

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, AUGUST 1, 2019 IN THE COUNCIL CHAMBERS
OF THE ONOWAY CIVIC OFFICE AT 9:30 A.M.**

1. CALL TO ORDER

2. APPROVAL OF AGENDA

- as is, or with additions or deletions

3. APPROVAL OF MINUTES

Pg 1-3 - July 18, 2019 Regular Council Meeting

4. APPOINTMENTS/PUBLIC HEARINGS – 10:00 a.m. – Garth Hatch

Property at 5201/5215 Lac Ste. Anne Trail

Pg 4-7
Back in 2015, the Town allowed the house to be subdivided from this industrial property. However, this new property remained zoned industrial. Because of this zoning, potential purchasers are unable to borrow funds for a residential property that is zoned industrial. Development Officer Tony Sonnleitner's background report and map regarding this matter are attached and Tony will be in attendance at this meeting. *(for discussion and direction of Council at meeting time)*

5. FINANCE – n/a

6. POLICIES & BYLAWS

Pg 8-9
Town of Onoway Bylaw 761-19 – A bylaw to establish the position of designated officer, Clerk of the Subdivision and Development Appeal Board (SDAB). Further to the Municipal Accountability Review (MAP), the attached bylaw is a requirement under the Municipal Government Act. *(give all readings to Bylaw 761-19)*

7. ACTION ITEMS

Pg 10-11
a) Royal Canadian Legion Onoway Branch 132 85th Anniversary Invitation – please refer to the July 24, 2019 email from Neil Gorman, requesting Town representation at the Anniversary Celebration on September 21, 2019 at 2:30 pm, program at 4:00 pm followed by dinner. Email also requests the Town to donate a door prize. *(to authorize attendance or accept for information)*

Pg 12
b) Utility Account 178004 – please refer to the July 17, 2019 letter from the owner of the property associated with the above utility account number. This account has been in arrears for some time. The correspondence received from the owner requests the Town to reverse penalties that have accumulated on their tax account, due to their tenants not paying the utility bills. The request is to reverse 3 shut off notices (totaling \$150.00) and the additional utility penalties of \$122.00 for a total of \$272.00 or portion thereof. Additional information will be provided at meeting time. *(for discussion and direction of Council at meeting time)*

Pg 13-14
c) Stony Plain Blanket Exercise – please refer to the July 29, 2019 invitation from Stony Plain to attend their blanket exercise session on Wednesday, August 21, 2019 in Stony Plain at 3:00 p.m. A blanket exercise is intended to build awareness and understanding of our shared history with First Nations peoples. *(to authorize attendance of Council or accept for information)*

d)

e)

f)

8. COUNCIL, COMMITTEE & STAFF REPORTS

a) Mayor's Report

b) Deputy Mayor's Report

c) Councillor's Reports (x 3)

d) CAO Report

- Lac Ste. Anne/Town drainage

- sidewalk spraying

- drainage update

e) Public Works Report

9. INFORMATION ITEMS

- Pg 15 a) Alberta Culture and Multiculturalism – July 11, 2019 letter from Honourable Leela Aheer, Minister, requesting nominations for 2019 Stars of Alberta Volunteer Awards;
- Pg 16-21 b) Lac Ste. Anne County – Commercial/Industrial/Home Based Development Permit D0131 application dated July 17, 2019 for 2K Small Engine at SW 34-54-02 W5th;
- Pg 22 c) Lac Ste. Anne County – July 26, 2019 news release regarding Lac Ste. Anne water level;
- Pg 23-26 d) Onoway Ball Diamond Stakeholder Meeting notes dated May 30, 2019.

e)

f)

g)

10. CLOSED SESSION – n/a

11. ADJOURNMENT

12. UPCOMING EVENTS:

- August 15, 2019 – Regular Council Meeting 7:00 p.m.
- September 5, 2019 – Regular Council Meeting 9:30 a.m.
- September 19, 2019 – Regular Council Meeting 7:00 p.m.
- September 25-27, 2019 – AUMA Edmonton
- October 3, 2019 – Regular Council Meeting 9:30 a.m.
- October 24, 2019 – Organizational Meeting 7:00 p.m.
- October 24, 2019 – Regular Council Meeting After Org meeting
- November 7, 2019 – Regular Council Meeting 9:30 a.m.
- November 21, 2019 – Regular Council Meeting 7:00 p.m.

