CREEK GOLF CLUB,  
ENTWISTLE

## AGENDA

8:00 am	Sign-In and access to Driving Range
9:00 am	Registration last call
9:15 am	Shotgun Start
4:00 pm	Dinner

## \$150 per golfer includes:

- 18 holes of golf.
- Access to driving range.
- Welcome gift.
- Cart.
- Dinner.

- Dinner Only tickets can be purchased for \$50.00.
- All tickets must be purchased before July 6th.
- To register or inquire  [vleifso@steannegas.com](mailto:vleifso@steannegas.com)  780-967-2246

SANG is collecting donation for Kids with Cancer Society.  
You may bring your donation with you or send it in with your registration.







In support of Kids with Cancer Society  
Thursday, July 18, 2019

**Dinner Sponsorship** **\$1500.00**

- Includes**
- Complimentary entry for four golfers.
  - Signage at dinner and registration tables, logo on all advertisements and our website.

**Platinum Sponsorship** **\$800.00**

- Includes**
- Complimentary entry for two golfers.
  - logo on all advertisements including our website. ( Please provide )

**Gold Sponsorship** **\$500.00**

- Includes**
- Complimentary entry for two golfers.
  - Signage at the registration tables and our website.

**Silver Sponsorship** **\$250.00**

- Includes**
- Complimentary entry for one golfer.
  - Signage at the hole and website.

**Golfer Gift Bag Sponsor** **150 Items**

- Includes**
- Signage and logo items in golfer gift bag.

**Hole in One Sponsorship** **Company Discretion**

- Includes**
- Signage at the hole and website
  - Please call the office for more information.

**Company** \_\_\_\_\_ (Please Provide pdf/jpeg Logo)

**Contact(s)** \_\_\_\_\_

**Address** \_\_\_\_\_

**City** \_\_\_\_\_ **Province** \_\_\_\_\_ **Postal Code** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Email** \_\_\_\_\_

20

Please return form with payment no later than July 6, 2019  
Attention: Valere Leifso  
Box 600 Onoway, AB, T0E 1V0  
Please make cheques payable to SANG Co-op Ltd.

 Trestle Creek Golf Resort  
7011 Township Road 532  
Parkland County, AB T0E 0S0





**Onoway and District Chamber of Commerce**  
P.O. Box 723  
Onoway, Alberta T0E 1V0

24 April 2019

**BY REGULAR MAIL**

Town of Onoway  
Box 540  
Onoway, AB T0E 1V0

Attention: Ms. Wendy Wildman, CAO

Dear Wendy:

**Re: Request for Permission to Conduct Parade  
Onoway Heritage Days Parade – 8 June 2019**

---

I am writing to you today on behalf of the Onoway & District Heritage Society to request permission, in accordance with Town of Onoway Traffic By-law 727-16, paragraph 13, for the annual Onoway Heritage Days parade to be conducted.

Here is the information required by the Bylaw:

1. Applicant. The applicant is the Onoway & District Heritage Society. The Onoway and District Chamber of Commerce is providing the organizational support for the parade.
2. Nature of parade. This is the annual parade held in association with Heritage Days in Onoway.
3. Day, Date and Hours. The parade is scheduled to be held from 11:00 AM to approximately 12:00 PM, on Saturday, 8 June 2019. Assembly will commence at approximately 10:00 AM at the Onoway Heritage Centre parking lot and the nearby school bus loop.
4. Route. The standard route starting and ending at the Onoway Heritage Centre parking lot and adjacent school bus loop and proceeding through the Onoway town site will be used.
5. Number of participants. At least 75 vehicles and 200 persons are expected as participants.
6. Particulars of Flags, Banners, Placards etc. At this time, specific are not known. However, the parade organizers will ensure that all such items are in good taste and will not pose a danger to the public.

(21)

7. Assistance requested from Town. We request that the Town provide barricades to prevent traffic ingress and egress on the parade route, prior to and during the parade. We would like to confirm the location of barricades with representatives of Public Works a few days in advance of the parade. As will provide some high school student to stop traffic at the barricades, but we request some adult reinforcement from either Public Works representatives or the Community Peace Office at certain key barricades where motorists have been verbally abusive and/or non-compliant in the past .

Should there be any questions, please do not hesitate to contact me.

Yours truly,

**ONOWAY & DISTRICT  
CHAMBER OF COMMERCE**

Per:



Edward Gallagher  
President

Email: [president@onowaychamber.ca](mailto:president@onowaychamber.ca)

## Debbie Giroux

---

**From:** Pat St.Hilaire <[psthilaire@onoway.ca](mailto:psthilaire@onoway.ca)>  
**Sent:** April 29, 2019 5:44 PM  
**To:** [cao@onoway.ca](mailto:cao@onoway.ca); [debbie@onoway.ca](mailto:debbie@onoway.ca); Jeffery Mickle; Judy Tracy; Wade Neilson; Lynne Tonita  
**Subject:** Fwd: query

Hi forwarding a letter I received from Amy could we add this to agenda for discussion on Thursday

Sent from my iPad

Begin forwarded message:

**From:** Amy Villneff <[amy.villneff@ngps.ca](mailto:amy.villneff@ngps.ca)>  
**Date:** April 29, 2019 at 2:20:41 PM MDT  
**To:** "St. Hilaire, Pat" <[psthilaire@onoway.ca](mailto:psthilaire@onoway.ca)>  
**Subject:** query

Good afternoon Most Honorable Deputy Mayor,  
In speaking with my School Resource Officer, he indicated the current Onoway Bylaw regarding public property and smoking does not mention vaping. The cannabis bylaw uses the terms smoking or vaping, but these terms are not used regarding tobacco usage whereas in other towns/cities do specify smoking or vaping.  
I am wondering if this is something council is discussing or would be willing to.  
We have MANY teens who vape tobacco/nicotine products but cannot be ticketed because the Onoway bylaw only says smoking.

