

**AGENDA FOR THE REGULAR MEETING OF  
THE COUNCIL OF THE TOWN OF ONOWAY  
HELD ON THURSDAY, OCTOBER 3, 2019 IN THE COUNCIL CHAMBERS  
OF THE ONOWAY CIVIC OFFICE AT 9:30 A.M.**

**1. CALL TO ORDER**

**2. APPROVAL OF AGENDA**

- as is, or with additions or deletions

**3. APPROVAL OF MINUTES**

Pg 1-3 - September 19, 2019 Regular Council Meeting

**4. APPOINTMENTS/PUBLIC HEARINGS**

**5. FINANCE – n/a**

**6. POLICIES & BYLAWS – Bylaw 762-19 – Community Peace Officer (CPO) Designated Officer Bylaw**

Pg 4-6 Further to the Municipal Accountability Program (MAP) Review, attached is a bylaw for your review. This bylaw, prepared by our legal counsel, adopts the Enforcement Services Agreement (ESA); creates the position of Community Peace Officer and their authority (as per the ESA) and appoints the CPO as a bylaw enforcement officer for the Town. *(give all four readings to the Bylaw)*

**7. ACTION ITEMS**

- Pg 7 a) Onoway Junior/Senior High School – please refer to the attached September 19, 2019 invitation to the Onoway Junior Senior High School Awards and Appreciation Night being held on Friday, October 18, 2019 at 7:00 p.m. in the School gymnasium. School volunteers will also be recognized at this ceremony. *(to authorize attendance of Council)*

Pg 8-12

b) Rural Municipalities Conference (RMA) Elected Officials Program – please refer to the attached program for the RMA Fall 2019 Convention. There are 2 courses being offered on Tuesday, November 12, 2019, each at a cost of \$340.00/person. Cost for registration for the Convention is \$650.00 (early-Oct 11) and \$725.00. These courses are: 1) Council's Role in Service Delivery and 2) Council's Role in Strategic Planning (for discussion and direction as given by Council at meeting time)

Pg 13-20

c) FortisAlberta Franchise Fee – 2020 – please refer to the attached September 18, 2019 email inquiring as to what the Town would like to have as their Franchise Fee for 2020. Currently the Town is at 7.5% with a projected revenue for 2019 of \$63,706.00. If we leave the fee at 7.5% the projected 2020 revenue would be \$64,080.00. The highest we could go for a fee is 20% and I absolutely am not suggesting we do that. Also attached is a report that shows what other municipalities have for their franchise fee. I believe the 7.5% is a reasonable rate. The franchise fee is an opportunity for the Town to collect money from our tax exempt properties. (that the Town of Onoway set their 2020 Fortis Alberta franchise fee at \_\_\_\_\_%)

Pg 21-43

d) North Saskatchewan Watershed Alliance (NSWA) – please refer to the September 12, 2019 letter from Mr. Ken Crutchfield, President requesting a \$0.50/capita contribution to NSWA for 2020 which totals \$514.50. This amount is in our current budget for 2019 and included in our 2020 operating budget. (that the 2020 contribution of .50/capita be approved, or some other direction as given by Council at meeting time)

e)

f)

g)

**8. COUNCIL, COMMITTEE & STAFF REPORTS**

- a) Mayor's Report
- b) Deputy Mayor's Report
- c) Councillor's Reports (x 3)
- d) CAO Report
  - East End Bus
  - CAO Annual Performance Review
  - Bretzlaff Park Revitalization
  - EQUUS letter on service change over to Fortis - update
- e) Public Works Report

## 9. INFORMATION ITEMS

- Pg 44 a) Alberta Municipal Affairs – Undated letter (received September 23, 2019) from Minister Kaycee Madu advising that the submission to the Minister's Awards for Municipal Excellence for the Joint Regional Fire Services Partnership Initiative was not selected to receive an award;
- Pg 45-47 b) Rail Safety Week 2019 – September 23, 2019 CN Press Release announcing Rail Safety Week 2019;
- Pg 48-49 c) 2020 Alberta Winter Games Poster – Memorandum from Kerry McAndrews, Alberta Sport, advising of the Games that are taking place in Airdrie February 14-17, 2020;
- Pg 50-52 d) Capital Region Assessment Services Commission Annual General Meeting (AGM) – September 30, 2019 letter from Archie Grover, Manager, advising of the AGM being held on Friday, November 1, 2019 at the Chateau Louis Hotel and Conf Centre in Edmonton at noon;
- Pg 53 e) Government of Canada Poster for the Prime Minister's 2020 Awards for Teaching Excellence advising that the nomination deadline is January 14, 2020

f)

g)

h)