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JULY 18, 2019
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	PRESENT	<p>Mayor: Judy Tracy Councillor: Wade Neilson Councillor: Pat St. Hilaire</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Public Works Manager Debbie Giroux, Recording Secretary</p>
	ABSENT	<p>Deputy Mayor: Lynne Tonita Councillor: Jeff Mickle</p>
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 7:00 p.m.
2.	AGENDA Motion #197/19	<p>MOVED by Councillor Pat St. Hilaire that Council approve the agenda of the regular Council meeting of Thursday, July 18, 2019 with the following addition:</p> <p>7c) TownFolio presentation on July 25, 2019 in Sangudo with Lac Ste. Anne County regarding Economic Development.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #198/19	<p>MOVED by Councillor Pat St. Hilaire that the minutes of the Thursday, July 4, 2019 regular Council meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	n/a
5.	FINANCE Motion #199/19	<p>MOVED by Councillor Wade Neilson that the July 15, 2019 Revenue and Expense Report be accepted as presented.</p> <p style="text-align: right;">CARRIED</p>
6.	POLICIES & BYLAWS	n/a
7.	ACTION ITEMS Motion #200/19	<p>MOVED by Councillor Wade Neilson that Council and Administration be authorized to attend the Alberta Urban Municipalities Association (AUMA) Convention and Trade Show being held in Edmonton from September 25-27, 2019.</p> <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JULY 18, 2019
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	<p>Motion #201/19</p> <p>Motion #202/19</p>	<p>MOVED by Councillor Wade Neilson that Lindgren's Bookkeeping and Tax Services be approved as the Town of Onoway Library (OPL) Board Auditor as of April 16, 2019.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Pat St. Hilaire that Council and Administration be authorized to attend the TownFolio presentation regarding Economic Development Strategy being held at the Lac Ste. Anne County office on Thursday, July 25, 2019 at 1:30 p.m.</p> <p style="text-align: right;">CARRIED</p>
8.	<p>COUNCIL, COMMITTEE & STAFF REPORTS</p> <p>Motion #203/19</p>	<p>MOVED by Councillor Wade Neilson that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer and Public Works Manager be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>
9.	<p>INFORMATION ITEMS</p> <p>Motion #204/19</p>	<p>MOVED by Councillor Wade Neilson that Council accept the following items for information as presented:</p> <p style="margin-left: 40px;">a) CPO Report for the month of May, 2019 b) May 22, 2019 Lac Ste Anne Foundation Board Meeting Minutes</p> <p style="text-align: right;">CARRIED</p>
10.	<p>CLOSED SESSION</p> <p>Motion #205/19</p>	<p>CLOSED SESSION:</p> <p>The following individuals were present for the Closed Session: Mayor Judy Tracy Councillor Wade Neilson Councillor Pat St. Hilaire Chief Administrative Officer Wendy Wildman Public Works Manager Jason Madge Recording Secretary Debbie Giroux</p> <p>MOVED by Councillor Pat St. Hilaire that, pursuant to Section 197(2) of the Municipal Government Act and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP), Council move to a Closed Session at 7:15 p.m. to discuss the following item:</p> <p style="margin-left: 40px;">1. "Disclosure Harmful to Personal Privacy"</p> <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JULY 18, 2019
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	Motion #206/19	<p>Council recessed from 7:15 p.m. to 7:20 p.m.</p> <p>MOVED by Councillor Wade Neilson that Council move out of Closed Session at 7:40 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 7:40 p.m. to 7:45 p.m.</p> <p>The meeting reconvened at 7:45 p.m.</p>																								
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 7:45 p.m.																								
12.	UPCOMING EVENTS	<table> <tr> <td>August 1, 2019</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>August 15, 2019</td> <td>Regular Council Meeting</td> <td>7:00 p.m.</td> </tr> <tr> <td>September 5, 2019</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>September 19, 2019</td> <td>Regular Council Meeting</td> <td>7:00 p.m.</td> </tr> <tr> <td>September 25-27, 2019</td> <td>AUMA – Edmonton</td> <td></td> </tr> <tr> <td>October 3, 2019</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>October 24, 2019</td> <td>Organizational Meeting</td> <td>7:00 p.m.</td> </tr> <tr> <td>October 24, 2019</td> <td>Regular Council Meeting</td> <td>Follows Org Meeting</td> </tr> </table>	August 1, 2019	Regular Council Meeting	9:30 a.m.	August 15, 2019	Regular Council Meeting	7:00 p.m.	September 5, 2019	Regular Council Meeting	9:30 a.m.	September 19, 2019	Regular Council Meeting	7:00 p.m.	September 25-27, 2019	AUMA – Edmonton		October 3, 2019	Regular Council Meeting	9:30 a.m.	October 24, 2019	Organizational Meeting	7:00 p.m.	October 24, 2019	Regular Council Meeting	Follows Org Meeting
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Mayor Judy Tracy

Debbie Giroux
Recording Secretary

Town of Onoway

Report to Council

Meeting: Regular Council Meeting
Originated By: Tony Sonnleitner, Development Officer, Town of Onoway.

Issue:

Challenges faced by potential buyers of a dwelling upon a parcel Districted M – Industrial – Subdivision 15SUB01-24 at Plan 162 0414, Block A, Lot 1A (the "Lands").

History:

In 2015, the Town of Onoway was in receipt of a Subdivision Application from the landowner of Plan 062 0827, Block A, Lot 1.

The proposal was to subdivide a 0.405 hectare (1.0 acre) parcel from Plan 062 0827, Block A, Lot 1; where the proposed 0.405 hectare parcel was developed with a Detached Dwelling and a garage / shed.

At the time of subdivision, the Development Officer brought to the fore that there were pitfalls to creating a parcel districted M – Industrial; where the principal use was residential. Cited were, lack of residential amenities such as sidewalks, and the Industrial environment. The Subdivision Authority approved the subdivision with standard conditions; creating Plan 162 0414, Block A, lot 1A.

Comment:

The owner and the individual renting the parcel have been happy with the situation at the parcel. The challenge has been for the renter, wishing to purchase the property, in garnering a mortgage for a dwelling on a M – Industrial districted parcel.