--

Amy Villneff, M.Ed.  
Assistant Principal  
Onoway Jr./Sr. High School  
[780-967-2271](tel:780-967-2271)  
[amy.villneff@ngps.ca](mailto:amy.villneff@ngps.ca)

**BYLAW # 692-10**

**BEING A BYLAW OF THE TOWN OF ONOWAY IN THE PROVINCE OF ALBERTA FOR THE PROTECTION OF PUBLIC SPACES FOR PUBLIC USE**

**WHEREAS** the *Municipal Government Act*, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto, provides that a council may pass bylaws respecting the safety, health and welfare of people and the protection of people and property;

**AND WHEREAS** under these provisions of the *Municipal Government Act*, the Council of the Town of Onoway may pass bylaws respecting people, activities and things in, on or near a public place or place that is open to the public;

**AND WHEREAS** it is desirable to establish a bylaw to regulate problematic social behaviours that may have a negative impact on the enjoyment of public spaces within the municipal boundary;

**NOW THEREFORE** the Council of the Town of Onoway in the Province of Alberta, duly assembled, enacts as follows:

**1. TITLE**

1.1 This bylaw may be cited as the “Public Behaviour Bylaw”.

**2. DEFINITIONS**

2.1 In this bylaw, unless the context otherwise requires:

- (a) “Defecate” means to deliberately discharge waste matter from the bowels;
- (b) “Disorderly Conduct” means any behaviour that tends to disturb the public peace, public order or decorum, scandalize the community or offend the public sense of morality;
- (c) “Fight” means any confrontation involving violent physical contact between two or more people;
- (d) “Loitering” means to stand around or move slowly about without apparent purpose or action;
- (e) “Municipal Officer” includes Bylaw Enforcement Officers, Emergency Services Workers, Public Works Staff Members for the Town of Onoway, as the context may require;
- (f) “Officer” includes Bylaw Enforcement Officers, Community Peace Officers, and members of the Royal Canadian Mounted Police (R.C.M.P.);
- (g) “Public Place” means any place within the Town to which the public may have either express or implied access;
- (h) “Spit” means to eject phlegm, saliva, chewing tobacco juice or any other substance from the mouth;
- (i) “Town” means the municipal corporation of the Town of Onoway or the area contained within the boundary thereof as the context requires;

(j) "Urinate" means to deliberately discharge urine from the body;

(k) "Violation Tag" means a tag or similar document issued by the Town pursuant to the *Municipal Government Act*, R.S.A. 2000 as amended;

(l) "Violation Ticket" means a ticket issued pursuant to Part II of the *Provincial Offences Procedures Act*, R.S.A. 2000, c. P-34, as amended, and the regulations thereunder;

### **3. INTERPRETATION**

3.1 Each provision of this bylaw is independent of all other provisions and, if any provision is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this bylaw remain valid and enforceable.

3.2 Nothing in this bylaw relieves a person from complying with any provision of any federal or provincial law or regulation, other bylaw, or any requirement of any lawful permit, order or licence.

3.3 Any heading, subheadings or tables of contents in this bylaw are included only for convenience, and shall not form part of this bylaw.

3.4 Where this bylaw refers to another Act, bylaw, regulation or agency, it includes reference to any Act, bylaw, regulation or agency that may be substituted therefore.

3.5 All schedules attached to this bylaw shall form a part of this bylaw.

### **4. PUBLIC OFFENCES**

4.1 No person shall defecate or urinate in a public place or on the private property of another person (except with the permission of that other person).

4.2 No person shall spit on any street, sidewalk, pathway, trail, in or on any public place, or on the private property of another person without that person's consent; this prohibition does not apply to the participants in an organized sporting event who are governed by the rules of conduct of that sporting event.

4.3 No person shall participate in a fight or similar physical confrontation in any public place or any place to which the public reasonably has access; this prohibition does not apply to the participants in an organized sporting event who are governed by the rules of conduct of that sporting event.

4.4 Any person not being in a dwelling house, shall not cause a disturbance in or near a public place by any of the following:

(a) fighting, screaming, shouting;

(b) being intoxicated by alcohol or other substances;

(c) loitering in a public place;

(d) disturbing the peace and quiet of the occupants of a dwelling house by disorderly conduct in a public place.

4.5 No person shall vandalize public or private property by:

(a) removing, destroying, damaging, tampering with, mutilating, defacing or climbing on any building, structure, fixture, chattel, monument, vase, fountain, wall, fence, wire, netting, vehicle, tool, gate, seat, bench, exhibit, cage, or ornament.

(b) This prohibition shall not apply to any person climbing on a structure, wall or piece of equipment expressly designed for that purpose, including playground equipment, climbing wall or similar recreational equipment.

4.7 No person shall willfully obstruct, impede or hinder a Municipal Officer while the Municipal Officer is engaged in the execution of their lawful duty.

4.8 No person shall fail or refuse to comply with a lawful order or request of a Municipal Officer while that Municipal Officer is engaged in the execution of their lawful duty.

## **5. POWERS OF OFFICERS AND PENALTIES**

5.1 Any person who contravenes any provision of this bylaw is guilty of an offence.

5.2 Any person who is guilty of an offence under this bylaw is liable to pay a fine of not less than the specified penalty for the offence and not more than \$2,000.00.

5.3 Where an Officer has reasonable and probable grounds to believe that an offence has been committed under this bylaw, the Officer may commence proceedings by issuing either a Summons/Violation Ticket (Part 2) or an Offence Notice/Violation Ticket (Part 3) in accordance with the provisions of the *Provincial Offences Procedures Act*, R.S.A. 2000, c. P-21.5.

5.4 If an Officer believes on reasonable and probable grounds that an offence has been committed under this bylaw, the Officer may issue a Violation Tag in such form as may be prescribed from time to time by the Town Manager.

5.5 Service of the Violation Tag is sufficient if the Violation Tag is:

(a) personally served; or

(b) attached to the vehicle in respect of which the offence is alleged to have occurred, in which case the Violation Tag need not specify the name of the person alleged to have committed the offence if the vehicle is described on the Violation Tag by the licence plate number.

5.6 Under no circumstances shall any person contravening any provision of this bylaw be subject to the penalty of imprisonment.

5.7 Notwithstanding section 7.1 of this bylaw, any person who commits the same offence under this bylaw more than once within one year of committing the first offence may be issued a Violation Ticket or a Violation Tag with the specified penalty for "Subsequent Offences" set out in Schedule "A" to this bylaw.

5.8 Where a contravention of this bylaw is of a continuing nature, further Violation Tickets or Tags may be issued, provided however, that no Violation Tickets or Tags shall be issued for each day that the contravention continues.