**10. CLOSED SESSION** – Pursuant to Section 197(2) of the Municipal Government Act and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP)–Disclosure Harmful to Personal Privacy

## 11. ADJOURNMENT

## 12. UPCOMING EVENTS:

- October 24, 2019 – Organizational Meeting 7:00 p.m.
- October 24, 2019 – Regular Council Meeting After Org meeting
- November 7, 2019 – Regular Council Meeting 9:30 a.m.
- November 21, 2019 – Regular Council Meeting TBD
- December 5, 2019 – Regular Council Meeting 9:30 a.m.
- December 19, 2019 – Regular Council Meeting TBD

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, SEPTEMBER 19, 2019  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	<b>PRESENT</b>	Deputy Mayor: Lynne Tonita Councillor: Jeff Mickle Councillor: Wade Neilson Councillor: Pat St. Hilaire  Administration: Wendy Wildman, Chief Administrative Officer Debbie Giroux, Recording Secretary
	<b>ABSENT</b>	Mayor: Judy Tracy Administration: Jason Madge, Public Works Manager  1 member of the public was in attendance
1.	<b>CALL TO ORDER</b>	Deputy Mayor Lynne Tonita called the meeting to order at 7:00 p.m.
2.	<b>AGENDA Motion #246/19</b>	<b>MOVED</b> by Councillor Wade Neilson that the agenda of the Thursday, September 19, 2019 regular Council meeting be approved as presented.  <b>CARRIED</b>
3.	<b>MINUTES Motion #247/19</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that the minutes of the Thursday, September 5, 2019 regular Council meeting be approved as presented.  <b>CARRIED</b>
4.	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	n/a
5.	<b>FINANCE Motion #248/19</b>	<b>MOVED</b> by Councillor Jeff Mickle that the September 16, 2019 Revenue and Expense Report be accepted for information.  <b>CARRIED</b>
6.	<b>POLICIES &amp; BYLAWS</b>	n/a
7.	<b>ACTION ITEMS Motion #249/19</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that the Alberta Urban Municipalities Association (AUMA) 2019 Resolutions discussion be accepted for information.  <b>CARRIED</b>

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, SEPTEMBER 19, 2019  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	<b>Motion #250/19</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that the order confirmation and proposal for services from Townfolio be deferred pending recommendation(s) being received from the Lac Ste. Anne County and Town of Onoway Economic Development Partnership Committee.  <b>CARRIED</b>
	<b>Motion #251/19</b>	<b>MOVED</b> by Councillor Wade Neilson that the information regarding the September 6, 2019 Police Costing Webinar and the Province's preliminary assessment of additional costs that could be incurred be accepted for information, and that the information received from the Province be posted on the Town's website.  <b>CARRIED</b>
	<b>Motion #252/19</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that the information received from Brian Conger, ISL Engineering, providing suggested Municipal Development Plan (MDP) edits following the September 4, 2019 public engagement session be accepted for information.  <b>CARRIED</b>
	<b>Motion #253/19</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that the Town of Onoway proclaim Monday, September 30, 2019 as Orange Shirt Day and that all Council and Town staff show their support by wearing orange t-shirts on that date.  <b>CARRIED</b>
	<b>Motion #254/19</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that Council approve the proposal from Tangent Civic and ratify payment of their \$3,990.00 invoice for the business portal proposal for the Partners in Progress initiative as recommended by the Lac Ste. Anne County and Town of Onoway Economic Development Strategy.  <b>CARRIED</b>
8.	<b>COUNCIL, COMMITTEE &amp; STAFF REPORTS</b> <b>Motion #255/19</b>	<b>MOVED</b> by Councillor Wade Neilson that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer be accepted for information as presented.  <b>CARRIED</b>
9.	<b>INFORMATION ITEMS</b> <b>Motion #256/19</b>	<b>MOVED</b> by Councillor Wade Neilson that Council accept the following items for information as presented:  a) A Strong Rural Caucus Meeting Agenda –September 16, 2019 for the Westlock Meeting

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, SEPTEMBER 19, 2019  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