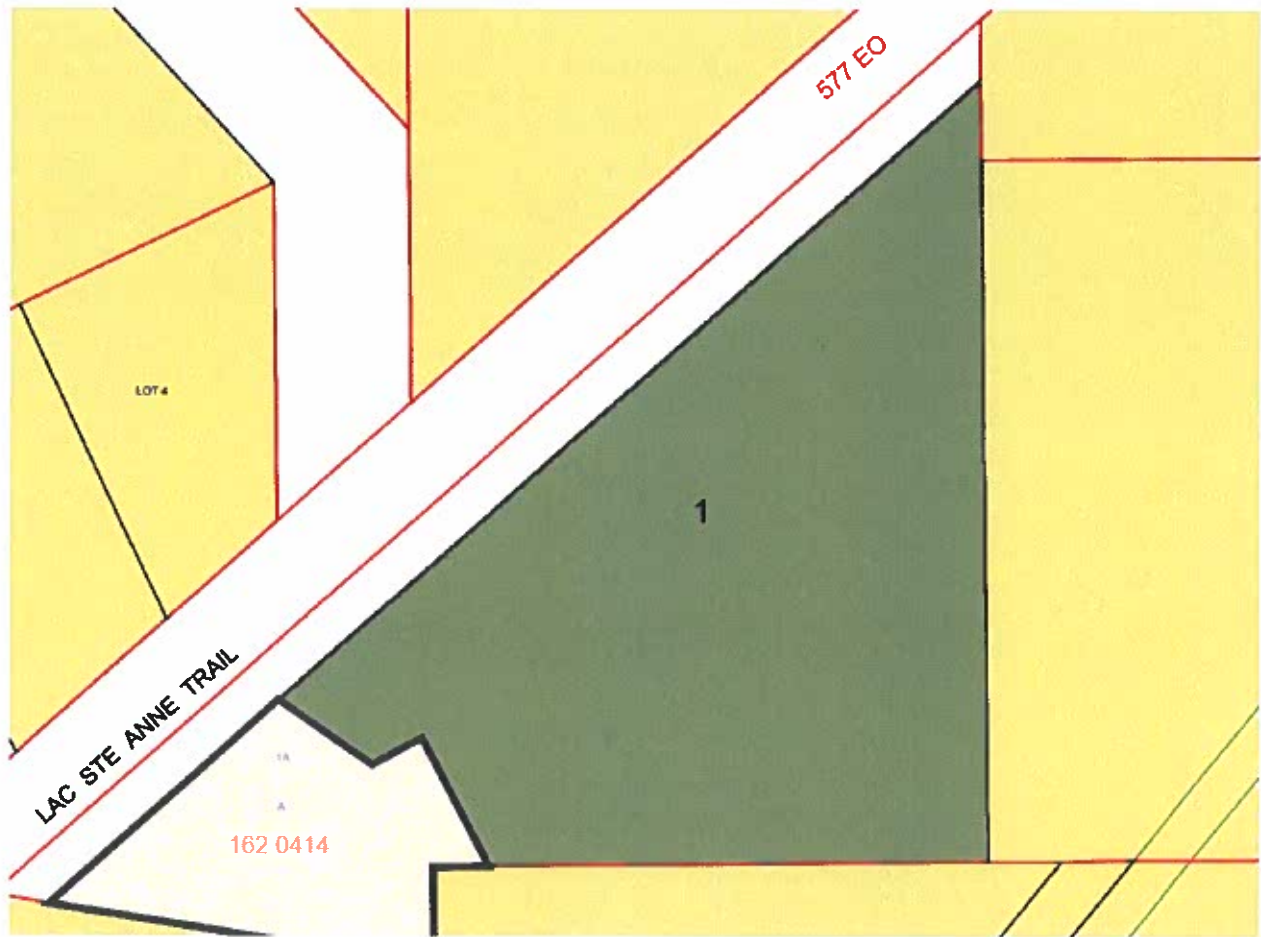
The request from the landowner has been to redistrict the parcel to R1 – Residential. As much as that would solve the immediate problem for the landowner, it is not a solution for the long-term goals of the Town of Onoway. This area of the community is slated for Industrial development within both the Municipal Development Plan

and the Land Use Bylaw. Council has not been receptive to past proposals to redistrict the lands to Residential.

It is recommended that Council stay fast on such a position; and keep with the Industrial districting for this parcel.

Regards,

Tony Sonnleitner, Development Officer, Town of Onoway



TOWN OF ONOWAY



LAND USE DISTRICT & CIVIC ADDRESS MAP

RESIDENTIAL

- R1 Single Family
- R1-S Single Family - Small Lot
- R2 Medium Density
- High Density
- Manufactured Home Subdivision

COMMERCIAL & INDUSTRIAL

- C1 Office, Retail & Service
- C1-R Downtown Mixed Use Com/Res
- C2 Secondary
- Highway
- Industrial

OTHER

- PR Parks & Recreation
- US Urban Service
- Direct Control
- UR Urban Reserve

Bylaw No.: 712-13
Adoption Date: March 6, 2014
Revision Date: June 2, 2014



Municipal Government Act RSA 2000 Chapter M-26
Section 210, Designated Officer
Section 627.1, Appoint Subdivision and Development Appeal Board Clerk

A BYLAW OF THE TOWN OF ONOWAY, IN THE PROVINCE OF ALBERTA, TO
ESTABLISH THE POSITION OF DESIGNATED OFFICER

WHEREAS, pursuant to the provisions of section 210 of the *Municipal Government Act*, the Council may pass a bylaw to establish one or more positions to carry out the powers, duties, and functions of a designated officer.

AND WHEREAS, pursuant to section 627.1 of the *Municipal Government Act*, the council of a municipality must appoint a designated officer to act as the clerk of the Subdivision and Development Appeal Board having jurisdiction in the municipality.

NOW THEREFORE, the Council of the Town of Onoway, in the Province of Alberta, duly assembled, enacts as follows:

1. The Subdivision and Development Appeal Board Clerk is the designated officer for the purpose of the following section of the *Municipal Government Act*:

627.1(1) A council that establishes a subdivision and development appeal board must appoint, and a council that authorizes the establishment of a subdivision and development appeal board must authorize the appointment of, one or more clerks of the subdivision and development appeal board.

2. That as the Town of Onoway has entered into an agreement with Milestone Municipal Services for the provision of Subdivision and Development Appeal Board services within the Summer Village, Emily House and Cathy McCartney be appointed Subdivision and Development Appeal Board Clerks for the Town of Onoway.
3. THAT this Bylaw shall come into force and effective on the date of the third and final reading.