5.9 The penalty in lieu of prosecution applicable to any contravention of this bylaw, to be used when issuing a Violation Ticket or Tag shall be the same as set out in Schedule "A".

5.10 Any offence listed in this bylaw without a specified penalty contained in Schedule "A" shall be \$100.00 for the first offence and \$250.00 for subsequent offences within a one-year period of the first offence.

**6. EFFECTIVE DATE**

6.1 This bylaw shall take full force and effect upon passage of the third and final reading and upon signing in accordance with section 213 of the *Municipal Government Act*, R.S.A. 2000.

**7. EXPIRY**

7.1 Any person who commits a subsequent offence under this bylaw within one year of committing the first offence may be issued a Violation Ticket or a Violation Tag. The time limit for committing a subsequent offence resets on a yearly basis on January 1 of each year.

Read a first time this 25 day of May, AD 2010

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

Read a second time this \_\_\_\_ day of \_\_\_\_, AD 2010

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

Read a third and final time this \_\_\_\_ day of \_\_\_\_, AD 2010

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

**SCHEDULE "A"**  
**SPECIFIED PENALTIES**

<b>Charge Description</b>	<b>Section</b>	<b>First Offence</b>	<b>Subsequent Offences</b>
Cause Disturbance in Public Place	4.3	\$250	\$500
Trespass at Night on Public/Private Property	4.4	\$250	\$500
Vandalize Public/Private Property	4.5	\$250	\$500
Obstruct, hinder, impede Municipal Officer	4.6	\$250	\$500
Fail to comply with lawful order of Municipal Officer	4.7	\$250	\$500



TOWN OF ONOWAY  
BYLAW NO 750-18

**A BYLAW FOR THE TOWN OF ONOWAY, IN THE PROVINCE OF ALBERTA  
RESTRICTING THE CONSUMPTION OF CANNABIS WITHIN THE  
CORPORATE BOUNDARIES OF THE TOWN OF ONOWAY**

WHEREAS, the House of Commons has given three readings to the Cannabis Act (Bill C-45), *An Act respecting cannabis and to amend the Controlled Drugs and Substances Act, the Criminal Code and other Act*, 1<sup>st</sup> Sess, 42<sup>nd</sup> Parl, 2017) which will permit persons to possess cannabis if purchased from an authorized person;

AND WHEREAS, it is anticipated the Cannabis Act will come into force October, 2018 or shortly thereafter;

AND WHEREAS, the Province of Alberta has enacted An Act to Control and Regulate Cannabis, S.A 2017, c.21 which will place restrictions on the smoking or vaping of cannabis in public places;

AND WHEREAS, Section 7, Part 2, Division 1 of the *Municipal Government Act, RSA 2000 Chapter M-26* authorizes a Council to pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property; and respecting people activities and things in, on or near a public place or place that is open to the public;

AND WHEREAS, it is necessary to establish a bylaw to impose additional restrictions on the smoking, vaping and other forms of consumption of cannabis in public places to regulate a negative impact on the enjoyment of public places;

NOW THEREFORE, the Municipal Council of the Town of Onoway, in the Province of Alberta enacts as follows:

This Bylaw shall be cited as the "Cannabis Consumption".

**PART I**

**1.0 DEFINITIONS**

1.1 In this Bylaw, except where otherwise defined or specified:

1.1.1 "CANNABIS" has the meaning given to it in the Cannabis Act.

1.1.2 "CANNABIS ACT" means Bill C-45, *An Act respecting cannabis and the amend the Controlled Drugs and Substances Act, the Criminal Code and other Acts*, 1<sup>st</sup> Sess, 42<sup>nd</sup> Parl, 2017;

1.1.3 "CANNABIS PLANT" means a plant that belongs to the genus Cannabis.

(29)

TOWN OF ONOWAY  
BYLAW NO 750-18

- 1.1.4 **“CAO”** means the Chief Administrative Officer for the Town of Onoway or his/her delegate.
- 1.1.5 **“MUNICIPAL TAG”** means a ticket alleging an offence is issued pursuant to the authority of a bylaw of the Municipality.
- 1.1.6 **“NOTICE”** means any notice issued pursuant to this Bylaw to remedy a condition that is not in compliance with any provision of this Bylaw or any applicable bylaw within the Municipality of Onoway including the Land Use Bylaw.
- 1.1.7 **“OCCUPY OR OCCUPIES”** means residing on or to be in apparent possession or control of **premises or property**.
- 1.1.8 **“OFFICER”** means Bylaw Enforcement Officers, **Peace Officers**, members of the Royal Canadian Mounted Police (R.C.M.P), as the context may require.
- 1.1.9 **“OWN”** or **“OWNER”** means:
- (i) In the case of land, to be registered under the Land Titles Act as the owner of the fee simple estate in a parcel of land; or
  - (ii) In the case of personal property, to be in lawful possession or have the right to exercise control over it or to be the registered owner of it.
- 1.1.10 **“PEACE OFFICER”** means a member of the Royal Canadian Mounted Police or a Community Peace Officer appointed pursuant to the provisions the *Police Act of Alberta R.S.A. 2000, Chapter P-17*, as amended or repealed and replaced from time to time.
- 1.1.11 **“PERSON”** means any individual, firm, partnership, association, corporation, trustee, executor, administrator or other legal representative.
- 1.1.12 **“PREMISES”** means any external surfaces of all structures and the whole or part of any parcel of real property, including property immediately adjacent to any structure and includes all forms of vegetation and including any property or structures owned or leased by the Municipality.
- 1.1.13 **“PROPERTY”** means:
- i. in the case of land, a parcel of land including any structures; or,
  - ii. in other cases, personal property.

TOWN OF ONOWAY  
BYLAW NO 750-18

1.1.14 “PUBLIC PLACE” means:

- i. any place within the Municipality to which the public may have either expressed or implied access; and
- ii. any motor vehicle located in a public place or in any place open to public view.

1.1.15 “SMOKE OR SMOKING” means:

- i. inhaling or exhaling the smoke produced by burning or heating *cannabis*; or
- ii. holding or otherwise having control of any device or thing containing lit or heated *cannabis*.

1.1.16 “STRUCTURE” means any structure, including but not limited to a building, shed, accessory building or other similar types of construction.