		<p>b) Morrison Hershfield Engineering Services –September 9, 2019 email, introduction letter and brochure listing their services and previously completed projects</p> <p>c) EQUS letters to landowners – August 19, 2019 letters to various residents regarding Onoway’s decision to transfer electric distribution service to FortisAlberta</p> <p>d) Patriot Law – September 6, 2019 letter advising that the two Alberta Human Rights Commission complaints filed by a local resident have been closed</p> <p>e) Alberta Seniors Advocate – August 23, 2019 letter from Dr. Sheree Kwong See providing information about the Seniors Advocate Office for display in the office</p> <p>f) Victim Services Society of Stony Plain and District – August 26 2019 receipt and thank you letter for the donation from the Town for use towards their services</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>10.</b>	<b>CLOSED SESSION</b>	n/a
<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Deputy Mayor Lynne Tonita declared the meeting adjourned at 8:50 p.m.
<b>12.</b>	<b>UPCOMING EVENTS</b>	<p>September 25-27,2019 AUMA – Edmonton</p> <p>October 3, 2019 Regular Council Meeting 9:30 a.m.</p> <p>October 24, 2019 Organizational Meeting 7:00 p.m.</p> <p>October 24, 2019 Regular Council Meeting Follows Org Meeting</p> <p>November 7, 2019 Regular Council Meeting 9:30 a.m.</p> <p>November 21, 2019 Regular Council Meeting Time TBD</p>

\_\_\_\_\_  
Deputy Mayor Lynne Tonita

\_\_\_\_\_  
Debbie Giroux  
Recording Secretary

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**A BYLAW OF THE TOWN OF ONOWAY, IN THE PROVINCE OF  
ALBERTA TO PROVIDE FOR A COMMUNITY PEACE OFFICER AND  
ENFORCEMENT SERVICES.**

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**WHEREAS** the *Municipal Government Act* provides that a municipality may provide outside its municipal boundaries any service that it provides within its municipal boundaries in another municipality, but only with the agreement of the other municipality;

**AND WHEREAS** the Town of Onoway has signed an agreement with Lac Ste. Anne County in which Lac Ste. Anne County will provide certain enforcement services to the Town of Onoway;

**AND WHEREAS** the *Municipal Government Act* provides that a council may by bylaw establish one or more positions to carry out the powers, duties or functions of a designated officer;

**AND WHEREAS** Council wishes to exercise its authority pursuant to the *Municipal Government Act* to approve the agreement with Lac Ste. Anne County and to establish a Community Peace Officer as a designated officer for the purposes of enforcement services;

**NOW THEREFORE** the Municipal Council of the Town of Onoway, in the Province of Alberta, duly assembled, hereby enacts as follows:

**1. TITLE**

- 1.1. This Bylaw may be cited as the "Community Peace Officer Designated Officer Bylaw".

**2. INTERPRETATION**

- 2.1. In this Bylaw, the following terms shall have the following meanings:
- a) "Bylaw" means this Community Peace Officer Designated Officer Bylaw;
  - b) "CAO" means the chief administrative officer for the Town;
  - c) "Council" means the municipal council of the Town;
  - d) "County" means Lac Ste. Anne County;
  - e) "Designated Officer" has the same meaning as defined in the *Municipal Government Act*;
  - f) "Enforcement Services Agreement" means the Enforcement Services Agreement between Lac Ste. Anne County and the Town of Onoway made effective June 1, 2019;
  - g) "*Municipal Government Act*" means the *Municipal Government Act*, RSA 2000, c M-26 and the regulations thereunder; and
  - h) "Town" means the municipal corporation of the Town of Onoway.

- 2.2. Any references in this Bylaw to any statutes, regulations, bylaws or other enactments is to those statutes, regulations, bylaws or other enactments as amended or replaced from time to time and any amendments thereto.
- 2.3. Whenever a singular or masculine form of a word is used in this Bylaw, it shall include the plural, feminine or neutral form of the word as the context requires.
- 2.4. The headings in this Bylaw do not form part of this Bylaw and shall not affect its interpretation.

### **3. ADOPTION OF ENFORCEMENT SERVICES AGREEMENT**

- 3.1. The Enforcement Services Agreement is hereby adopted and incorporated as part of this Bylaw.