Read a first time on this 1st day of August, 2019.

Read a second time on this 1st day of August, 2019.

Unanimous Consent to proceed to third reading on this 1st day of August, 2019.

Read a third and final time on this 1st day of August, 2019.

**Municipal Government Act RSA 2000 Chapter M-26
Section 210, Designated Officer
Section 627.1, Appoint Subdivision and Development Appeal Board Clerk**

Signed this 1st day of August, 2019.

Mayor, Judy Tracy

Chief Administrative Officer, Wendy Wildman

Debbie Giroux

From: Wendy Wildman <cao@onoway.ca>
Sent: July 25, 2019 4:37 PM
To: 'Deb Giroux'
Subject: FW: Invitation to Onoway RCL 85th anniversary
Attachments: Invitation word.docx; Untitled attachment 00065.htm

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

From: Judy Tracy <jtracy@onoway.ca>
Sent: July 25, 2019 10:59 AM
To: cao@onoway.ca
Subject: Fwd: Invitation to Onoway RCL 85th anniversary

We should add this to the next agenda.

Judy

Sent from my iPad

Begin forwarded message:

From: Neil Gorman <gorm03@yahoo.com>
Date: July 24, 2019 at 9:57:17 PM MDT
To: "jtracy@onoway.ca" <jtracy@onoway.ca>
Subject: Invitation to Onoway RCL 85th anniversary

Please find attached an invitation to our 85th anniversary of the Royal Canadian Legion Branch 132 in Onoway, AB. As the representative of our local Government we would like you or your alternate to attend. If possible, we would request that the Town provide a door prize for our guests.

Sent from [Mail](#) for Windows 10



Onoway Branch 132

4808 50 St, Onoway, AB T0E 1V0

780-967-5361

rcibranch132@hotmail.com

Invitation

Royal Canadian Legion Branch 132

Onoway, AB

Dear Sir:

On behalf of the Onoway Branch of the Royal Canadian Legion #132, I would like to invite you to help us celebrate the 85th anniversary of the Legion in Onoway.

The celebration will be held on Sept 21, 2019 at the Branch starting with socializing at 2:30 PM, program at 4:00, dinner @ 5:30. There will be displays and a supper followed by entertainment.

If you can attend, please let us know as soon as possible, to arrange seating and publicize the occasion.

Thanking you in advance,

Neil Gorman,

President,

Onoway Legion #132



July 17, 2019



Town of Onoway

4812 – 51 Street
Onoway, AB T0E 1V0

RE: Account 178.004

Rental property – Tenants ()

Please consider this request for refund of charges on this account. The utility bill for this address was allowed to escalate to \$1096.10. As the property owner I do realize I am responsible for the water, sewer and garbage bills if the property is rented and the tenant fails to pay.

However, in this situation the tenant () was given notice 3 times then subsequently allowed to continue having services without making payment, as the notice to pay letter stipulated.

As per copy of the statement attached see May 10th \$50.00; June 10th \$50.00; July 5th \$50.00

The total debt including \$150.00 for notice to disconnect plus \$122.00 in penalties was allowed to accumulate to \$1,096.10. I had been in contact via telephone with the Town office to inquire about this account, over the past several months. Also, please be aware that the Landlord Tenant Acts restricts me from authorizing the town office to follow thru with the disconnection of services. This could have been the towns' action as per the notices, unpaid accounts should have the service discontinued. Promises were made by the tenant and the account continued to soar.

This account is now in my name and paid in full as of July 16th 2019. I am requesting you consider the facts and refund the notice to disconnection charges totalling \$150.00 and also the \$122.00 in penalties accumulated. I would be very grateful for any part of, or all of these charges being reversed.

Sincerely,

A handwritten signature in blue ink, appearing to be "C. J. ...".

Debbie Giroux

From: Penny Frizzell <penny@onoway.ca>
Sent: July 29, 2019 3:36 PM
To: 'Wendy Wildman'
Cc: debbie@onoway.ca
Subject: FW: Stony Plain Blanket Exercise

Follow Up Flag: Follow up
Flag Status: Flagged

Penny Frizzell

penny@onoway.ca

Municipal Clerk & Records Management
Town of Onoway
Box 540
Onoway AB
T0E 1V0
780-967-5338

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

From: Chantelle Laberge <claberge@stonyplain.com>
Sent: July 29, 2019 2:53 PM
To: Chantelle Laberge <claberge@stonyplain.com>
Subject: Stony Plain Blanket Exercise

Good afternoon,

Stony Plain has been selected to host a blanket exercise in partnership with AUMA (Alberta Urban Municipalities Association). It will be held on August 21st, at 3 pm in the Spruce Grove Room at Heritage Park, Stony Plain. For more information on what a blanket exercise is about/entails please see below.

I'd like to extend an invitation to you to participate in this educational opportunity.

Please RSVP by August 2nd if you would like to attend.

Thank you

Chantelle

Chantelle Laberge | Culture & Tourism Development Officer

"The Blanket Exercise is an interactive session where participants step onto blankets representing the land, and into the role of First Nations, Inuit and later Métis peoples. The facilitators read a script and assume the role of European settlers, and later as representatives of the Crown. The exercise builds awareness and understanding of our shared history as Indigenous and non-Indigenous peoples in Canada by having participants literally walk through situations that include pre-contact, treaty-making, colonization and resistance. Participants are drawn into the exercise by reading scrolls and carrying cards, which ultimately determine each participant's outcome.

Following the Blanket Exercise, participants will engage in a group discussion, where they will have the opportunity to reflect on what they learned and ask questions."