1.1.17 “TOWN” means Town of Onoway.

1.1.18 “VAPE OR VAPING ” means:

- i. Inhaling or exhaling the vapour, emissions or aerosol produced by an electronic smoking device or similar device containing *cannabis*; or
- ii. Holding or otherwise having control of an electronic device that is producing vapour, emissions or aerosol from *cannabis*.

1.1.19 “VIOLATION TAG” means a tag or similar document issued by the Municipality pursuant to the *Municipal Government Act RSA 2000* as amended.

1.1.20 “VIOLATION TICKET” means the same as in the *Provincial Offences Procedure Act, R.S.A 2000, Chapter P-34* as amended or repealed and replaced from time to time.

## PART II

### 2.0 PROHIBITION

2.1 A person must not **smoke**, attempt to **smoke**, **vape** or consume what appears to be **cannabis** in any **public place** within town limits.

TOWN OF ONOWAY  
BYLAW NO 750-18

- 2.2 A **person** who is entitled to possess **cannabis** pursuant to a medical document issued pursuant to the *Access to Cannabis for Medical Purposes Regulations, SOR/2016-230* is not subject to this bylaw.
- 2.2.1 A **person** referred to in Section 2.2 must, on demand of an **officer**, produce a copy of the **person's** medical document.
- 2.3 A **person** who owns or occupies a **property** must ensure the **cannabis plants** are contained on the **property** away from public access in a secure **structure** or in a secure fence.
- 2.4 No **person** may transport what appears to be **cannabis** in a vehicle unless it is contained in closed packaging that is out of the reach of the driver and other occupants of the vehicle.

**PART III**

**3.0 POWERS OF PEACE OFFICERS**

**3.1 Property Inspections**

3.1.1 The Medical Officer of Health, a **Peace Officer**, **CAO** or designate are hereby authorized in accordance with Section 542 of the *Municipal Government Act* to enter into any **premises** or **property** after giving reasonable notice to the owner of the **premises** or **property** to be inspected; and to inspect for conditions that may contravene or fail to comply with the provisions of this Bylaw.

3.1.2 A **Peace Officer**, when investigating an alleged contravention of this Bylaw may also issue a **violation ticket**.

**3.2 Penalties and Enforcement**

3.2.1 Any **person** who contravenes any sections and provisions of this Bylaw is guilty of an offence and is liable for the penalty set out in Schedule A of this Bylaw.

3.2.2 When a **person** is alleged to have contravened any provision of this Bylaw, a **Peace Officer** may issue a **violation ticket** pursuant to the *Provincial Offences Procedure Act, R.S.A 2000 c. P-24*.

3.2.3 A **person** who is guilty of an offence is liable to a fine in an amount not less than that established by Schedule A of this Bylaw, and not exceeding \$10,000 and to imprisonment for not more than six months for non-payment of a fine.

TOWN OF ONOWAY  
BYLAW NO 750-18

- 3.2.4 If a **municipal tag** is issued in respect of an offence the **municipal tag** must specify the fine amount established by Schedule A of this Bylaw for the offence.
- 3.2.5 A **person** who commits an offence may, if a **municipal tag** is issued in respect of the offence, pay the fine amount established by this Bylaw for the offence and if the amount is paid on or before the required date, the **person** will not be prosecuted for the offence.
- 3.2.6 If a **violation ticket** is issued in respect of an offence, the **violation ticket** may:
- i. specify the fine amount established by this Bylaw for the offence; or
  - ii. require a **person** to appear in court without the alternative of making a voluntary payment.
- 3.2.7 A **person** who commits an offence may:
- i. if a **violation ticket** is issued in respect of the offence; and
  - ii. if the **violation ticket** specifies the fine amount established by this Bylaw for the offence, make a voluntary payment equal to the specified fine.
- 3.2.8 In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which the offence continues and any **person** guilty of such an offence is liable to a fine in an amount not less than that established by this Bylaw for each such day.
- 3.2.9 A **person** shall not obstruct or hinder any **person** in the exercise of performance of the **person's** powers pursuant to this Bylaw.

3.3 Inspection Records

- 3.3.1 A copy of a record of the Municipality, certified as a true copy of the original, shall be admitted in evidence as prima facie proof of the facts stated in the record without proof of the appointment or signature of the person signing it.
- 3.3.2 Nothing in this Bylaw relieves a **person** from complying with any provision of any federal, provincial or municipal law or regulation or any requirement of any lawful permit, order or license.

TOWN OF ONOWAY  
BYLAW NO 750-18

3.4 Enactment

- 3.4.1 If any section or part of this Bylaw are found in any court of law to be illegal or beyond the power of Council to enact, such section or parts shall be deemed to be severable and all other section or parts of this Bylaw shall be deemed to be separate and independent there from and to be enacted as such.

That this Bylaw shall come into full force and effect upon the date of the final reading thereof and signed in accordance with the *Municipal Government Act* and the coming into effect of both:

Bill C-45 *Cannabis Act* of the House of Commons of Canada; and

Bill 26 of the Alberta Legislature.

READ a first time the 4<sup>th</sup> day of October, 2018.

READ a second time the 4<sup>th</sup> day of October, 2018.

READ a third time and finally passed the 4th day of October, 2018.

  
Judy Tracy, Mayor

  
Wendy Wildman  
Chief Administrative Officer

TOWN OF ONOWAY  
BYLAW NO 750-18

Schedule A – Penalties

Section	Specified Penalty
2.1	\$287.00
2.2.1	\$287.00
2.3	\$287.00
2.4	\$287.00
3.2.9	\$500.00



Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: pcm1@telusplanet.net

COPY

April 20, 2019

File: 19DP03-24

Box  
Onoway, AB T0E 1V0

**Re: Development Permit Application No. 19DP03-24  
Plan 772 0103, Block C, Lot 7 : 5139 – 50<sup>th</sup> Street (the "Lands")  
RMHC – Residential – Manufactured Home Subdivision District : Town of  
Onoway**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit, with regard to the following:

**CONSTRUCTION OF AN ADDITION TO AN EXISTING  
MANUFACTURED HOME (PORCH / COVERED DECK –  
17.8 SQ. M.)**

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant shall display for no less than twenty-one (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.
- 3- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer.
- 4- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 5- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 6- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 7- **The improvements take place in accordance with the sketch submitted as part of the permit application, INCLUDING:**
  - **Front Yard setback shall be a minimum of 7.6 metres;**





Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: pcm1@telusplanet.net

- **Side Yard setback shall be a minimum of 1.5 metres or greater distance as required under the Alberta Safety Codes Act; and**
- **Rear Yard setback shall be a minimum of 7.6 metres;**

- 8- The exterior of a building must be completed within 1 year of the date of issuance of a building permit.
- 9- Applicant is responsible for grading the site of the proposed development to the design lot grades and direction(s) of drainage and for ensuring that surface runoff water does not discharge from the site to an adjacent property.
- 10- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.
- 11- The applicant is responsible for designing and constructing a building foundation drainage system adequate for the existing soil conditions.