### **4. COMMUNITY PEACE OFFICER**

- 4.1. The position of Community Peace Officer is hereby established.
- 4.2. The Community Peace Officer assigned from time to time by the County to provide enforcement services to the Town pursuant to the Enforcement Services Agreement is the Community Peace Officer for the purposes of this Bylaw.
- 4.3. The Community Peace Officer is authorized to enforce Provincial Legislation as defined in the Enforcement Services Agreement within the municipal boundaries of the Town and to enforce the Town's municipal bylaws. The Community Peace Officer is appointed as a bylaw enforcement officer for the Town pursuant to section 555(1) of the *Municipal Government Act*.
- 4.4. The Community Peace Officer shall have such additional powers, duties and functions as may be provided to the Community Peace Officer in any other bylaws of the Town.
- 4.5. The Community Peace Officer is subject to the supervision of and accountable to the CAO except as otherwise provided for in the Enforcement Services Agreement.

### **5. DESIGNATED OFFICER – COMMUNITY PEACE OFFICER**

- 5.1. The Community Peace Officer is authorized to carry out the following powers, duties and functions of a designated officer under the *Municipal Government Act*:

- |                |   |
|----------------|---|
| Section 420(2) | Obtaining possession of lands                                     |
| Section 436.11 | Obtaining possession of manufactured homes                        |
| Section 439(2) | Preparing and issuing distress warrants and seizing goods         |
| Section 532(8) | Traffic control device removal                                    |
| Section 542    | Entering on land to inspect, remedy and enforce bylaws thereunder |
| Section 544    | Applying to court for an order re: inspections                    |



- Section 545 Issuing order to cease contravention of any bylaw  
Section 546 Orders to remedy dangerous and unsightly property

**6. GENERAL**

- 6.1. Each provision of this Bylaw is independent of all other provisions. If any provision of the Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.
- 6.2. This Bylaw rescinds the following bylaws establishing designated officers in their entirety, including any amendments thereto:
- a) 544-99

**7. COMING INTO FORCE**

This Bylaw shall come into effect upon the third and final reading and signing of this Bylaw

**READ** a first time this 3<sup>rd</sup> day of October, 2019

**READ** a second time this 3<sup>rd</sup> day of October, 2019

**UNANIMOUS CONSENT** to proceed to third reading this 3<sup>rd</sup> day of October, 2019

**READ** a third and final time this 3<sup>rd</sup> day of October, 2019

**SIGNED** this 3<sup>rd</sup> day of October, 2019

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Mayor, Judy Tracy

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Chief Administrative Officer, Wendy Wildman



September 19, 2019

Dear Honored Guest,

Please accept this letter as your formal invitation to the Onoway Junior Senior High School Awards and Appreciation Night on Friday October 18, 2019 at 7:00pm in the gymnasium. The ceremony will recognize those students who achieved excellence in courses and programs offered at Onoway Junior Senior High School for the 2018-2019 school year. Volunteers will also be recognized for their dedication to Onoway Junior Senior High School at this time.

We look forward to having you celebrate outstanding student accomplishments of students. Please RSVP to Ms. Lind by October 4, 2019.

Yours Truly,

A handwritten signature in black ink, appearing to read "John Lobo", written in a cursive style.

Mr. John Lobo  
Principal



JL/cl

7

**Debbie Giroux**

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**From:** [REDACTED]@txt.bell.ca  
**Sent:** September 25, 2019 9:35 AM  
**To:** debbie@onoway.ca

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RE: Elected officials program on November 12th. Can you add this to the agenda so we can talk about attendance?

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This message was sent from a Bell mobile phone.



RMA





# Fall 2019 Convention Program

= Electronic Voting Pads required

## Tuesday, November 12, 2019

8:30 am – 4:00 pm	<b>EOEP Course – Council's Role in Service Delivery</b> <i>Salon 3, Meeting Level, Edmonton Convention Centre</i>
8:30 am – 4:00 pm	<b>EOEP Course – Council's Role in Strategic Planning</b> <i>Salon 2, Meeting Level, Edmonton Convention Centre</i>
3:00 pm – 6:00 pm	<b>RMA Registration &amp; Partners' Program Information Desk</b> <i>Foyer Hall D, Pedway Level, Edmonton Convention Centre</i>
5:00 pm – 6:00 pm	<b>Reeves'/Mayors' Meeting</b> <i>Salon 4, Meeting Level, Edmonton Convention Centre</i>
6:00 pm – 10:00 pm	<b>Brownlee LLP Hospitality Suite</b> <i>Riverview Room, Edmonton Convention Centre</i>