Town of Stony Plain

4905 – 51 Avenue
Stony Plain, AB T7Z 1Y1
Direct: 780.963.8592 | Cell: 587.338.0350
Email: claberge@stonyplain.com | Web: stonyplain.com
[@StonyPlainAB](https://www.facebook.com/StonyPlainAB) [fb.com/StonyPlainAlberta](https://www.facebook.com/StonyPlainAlberta)



ALBERTA

CULTURE, MULTICULTURALISM AND STATUS OF WOMEN

Office of the Minister

July 11, 2019

Her Worship Judith Tracy
Mayor
Town of Onoway
PO Box 540
Onoway, AB T0E 1V0

Dear Mayor Tracy:

Our communities are made stronger, more welcoming places to live, work and raise a family thanks to selfless contributions of Alberta's volunteers. Each day, these remarkable Albertans give freely of their time and talents to make a difference in the lives of neighbours, friends and people they may never meet. They are the driving force that builds a vibrant civil society in our province.

The Government of Alberta is proud to honour the contributions of Alberta's amazing volunteers and celebrate their achievements through the presentation of the Stars of Alberta Volunteer Awards. The 2019 awards nominations are now open and you can help recognize the remarkable volunteers in your community by submitting a nomination and by encouraging local organizations and individuals to do the same. Share the stories of how volunteers are making your community a better place, one good deed at a time.

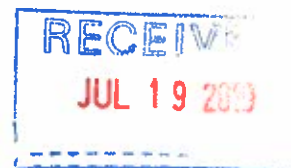
Six awards, two in each category of youth, adult, and senior, are presented annually on International Volunteer Day, December 5, at Government House in Edmonton. Albertans whose volunteer efforts have contributed to the well-being of their communities are eligible to be nominated.

Full information, including a nomination form and a downloadable promotional poster suitable for printing or placement on your community website, can be found on the Stars of Alberta website at www.alberta.ca/stars-awards. The deadline for nominations is September 20, 2019.

Thank you for your support of Alberta volunteers and the Stars of Alberta Volunteer Awards!

Sincerely,

Leela Sharon Aheer
Minister



cc: Honourable Kaycee Madu
Minister of Municipal Affairs

15

Debbie Giroux

From: Penny Frizzell <penny@onoway.ca>
Sent: July 17, 2019 3:20 PM
To: debbie@onoway.ca
Subject: FW: Referral - Development Permit 193193-19-D0131
Attachments: Referral - 19-D0131.pdf

Deb – Please put on your next agenda.

Penny Frizzell

penny@onoway.ca

Municipal Clerk & Records Management
Town of Onoway
Box 540
Onoway AB
T0E 1V0
780-967-5338

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From: Jane Holman <jholman@lsac.ca>
Sent: July 17, 2019 2:50 PM
To: Subdivision Referral - Town of Onoway (info@onoway.ca) <info@onoway.ca>
Subject: Referral - Development Permit 193193-19-D0131

Hi,

Please review the attached Development Permit Application and email your response to me or Tanya Vanderwell.

Please call or email if you require additional information or assistance.

Sincerely,

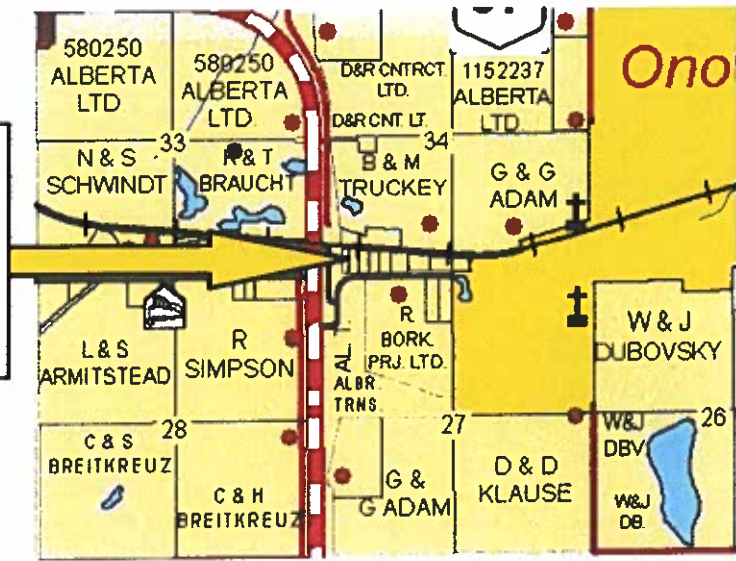
Jane Holman

Planning & Development Clerk
Lac Ste. Anne County
jholman@lsac.ca
Ph: 780-785-3411 or 1-866-880-5722, Ext. 3692

Box 219,
56521 Range Road 65
Sangudo, AB T0E 2A0
www.lsac.ca

**LOCATION SKETCH
LAC STE. ANNE COUNTY
DEVELOPMENT PERMIT APPLICATION 19-D0131**

**Development Permit
Application 19-D0131
SW 34-54-02 W5M
Lots 3, 4, 5, Block A,
Plan 6978KS
2K Small Engine**



7/17/2019

Pre-Referral 110.00
20.00 P Needs AT

Commercial/Industrial/Home Based
Development Permit



Please note that by providing your email address as part of this application you are hereby consenting to receiving correspondence electronically in relation to this application

Incomplete Applications will not be accepted. If an incomplete application is submitted by mail the application will be sent back for further information.