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete	<u>April 20, 2019</u>
Date of Decision	<u>April 20, 2019</u>
Effective Date of Permit	<u>May 18, 2019</u>
Signature of Development Officer	<u>T. S. H.</u>

Tony Sonnleitner, Development Officer for the Town of Onoway  
cc Wendy Wildman, CAO, Town of Onoway

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Town of Onoway  
Box 540  
4812 – 51<sup>st</sup> Street  
Onoway, AB T0E 1V0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.



Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

**NOTE:**

1. *The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

**IMPORTANT NOTES**

1. *Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.*
2. *Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.*
3. *This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.*
4. *The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.*
5. *A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.*
6. *In the interest of public safety and as required by the Safety Codes Act construction projects must be covered by the appropriate permits prior to commencement of construction (Demolition, Building, Electrical, Gas, Plumbing, Private Sewage, and Water). The issuance of these permits is under the jurisdiction of Agencies Authorized by Alberta Municipal Affairs to Issue Permits and Provide Compliance Monitoring.*



Development Services

for

## Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342

Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

***Within the municipal limits of the Town of Onoway, the authorized agency is Inspections Group Inc., and may be contacted at***

***Edmonton:***

*12010 - 111 Ave.*

*Edmonton, Alberta T5G 0E6*

***Phone: (780) 454-5048***

***Fax: (780) 454-5222***

***Toll-Free: (866) 554-5048***

***Toll-Free Fax: (866) 454-5222***

***Email: [questions@inspectionsgroup.com](mailto:questions@inspectionsgroup.com)***

7. *Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.*
8. *All plans submitted for the construction, or alteration, of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.*

Other contacts:

**ALBERTA HEALTH**

Jennifer Fearnough, BSc, BEH(AD), CPHI(C)

Public Health Inspector/Executive Officer

Environmental Public Health, Onoway

Phone: 780-967-6221

Fax: 780-967-2060

[Jennifer.Fearnough@albertahealthservices.ca](mailto:Jennifer.Fearnough@albertahealthservices.ca)>

**AGLC**

St. Albert - Head Office

50 Corriveau Avenue

St. Albert, AB T8N 3T5

Phone: 780-447-8600

Toll Free: 1-800-272-8876

Fax: 780-447-8989



Development Services

for

# Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: pcm1@telusplanet.net

## Public Notice

**DEVELOPMENT APPLICATION NUMBER: 19DP03-24**  
**APPROVAL OF DEVELOPMENT PERMIT**

An application for a development permit for this property, Plan 772 0103, Block C, Lot 7 : 5139 – 50<sup>th</sup> Street, with regard to the following:

### **CONSTRUCTION OF AN ADDITION TO AN EXISTING MANUFACTURED HOME (PORCH / COVERED DECK – 17.8 SQ. M.)**

Has been **CONDITIONALLY APPROVED** by the Development Officer.

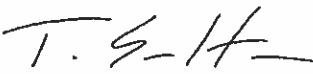
Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board, a written statement of his objection to such use indicating the following:

1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by **no later than May 10, 2019.**

Statements of concern with regard to this development permit should be addressed to:  
Clerk of the Subdivision and Development  
Town of Onoway  
Box 540, Onoway, Alberta T0E 1V0

Should you have any questions please contact this office at (780) 718-5479

Date Application Deemed Complete	April 20, 2019
Date of Decision	<u>April 20, 2019</u>
Effective Date of Permit	<u>May 18, 2019</u>
Signature of Development Officer	

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office (780) 718-5479 and should include a statement of the grounds for the appeal.

**Note:** This permit does not come into effect until twenty-nine (29) days after the date of issuance.

**Note:** Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.

**Note:** This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

**THIS IS NOT A BUILDING PERMIT**

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Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

COPY

April 25, 2019

File: 19DP04-24

Box  
Onoway, Alberta  
T0E 1V0

**Re: Development Permit Application No. 19DP04-24  
Plan 802 0999, Block 8, Lot 38 : 4340 – 48A Avenue  
R1 – Residential Single Family District : Town of Onoway**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

**OPERATION OF A HOME OCCUPATION  
MESSAGE THERAPY**

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant display for no less than twenty-one (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.
- 3- This permit may be revoked at any time, if, in the opinion of the Development Officer, the use is or has become detrimental or otherwise incompatible with the amenities of the neighbourhood.
- 4- The Home Occupation shall be operated from within the Single Detached Dwelling only.
- 5- All patrons of the Home Occupation must park their vehicles in the assigned parking stall upon the Lands.
- 6- It is permissible to have one non-illuminated fascia sign or nameplate to identify a home occupation not greater than 0.275 m<sup>2</sup> (2.96 ft<sup>2</sup>) in an area placed within or flat against the dwelling unit or any accessory building.
- 7- At all times, the privacy of adjacent dwellings shall be preserved and shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic congestion, late visitations by clients, etc.
- 8- Hours of operation shall be 8:00 hours through 20:00 hours, Monday to Sunday.

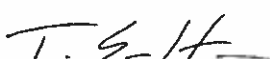


Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

- 9- The Home Occupation shall not be a primary use of the residential building and shall not;
  - (a) Involve the storage of goods in the public view, a change in the appearance of the residence or its accessory buildings.
  - (b) Shall not employ any employees who do not reside onsite.
- 10- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 11- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to health, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.

Should you have any questions please contact this office at (780) 718-5479.