\$340<sup>00</sup>

\$340<sup>00</sup>

(OCT 11)  
\$650<sup>00</sup>  
\$725<sup>00</sup>

## Wednesday, November 13, 2019

7:00 am – 8:15 am	<b>Breakfast</b> <i>Hall D, Pedway Level, Edmonton Convention Centre</i>
7:00 am – 3:00 pm	<b>RMA Registration/Information Desk</b> <i>Foyer Hall D, Pedway Level, Edmonton Convention Centre</i>
9:00 am – 10:00 am	<b>RMA Partners' Program Information Desk</b> <i>Lobby, Westin Edmonton</i>
8:30 am – 9:00 am	<b>Opening Ceremonies</b> <i>Hall D, Pedway Level, Edmonton Convention Centre</i>
9:00 am – 9:30 am	<b>Minister Madu, Alberta Municipal Affairs</b>
9:30 am – 9:45 am	<b>Economic Outlook Budget</b>
9:45 am – 10:15 am	<b>Civlitas! Gordon McIntosh</b>
10:15 am – 10:30 am	<b>Coffee Break</b> <i>Meeting Level, Edmonton Convention Centre</i>
10:30 am – 12:00 pm	<b>Breakout Sessions</b> <ul style="list-style-type: none"><li>• <b>What is Black and White, &amp; Grey All Over? With Gordon McIntosh</b> <i>Salon 4, Meeting Level</i></li><li>• <b>Asset Management – Narrowing the Gap Between Service Delivery Costs and Revenue</b> <i>Salon 8, Meeting Level</i></li><li>• <b>Municipalities and Gravel – A Legal Overview</b> <i>Salon 12, Meeting Level</i></li></ul>

9

12:00 pm – 1:00 pm	<b>Buffet Lunch</b> <i>Hall D, Pedway Level, Edmonton Convention Centre</i>
1:00 pm – 1:40 pm	<b>Rural Connectivity – Panel Discussion</b>
1:40 pm – 2:00 pm	<b>Plenary Address</b>
2:00 pm – 2:20 pm	<b>Plenary Address</b>
2:20 pm – 2:40 pm	<b>Coffee Break</b> <i>Meeting Level, Edmonton Convention Centre</i>
2:40 pm – 4:10 pm	<b>Breakout Sessions</b> <ul style="list-style-type: none"> <li>• <b>Sustainable Development</b> <i>Salon 4, Meeting Level</i></li> <li>▪ <b>ConnectCare - AHS</b> <i>Salon 8, Meeting Level</i></li> <li>• <b>Get to Know Your Association</b></li> <li>▪ <b>RMA Business Services – Topic TBD</b> <i>Salon 11, Meeting Level</i></li> </ul>
4:30 pm – 6:00 pm	<b>Alberta Municipal Affairs Open House</b> <i>Foyer, Hall D, Edmonton Convention Centre</i>
4:00 pm – 8:30 pm	<b>WSP Hospitality Suite</b> <i>Riverview Room, Edmonton Convention Centre</i>
5:00 pm – 10:00 pm	<b>EQUS Hospitality Suite</b> <i>Devonian Room, Westin</i>
5:30 pm – 9:30 pm	<b>Reynold Mirth Richards &amp; Farmer Hospitality Suite</b> <i>Craft Beer Market</i>
7:00 pm – 10:00 pm	<b>Finning Hospitality Night</b> <i>Main Ballroom, Westin</i>