I hereby make application for a Development Permit in accordance with the plans and supporting information submitted herewith

Planning & Development

Office Use Only
19-00131
5402342004,5,6
314972

5402342005

BUSINESS OPERATING NAME INFORMATION
2K Small Engine

LANDOWNER INFORMATION
Registered Owner Wendy Yankers



LEGAL BUSINESS NAME INFORMATION

2K Small Engine
RR1 Onway TOE 1VU
780 751 3456 2ksmallengine@gmail.com

LAND INFORMATION

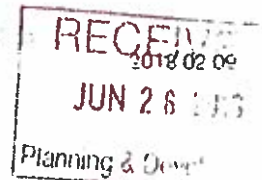
Lot: 3,45 Block: A Plan: 6978KS Subdivision/Hamlet:
Rural Address: 2228 Twp Rd 545 Division: 02 03 04 05 06 07
Quarter: SW Section: 34 Township: 54 Range: 2 West of 5th Meridian
Existing Use of Land: Residential Parcel Size: 6 3.75 Acres/Ha
Zoning: CLR (2+1.75+2)

PROPOSED DEVELOPMENT

- Commercial Intensive Livestock Operation (Major) Home Business
- Industrial (Minor) Home Business Other

Existing Building and Present Use Existing Shop, Storage

Estimated Cost of Project \$ Start Date Aug 19 Estimated Completion Date Aug 19



18



Commercial/Industrial/Home Based Development Permit

Planning & Development

PLEASE NOTE:

Developmental changes such as structural size, material quality, and completion of progressive homes under construction are just some factors that affect the market value and will cause assessments to increase. If this applies to your property, you may want to make higher monthly payments earlier in the year to accommodate for potential tax increases on your next tax notice.

Any development permit application for construction of an accessory building prior to the construction of the main building or use (residence) becomes a discretionary permit application. Therefore the application must be presented to Municipal Planning Commission (MPC) for approval. A detailed description of the building and use must accompany the permit application. The processing time for discretionary permit applications can be up to 40 days unless an extension is issued.

IS THE DEVELOPMENT WITHIN 1/2 MILE OF ANY OF THE FOLLOWING (Answer YES or NO):

- 1 Is the subject property near a steep slope (exceeding 15%)? Yes No
- 2 Is the subject property within 0.5 mile (0.8km) or bounded by a body of water (river, stream, watercourse, lake or other permanent body of water, or a canal, or a drainage ditch)?
If YES, State its name drainage Yes No
- 3 Is the subject property within 0.5 mile (0.8km) of the right-of-way of a highway?
If YES, the Highway No. is 43 Yes No
- 4 Is the subject property within 0.5 mile (0.8km) of a Sour Gas facility? Yes No
- 5 Is the subject property within 0.5 mile (0.8km) of a Pipeline? Yes No
- 6 Is the subject property within 0.5 mile (0.8km) of an Oil facility? Yes No
- 7 Is the subject property within 0.5 mile (0.8km) of land that is or has been used as a municipal landfill for the disposal of garbage or refuse? Yes No
- 8 Is the subject property within 0.5 mile (0.8km) of land that is or has been used as a municipal sewage treatment facility or sewage lagoon? Yes No
- 9 Has the land had a history of flooding? Yes No
- 10 Is the subject property immediately adjacent to the municipal boundary?
If YES, the adjoining municipality is ONOWAY Yes No

Effective November 1st, 2012:

REGULATORY REQUIREMENTS FOR SURFACE DEVELOPMENT IN PROXIMITY TO ABANDONED WELLS

New Buildings larger than 47 sq. m. (500 sq. ft.) and Additions to Buildings that will as a result of the Addition become larger than 47 sq. m. (500 sq. ft.) must include documentation from the Energy Resources Conservation Board (ERCB) with this application.

1 Obtain the information from ERCB's Abandoned Well Viewer available on the ERCB Website www.aer.ca

2 Abandoned Well Information Included: YES or NO, If No Why Not: _____

If an abandoned gas or oil well is identified on the land that is subject (the quarter section) of the proposed development the applicant must include a map that shows the actual well location, as identified in the field, and the setback established in ERCB Directive 079 in relation to existing or proposed building sites.

To obtain clarification about the information provided by the Abandoned Well Viewer, or if you do not have internet access, contact ERCB Customer Contact Centre by Telephone at 1-855-297-8311 or by email at inquires@aer.ca or contact Information Services by mail at ERCB, Suite 1000, 250 - 5 Street SW, Calgary, AB T2P 0R4

Box 219, Sangudo AB T0E 2A0

T 780.785.3411 TF 1.866.880.5722 F 780.785.2985 ■ Devassistant@L5AC.ca ■ Fax 403-404-4044

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Commercial/Industrial/Home Based
Development Permit

LAC STE. ANNE COUNTY



Planning & Development

- 1 Describe the nature of the business Repair of small engines, lawnmowers, chainsaws, hand held chainsaws, gas powered blowers, snowblower
- 2 What building(s) will the business be operated from Freestanding garage on home with shop is nearby
- 3 Number of people employed 1
- 4 Hours and days of operation 9 to 6 Monday to Saturday
- 5 Vehicles associated with the business (include type and size) Ford F150
- 6 Advertising details (signs) One sign by entrance will be installed
- 7 Number of expected customers/clients (day/week/month/year) 2-3/day
- 8 Indicate where storage of materials associated with the business will be stored In shop and garage adjacent to house
- 9 Additional information/comments _____

I, Leonard Kolstad hereby authorize Lac Ste. Anne County to post business information (Name of Company, Contact #, Website address (if available)) on Lac Ste. Anne County's Website.