Date of Decision	<u>April 25, 2019</u>
Date of Issue of Development Permit	<u>April 25, 2019</u>
Effective Date of Permit	<u>May 23, 2019</u>
Signature of Development Officer	<u></u>

Tony Sonnleitner, Development Officer for the Town of Onoway  
cc Wendy Wildman, CAO, Town of Onoway  
cc Inspections Group Inc. – Safety Codes Services

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

**Town of Onoway  
Box 540  
4812 – 51<sup>st</sup> Street  
Onoway, AB T0E 1V0**

**and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.**



Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
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**NOTE:**

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3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

**IMPORTANT NOTES**

1. *Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.*
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3. *This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.*
4. *The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.*
5. *A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.*
6. *In the interest of public safety and as required by the Safety Codes Act construction projects must be covered by the appropriate permits prior to commencement of construction (Demolition, Building, Electrical, Gas, Plumbing, Private Sewage, and Water). The issuance of these permits is under the jurisdiction of Agencies Authorized by Alberta Municipal Affairs to Issue Permits and Provide Compliance Monitoring.*



Development Services  
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**Town of Onoway**

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Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

***Within the municipal limits of the Town of Onoway, the authorized agency is Inspections Group Inc., and may be contacted at***

***Edmonton:***  
*12010 - 111 Ave.*  
*Edmonton, Alberta T5G 0E6*

***Phone: (780) 454-5048***  
***Fax: (780) 454-5222***  
***Toll-Free: (866) 554-5048***  
***Toll-Free Fax: (866) 454-5222***  
***Email: [questions@inspectionsgroup.com](mailto:questions@inspectionsgroup.com)***

7. *Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.*
8. *All plans submitted for the construction, or alteration, of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.*

Other contacts:

ALBERTA HEALTH  
Jennifer Fearnough, BSc, BEH(AD), CPHI(C)  
Public Health Inspector/Executive Officer  
Environmental Public Health, Onoway  
Phone: 780-967-6221  
Fax: 780-967-2060  
[Jennifer.Fearnough@albertahealthservices.ca](mailto:Jennifer.Fearnough@albertahealthservices.ca)>





Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

## Public Notice

**DEVELOPMENT APPLICATION NUMBER: 19DP04-24**

**APPROVAL OF DEVELOPMENT PERMIT**

An application for a development permit for this property, Plan 802 0999, Block 8 Lot 38 : 4340 – 48A Avenue, with regard to the following:

### **OPERATION OF A HOME OCCUPATION MESSAGE THERAPY**

Has been **CONDITIONALLY APPROVED** by the Development Officer.


Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board, a written statement of his objection to such use indicating the following:

1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by **no later than May 15, 2019.**

Statements of concern with regard to this development permit should be addressed to:  
Clerk of the Subdivision and Development  
Town of Onoway, Box 540, Onoway, Alberta T0E 1V0

Should you have any questions please contact this office at (780) 718-5479

<b>Date Application Deemed Complete</b>	<b>April 25, 2019</b>
<b>Date of Decision</b>	<b>April 25, 2019</b>
<b>Effective Date of Permit</b>	<b>May 23, 2019</b>
<b>Signature of Development Officer</b>	

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office (780) 718-5479 and should include a statement of the grounds for the appeal.

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**Note:** This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

**THIS IS NOT A BUILDING PERMIT**

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## Wendy Wildman

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**From:** Public Inquiry Line <CONTACT@cn.ca>  
**Sent:** April 24, 2019 2:41 PM  
**To:** info@onoway.com  
**Cc:** cao@onoway.com  
**Subject:** NOTICE - CN RIGHT-OF-WAY VEGETATION CONTROL  
**Attachments:** Notice\_AB.pdf; FAQ\_EN.pdf



Dear Mayor Krasnow:

At CN, we are committed to environmental safety and sustainability. We are reaching out in order to advise you, that we will be undertaking vegetation control activities for safety purposes, in your area between April 29, 2019 and July 31, 2019. This information will also be made available on the CN website ( [www.cn.ca/vegetation](http://www.cn.ca/vegetation)) shortly.

If not managed properly, trees, brush or other vegetation can severely compromise public safety, including by impeding the view motorists have of incoming trains, increasing the risk of crossing accidents. Moreover, unwanted vegetation can damage the integrity of the railway, increasing the risk of incidents, interfere with signals and switches, contribute to track side fires, compromise employee safety, reduce visibility for train crews at road crossings, of signals and other track side warning devices, to name only a few risks. Our annual vegetation control program is designed to mitigate these risks by eliminating brush, weeds and other undesirable vegetation.

For 2019, CN has retained Asplundh Services to conduct vegetation control along its Canadian rail network.

Should your Town/City have any noxious weed removal requests, we ask that you contact CN's Public Inquiry Line at [contact@cn.ca](mailto:contact@cn.ca) before June 26, 2019 with the specific information and location. CN will make every effort to include those locations as part of our 2019 Vegetation Management Program. All notices sent after the above mentioned date will be included in the 2020 Vegetation Control Management Plan.

We look forward to collaborating with you and answering any questions you may have regarding our vegetation control activities in your community. In that respect, please find attached the Notices CN is publishing in local papers in order to advise the public. We would kindly ask that you post copies on your Community's website and at City Hall or other central locations for a wider distribution.

For any questions or more information, please contact the CN Public Inquiry Line by telephone at 1-888-888-5909, or by email at [contact@cn.ca](mailto:contact@cn.ca).

For your convenience, please also find attached a list of FAQ's regarding the program that may be of further assistance.

Best Regards,

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## **Public Inquiry Line**

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**E: [Contact@cn.ca](mailto:Contact@cn.ca)**  
**T: 1-888-888-5909**



**COMMUNITY NOTICE**  
**Annual Vegetation Management Program**

CN is required to clear its rights-of-way from any vegetation that may pose a safety hazard. Vegetation on railway rights-of-way, if left uncontrolled, can contribute to trackside fires and impair proper inspection of track infrastructure.

As such, for safe railway operations, the annual vegetation control program will be carried out on CN rail lines in the province of Alberta. A certified applicator will be applying herbicides on and around the railway tracks (mainly the graveled area/ballast). All product requirements for setbacks in the vicinity of dwellings, aquatic environments and municipal water supplies will be met.

At this time, we expect that the program will take place from April 29, 2019 to July 31, 2019.

Visit [www.cn.ca/vegetation](http://www.cn.ca/vegetation) to see the list of cities as well as the updated schedule.