Applicant's Signature

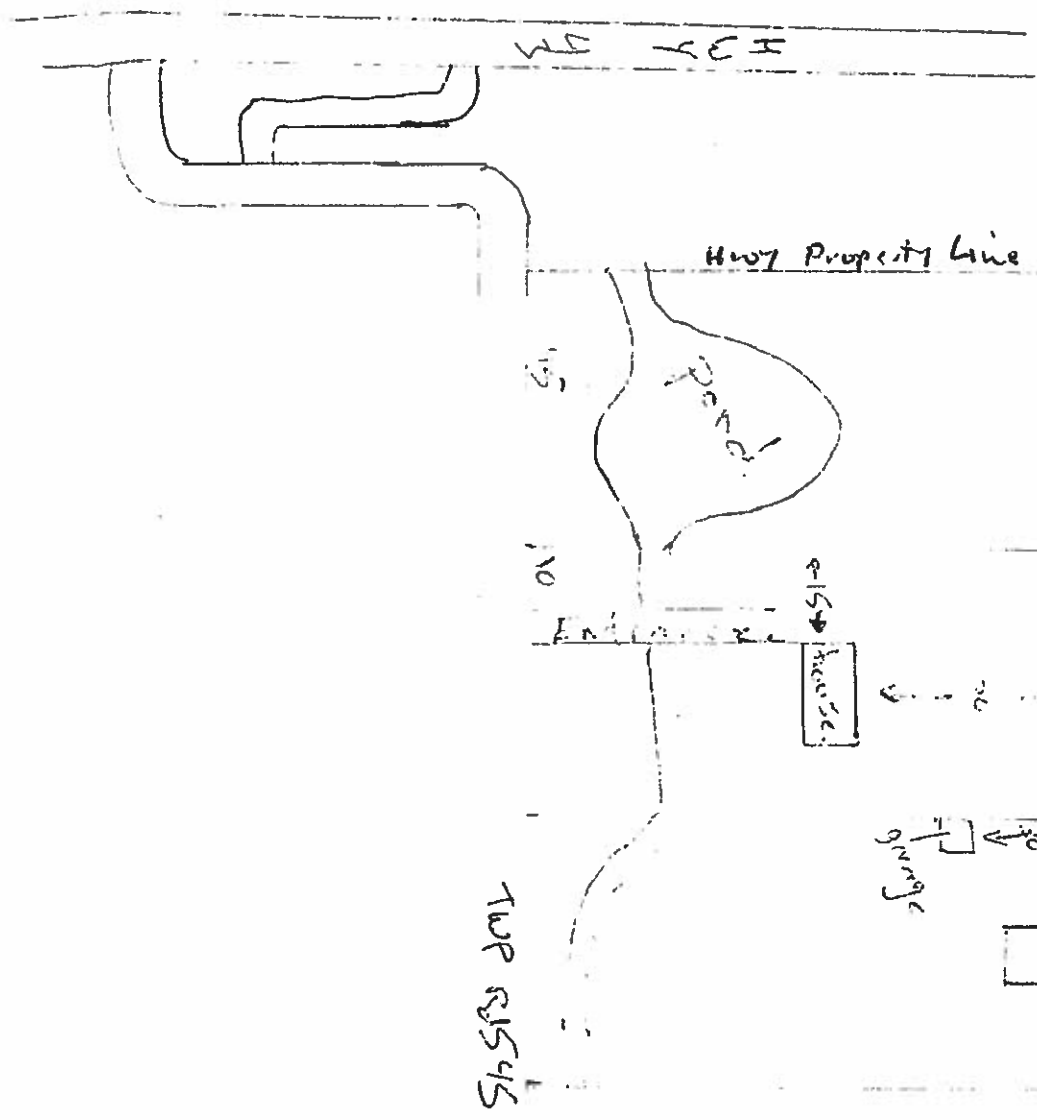
June 26, 2019

Date of Application

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ROADSIDE DEVELOPMENT APPLICATION FOR DEVELOPMENT NEAR A PROVINCIAL HIGHWAY

Alberta Transportation Permit # RSDP025929



Handwritten note on the left side of the plan: "100' ..."

Handwritten notes on the right side of the plan, including "100' ..."

Note: distances may be shown in metres or feet

SITE PLAN


Signature of Registered Owner or Authorized Agent

LAC STE. ANNE COUNTY



LAC STE. ANNE COUNTY AND VILLAGE OF ALBERTA BEACH WEIGH WATER LEVEL MITIGATION OPTIONS

Municipalities work together to safeguard public infrastructure and landowner assets.

Sangudo, Alberta, Friday, July 26, 2019 – Representatives from Lac Ste. Anne County and the Village of Alberta Beach have met with Lac Ste. Anne-Parkland MLA Shane Getson regarding lake level of Lac Ste. Anne. During this meeting the possibility of lowering the lake level to a reasonable degree while not adversely affecting any neighboring municipalities.

While dialogue regarding the lake level continues, Lac Ste. Anne County has committed at this point to assess Sturgeon River via helicopter from Lake Isle to the County's east boundaries. The purpose of this aerial survey would be an attempt to identify the blockage issues affecting agricultural land, County infrastructure and lakefront properties.

Once Sturgeon River has been assessed, the County will propose measures to help increase its flow. Prior to any decisions made, the County will work closely with Alberta Environment and affected landowners to determine appropriate actions. The MD shall be considerate of all stakeholders involved when making decisions.

At this time the County has determined that the so-called weir at the mouth of Sturgeon River on the east end of lac Ste. Anne is not a cause or contributor of the high water level.

"I urge people to keep in mind that County resources have been severely depleted due to the widespread demand we have had to address in recent months," commented Lac Ste. Anne County Reeve Joe Blakeman. "We are working extremely hard to safeguard millions of dollars in County infrastructure and agricultural land. The County is doing its utmost to respond to these events as they occur, but we have no control over the environmental factors that are the root cause of situations like this."

Affected landowners are thanked for their patience and understanding as the County continues to work to find an equitable solution.