For more information, you may contact the CN Public Inquiry Line at 1-888-888-5909.



## Annual Vegetation Management Program

### FAQ'S

#### ***Where can I get more information about CN's vegetation management program?***

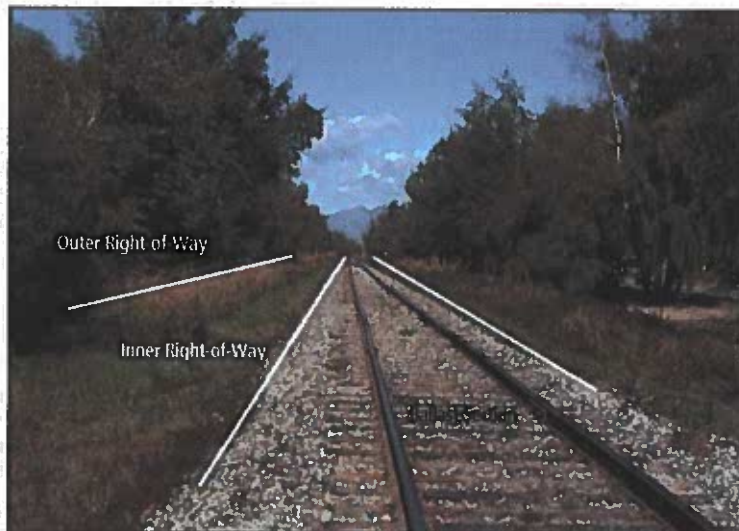
For more details about CN's Annual Vegetation Management Program, please visit our website at [www.cn.ca/vegetation](http://www.cn.ca/vegetation)

#### ***Why does CN need to remove vegetation along its train tracks annually?***

Safety at CN is one of our most important core values, and part of maintaining and operating a safe railway is ensuring vegetation is managed along our corridor. CN also has an obligation, pursuant to the *Rules Respecting Track Safety*, adopted under the *Railway Safety Act*, to ensure that vegetation on or immediately adjacent to the railway roadbed is controlled. More specifically, the Rules require federal railways to ensure the track is free of vegetation that could create fire hazards, affect the track integrity or obstruct visibility of operations and inspections. Separate regulations also require removal of vegetation to ensure every grade crossing meets sightline requirements.

#### ***Where does CN remove vegetation?***

Please note that for the management of vegetation, CN divides its corridor into two components: the ballast and the right of way. The ballast section (graveled area) covers a 16ft width (4.9m). The right of way section covers a 42ft width (13m) on each side of the ballast (graveled area).



Vegetation in the right of way section needs to be controlled to protect sight lines for train crews to see signal systems and at road crossings, prevent trees from fouling the track during storms, reduce fuel loading to prevent fires, minimize wildlife mortality, ensure



## Annual Vegetation Management Program

good drainage along ditches and culverts, amongst other safety requirements and is primarily controlled mechanically, through mowing and cutting of vegetation. Certain herbicide products are used (excluding glyphosate) to encourage grasses and small plants rather than shrubs and trees.

The ballast section, on the other hand, is the most critical area as it supports the track infrastructure which supports the movement of freight and passengers; this section also provides an area for train crew to safely inspect their train. Given the crucial role it plays in ensuring the safety and integrity of rail operations, this section must be devoid of all vegetation. The only proven way to effectively remove vegetation in the ballast section is through chemical application.



### ***How will you manage dry plants and herbs left once the spraying is complete?***

Ensuring vegetation is controlled on an annual basis is the best method to reduce larger volumes of dead and dry plants. This is because it kills plants when they are smaller which reduces the amount and volume of dead plant material. CN's 2019 program has been developed specifically with this in mind. Most plants, once dead, will naturally decay leaving little debris. As for the right of way, the herbicides used are selective and the grass cover will remain intact while any broadleaved species or noxious weeds will be controlled.

### ***Will you be using Glyphosate. If so, is it dangerous for us or my pets ?***

All pesticides used in Canada must be registered by Health Canada's Pest Management Regulatory Agency (PMRA) and CN only uses pesticides that have been approved for use in Canada and in the Province within which they are applied. Protection of human health and the environment is Health Canada's primary





## Annual Vegetation Management Program

objective in the regulation of pesticides and all pesticides must undergo rigorous science-based assessments before being approved for sale in Canada. The PMRA also re-evaluates registered pesticides on a cyclical basis to ensure they continue to meet modern health and environmental standards. In this regard, the PMRA re-evaluated glyphosate in 2017 and reaffirmed its conclusions that products containing glyphosate do not present risks of concern to human health or the environment when used in accordance with revised label directions. CN's vegetation control contractor uses glyphosate in accordance with label directions.

### ***Has CN tried any non-chemical weed control options in the past, such as weed whacking? Have they worked?***

CN has used weed cutting in the past to control vegetation, but this does not remove the roots, and actually encourages more growth, therefore it is not an effective long-term solution for vegetation removal along railway tracks. The application of steam injection has also been investigated; however they have proven ineffective in killing the roots, which could compromise the integrity of the rail bed.

CN has also explored other options, such as high concentrate vinegar (acetic acid), however this was deemed not a viable option as the acid reacts negatively with steel and the sensitive electronic monitoring equipment used to regulate safe movement and operation of trains.

### ***I am an organic farmer adjacent to your tracks, should I be worried?***

Most of the vegetation control focuses on the ballast section (graveled area) which is 16ft (4.9 meters) wide, leaving about 13 meters of right of way on each side of the ballast. The equipment used for application is a shrouded boom which focuses the spray downward to reduce potential drift. Application must also be done during appropriate weather conditions, including low wind levels.

### ***Can I request my area not be sprayed?***

Safety is of utmost importance to CN and vegetation control is a key component of keeping our employees and the communities in which we operate safe. Ensuring vegetation is kept clear of our infrastructure, signals, road crossing sight lines and enabling our teams to inspect and maintain the track is critically important. As a result, we cannot choose to have a reduced safety management process in some areas and so all areas of the CN ballast section must be treated to control vegetation.