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Media contact:
Joe Blakeman | Reeve
Lac Ste. Anne County
TEL 780.918.1916
jblakeman@LSAC.ca

Media contact:
Jim Benedict | Mayor
Village of Alberta Beach
TEL 780.924.3181
jimbenedictalbertabeach@gmail.com

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Onoway Ball Diamond – Stakeholder Meeting
May 30, 2019
Meeting Notes (Prepared by Trista Court)

These notes are provided for reference purposes only and are not intended as official meeting minutes.

Attendance:

Jason Madge, Town of Onoway
Wendy Wildman, Town of Onoway
Trista Court, Lac Ste. Anne County
Donna Kerr, Lac Ste. Anne County
Amy Whalen, Onoway & District Agricultural Society
Monty Doig, Onoway Ball & Soccer Association
Randy Lovich, Northern Gateway Public Schools
Lana Richardson, Swede Moren Sports Association
Cathie Antoniuk, Swede Moren Sports Association

Diamond Booking Process:

Currently NGPS receives requests to book the diamonds, however they do not believe this role should be theirs and have requested Lac Ste. Anne County assume this responsibility.

Lac Ste. Anne County would prefer not to take this responsibility as they are removed from the area and do not have direct control. If the County were to assume the booking process, they would need to be managed through some form of electronic calendar (e.g. google calendar/outlook calendar). No formal booking system is available.

The Town of Onoway would be in a similar situation.

Monty Doig currently coordinates the scheduling of the diamonds for minor ball.

Swede Moren Ball Association would be interested in maintaining the booking system.

A google calendar could be maintained by one organization, with read access to all others. Cheap solution perhaps.

Directive: further discussion with NGPS

Grass Mowing Responsibility

Currently NGPS is responsible for grass mowing, but other stakeholders have also completed the task with volunteers and donated equipment. Is there a liability/insurance risk to this?

Onoway Ball & Soccer Association and the Swede Moren Sports Association both request more frequent mowing be done.

Town of Onoway agreed to mow one to two times (prior to Onoway Heritage Days) and record the time commitment and associated costs.

Directive: further discussion will occur once time commitment is measured and a costing model/budget is prepared.

Fence Height Safety

Onoway Ball & Soccer Association expressed concern that the height of the fence may be too low and pose a safety concern.

The Town and County are currently partnering with other municipalities to complete a facility assessment for all recreation facilities and amenities – ball diamonds will be included. It was agreed to wait for the results of the assessment to determine what recommendations are made and projects can be prioritized as necessary (safety being the priority; budget also being considered).

Gopher Control

Lac Ste. Anne County has completed gopher control (Easter); perhaps another round is necessary. Once gopher control is done, there needs to be a mechanism for grounds maintenance (filling the holes) to address the full concern. The County will record the time commitment and associated costs.

Directive: further discussion will occur once time commitment is measured and a costing model/budget is prepared.

Weed Control

Lac Ste. Anne County will complete this once the school is closed for summer vacation and record the time commitment and associated costs.

Directive: further discussion will occur once time commitment is measured and a costing model/budget is prepared.

Outdoor Privy Maintenance (pumpout, cleaning, supplies)

Swede Moren Ball Association is currently completing these duties and responsible for associated costs (insurance, pumpouts and supplies).

Directive: further discussion will occur once time commitment is measured and a costing model/budget is prepared.

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Requirement for Washroom Facility & Concession Facility

These facilities would be an enhancement to the facility and likely promote more use. The Onoway Ball & Soccer Association expresses concern that there is no approved concession facility which affects their opportunities to host tournaments.

The Town will investigate water/sewer options. Construction and maintenance costs will need to be determined to commence a plan. Plan should include maintenance responsibilities. NGPS as the landowner would need to provide approval prior to moving forward.

Directive: further discussion is required with NGPS for concept approval. Design and costing options will need exploration.

Insurance

Currently Swede Moren Sports Association holds insurance for the outdoor privies.

The primary insurance responsibility lies with NGPS as the owner, who requires all users to have and provide confirmation of insurance listing NGPS as an additional named insured.

Directive: further discussion will occur once a costing model/budget is prepared.

Soccer Pitch - Outdoor Privy

Onoway Ball & Soccer Association is requesting consideration for placement of an outdoor privy (portable) at the Onoway Soccer Pitch.

Directive: further discussion is required with NGPS for approval; costing options will need exploration; maintenance responsibilities will need to be determined.

Adult Tournament – No Alcohol on School Property Policy

With NGPS owners, no alcohol is permitted at the diamonds. This limits the attraction for adult league tournaments. Is an exception possible through NGPS?

Directive: further discussion is required with NGPS.

Ownership

Is NGPS willing to subdivide and release ownership of ball diamonds. Swede Moren Sports Association has expressed interest.

Directive: further discussion is required with NGPS.

Rental Fees

There are currently no fees charged for use of the diamonds – believed to be a policy of NGPS to not charge. Rental fees could create a revenue stream for both operating and capital requirements for maintaining these facilities.

Directive: further discussion is required with NGPS.

Other Community Ball Diamonds

Amy Warren suggested that operation and ownership of diamonds in other communities be considered as well.

The facility assessment previously identified will include ball diamonds at all communities.

The Onoway Ball Diamonds can be considered a ‘pilot project’ as the issues appear to be more emergent in this community and the school division and respective municipalities are committed to addressing the operational challenges at this facility.

Next Steps

- Lac Ste. Anne County will act as the liaison, with Trista Court being the lead.
- The Liaison will compile the meeting notes and share with attendees.
- All stakeholders contributing to the operations and maintenance of the ball diamond facilities, in any capacity, must document the task, associated time commitments and any costs for such. The Liaison will compile the information and draft a full operational and maintenance budget based on the submissions.
- The Liaison will prepare a communication to be forwarded to NGPS to formally present any questions, suggestions and proposals discussed. A draft copy will be presented to the stakeholders prior to releasing to NGPS.

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