**LAC STE. ANNE FOUNDATION  
BOARD MEETING MINUTES  
February 27, 2019  
Pleasant View, Mayerthorpe, AB  
1:00 p.m.**

1. Call to Order- 12:59 p.m. by Ross Bohnet

Present: Ross Bohnet, Ann Morrison, Sandy Morton, Bernie Poulin, Pat St. Hilaire, Daryl Weber, Ray Hilts, and Sylvia Bonnett.

Staff: Dena Krysik –CAO, Betty Gale –Recording Secretary

2. Approval of Agenda

Board Member Ann Morrison moves:

**Motion #19-001: To approve the Agenda as amended.**  
**4c. Doubtful Accounts**  
**5e. LSAF Wellsprings Project**  
**7e. AHESP Energy Audit- CLSA Carbon Buster/PVL Rienhold**  
**8c. Nominal Sum Transfer**

Carried

3. Minutes

Board Member Sylvia Bonnett moves:

**Motion #19-002: The Board approves the December 5, 2018 Board meeting minutes as presented.**

Carried

4. Financial Reports

Board Member Bernie Poulin moves:

**Motion #19-003: The Board approves the verbal Financial Report as information.**

Carried

Board Member Ray Hilts moves:

**Motion #19-004: The Board approves to make annual payments to the Town of Mayerthorpe of \$482.81 over 20 year amortization for local improvements for paving as per the letter received February 20, 2019.**

Carried

Board Member Sylvia Bonnett moves:

**Motion #19-005: The Board acknowledges the 2018 Allowance for Doubtful Accounts in the amount of \$18,003.57 as presented.**



Carried

Board Member Sylvia Bonnett moves:

**Motion #19-006: The Board approves to allocate the 2017 and previous years Allowance of Doubtful Accounts in the amount of \$11,839.21 to bad debt as presented.**

Carried

6. New/Other Business

Board Member Bernie Poulin moves:

**Motion #19-007: The Board appoints the following individuals as signing authorities for the Lac Ste. Anne Foundation, Sandy Morton, Dena Krysik, Ross Bohnet and Sylvia Bonnett.**

Carried

Board Member Ray Hilts moves:

**Motion #19-008: The Board approves the 2019 Municipal Requisition summary as presented and invoicing to be completed as per policy.**

Carried

Board Member Ann Morrison moves:

**Motion #19-009: The Board accepts the verbal report on the LSAF Wellspring project as information.**

Carried

6. Policy Review

Board Member Sylvia Bonnett moves:

**Motion #19-010: The Board accepts the 2019 Deliverables Calendar as presented.**

Carried

Board Member Pat St. Hilaire moves:

**Motion #19-011: The Board accepts the Strategic Business Plan as reviewed.**

Carried

7. Information Items

Board Member Ray Hilts moves:

**Motion #19-012: The Board accepts agenda items 7a to 7c for the February 27, 2019 meeting as information.**

Carried

Board Member Sylvia Bonnett moves:

**Motion #19-013: The Board accepts agenda items 7d for the February 27, 2019 meeting as information.**

Carried

Board Member Bernie Poulin moves:

**Motion #19-014: The Board accepts agenda items 7e for the February 27, 2019 meeting as information.**

Carried

Board Member Anne Morrison moves:

**Motion #19-015: The Board accepts agenda items 7f for the February 27, 2019 meeting as information.**

Carried

Board Member Ray Hilts moves:

**Motion #19-016: The Board accepts agenda items 7g for the February 27, 2019 meeting as information.**

Carried

Board Member Sylvia Bonnett moves:

**Motion #19-017: The Board accepts agenda items 7h for the February 27, 2019 meeting as information.**

Carried

#### 8. In Camera

Board Member Sylvia Bonnett moves:

**Motion #19-018: The Board moves to go in camera at 2:49 p.m...**

Carried

Board Member Sylvia Bonnett moves:

**Motion #19-019: The Board moves to come out of camera at 3:46 p.m...**

Carried

#### 8. Date, Place & Time of Next Meeting

All Board Members moves:

**Motion #19-020: The Board moves that the next board meeting will be held on March 27, 2019 at Pleasant View Lodge in Mayerthorpe at 1:00 p.m.**

Carried

10. Adjournment

The Chair declares that as all matters have been attended to the meeting is now adjourned at 3:38 p.m.

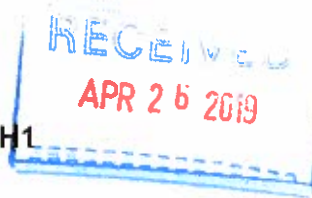
\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief Administrator Officer

\_\_\_\_\_  
Date

Atlas Growers Ltd.  
Suite 2170, 10123 99 Street NW, Edmonton, Alberta T5J 3H1  
Date: April 23 2019



Judith Tracy  
Mayor  
780-967-5338  
Mailing Address: Box 540, Onoway, Alberta, T0E 1V0  
Street Address: 4812-51<sup>st</sup> Street, Onoway, Alberta, T0E 1V0

Dear Mayor Tracy

**Re: Written Notice**

This is a written notice to inform you of my intent to submit an amendment application for our existing Standard Cultivation and Standard Processing Licences which under Health Canada's Cannabis Regulations allow for the following licenced activities:

Pursuant to 11(1)

- (a) to possess cannabis;
- (b) to obtain dried cannabis, fresh cannabis, cannabis plants or cannabis plant seeds by cultivating, propagating and harvesting cannabis;
- (c) for the purpose of testing, to obtain cannabis by altering its chemical or physical properties by any means; and
- (d) to sell cannabis.

Pursuant to 17(1)

- (a) to possess cannabis;
- (b) to produce cannabis, other than obtain it by cultivating, propagating or harvesting it; and
- (c) to sell cannabis

The amendment application is for a Federal Medical Sale License under Health Canada's Cannabis Regulations and will allow for the following licenced activities:

Pursuant to 26

- (a) to possess cannabis products; and
- (b) to sell cannabis products.

The site where the above-mentioned activities are and will be conducted is:  
Street Address: 56322 Range Road 25, Gunn, Alberta, T0E 1A0

The amendment application will be submitted to Health Canada by mid May 2019

Yours in good health,

A blue ink handwritten signature, appearing to read "Sheldon Croome", written over a horizontal line.

Sheldon Croome, Responsible Person  
Atlas Grower Ltd.  
[sheldon@atlasgrowers.com](mailto:sheldon@atlasgrowers.com)