**Thursday, November 14, 2019**

7:00 am – 8:30 am	<b>Breakfast – Sponsored by Brownlee, LLP</b> <i>Hall B, Assembly Level, Edmonton Convention Centre</i>
7:00 am – 3:00 pm	<b>RMA Registration/Information Desk</b> <i>Foyer Hall D, Pedway Level, Edmonton Convention Centre</i>
9:00 am – 10:00 am	<b>RMA Partners' Program Information Desk</b> <i>Lobby, Westin Edmonton</i>
<input checked="" type="checkbox"/> 8:10 am – 8:15 am	<b>Electronic Voting Pad Testing</b>
<input checked="" type="checkbox"/> 8:15 am – 9:00 am	<b>Annual General Meeting</b> <i>Hall D, Pedway Level, Edmonton Convention Centre</i>
9:00 am – 10:00 am	<b>Rural Crime – Panel Discussion</b>
10:00 am – 10:10 am	<b>Nominations for Vice-President</b>
10:10 am – 10:30 am	<b>Coffee Break</b>
<input checked="" type="checkbox"/> 10:30 am – 12:00 pm	<b>Taking Care of Business: The Resolutions Session</b>
12:00 pm - 1:00 pm	<b>Buffet Lunch</b> <i>Hall D, Pedway Level, Edmonton Convention Centre</i>
<input checked="" type="checkbox"/> 1:00 pm – 1:15 pm	<b>Candidate Speeches and Election for Vice-President</b>
1:15 pm – 2:30 pm	<b>The Future is Yours: What Can You Achieve in the Next Four Years - Jeremiah Brown</b>
<input checked="" type="checkbox"/> 2:30 pm – 2:40 pm	<b>Convention Evaluation Questions</b>
2:40 pm – 3:00 pm	<b>Coffee Break</b> <i>Hall D, Pedway Level, Edmonton Convention Centre</i>
3:00 pm – 3:45 pm	<b>Election for Directors</b> <ul style="list-style-type: none"> <li>▪ District 2 <i>Salon 4, Meeting Level, Edmonton Convention Centre</i></li> <li>▪ District 3 <i>Salon 8, Meeting Level, Edmonton Convention Centre</i></li> <li>▪ District 5 <i>Salon 12, Meeting Level, Edmonton Convention Centre</i></li> </ul>
7:00 pm – 10:00 pm	<b>RMA Evening: A Night At the Museum</b> <b>Sponsored by Brownlee LLP</b> <i>Royal Alberta Museum</i>



**Friday, November 15, 2019**

7:00 am – 8:30 am	<b>Breakfast</b> <i>Hall D, Pedway Level, Edmonton Convention Centre</i>
7:00 am – 12:00 pm	<b>RMA Registration/Information Desk</b> <i>Foyer Hall D, Pedway Level, Edmonton Convention Centre</i>
8:30 am – 9:00 am	<b>RMA Partners' Program Information Desk</b> <i>Lobby, Westin Edmonton</i>
8:30 am – 8:40 am	<b>Reconvene AGM (Ratify Elections)</b>
8:40 am – 9:10 am	<b>Plenary Address</b>
9:10 am – 9:30 am	<b>Coffee Break</b> <i>Hall D, Pedway Level, Edmonton Convention Centre</i>
9:30 am – 11:45 am	<b>Ministerial Forum</b>
<input checked="" type="checkbox"/> 11:45 am – 12:00 pm	<b>Convention Closing</b> <ul style="list-style-type: none"> <li>▪ Unfinished Business</li> <li>▪ Convention Evaluation Questions</li> <li>▪ Grand Door Prize Draw <b>sponsored by Alberta Recycling Management Authority</b></li> <li>▪ <i>God Save the Queen</i></li> </ul>
12:00 pm	<b>Buffet Lunch</b> <i>Hall D, Pedway Level, Edmonton Convention Centre</i>

## Debbie Giroux

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**From:** Wendy Wildman <cao@onoway.ca>  
**Sent:** September 18, 2019 10:30 AM  
**To:** 'Debbie Giroux'  
**Subject:** FW: 2020 FortisAlberta Franchise Calculator - Please respond by Nov. 1, 2019  
**Attachments:** July 2019 Franchise Fee Percentages - FortisAlberta.pdf; Franchise Fee fax Cover 2019-2020.doc; Franchise fee AD 2020- TEMPLATE.docx; 2019-2020 Franchise Calculator - Onoway .xlsx

**Importance:** High

Deb – this will be for our next agenda.

You can look to past year agendas for the background, we have to go through this process every year.

**Wendy Wildman**  
CAO  
Town of Onoway  
Box 540  
Onoway, AB. T0E 1V0  
780-967-5338 Fax: 780-967-3226  
cao@onoway.ca

**NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: [cao@onoway.ca](mailto:cao@onoway.ca)**

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

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**From:** Law, Kayla <kayla.law@fortisalberta.com>  
**Sent:** September 18, 2019 10:09 AM  
**To:** cao@onoway.ca  
**Cc:** Smith, Nicole <nicole.smith@fortisalberta.com>  
**Subject:** 2020 FortisAlberta Franchise Calculator - Please respond by Nov. 1, 2019  
**Importance:** High

Good Morning:

**RE: Request Confirmation of Electric Distribution Franchise Fee for 2020**

As part of your Electrical Distribution System Franchise Agreement with FortisAlberta you have the annual ability to either increase, decrease or keep your franchise fee the same, with written notice.

**IMPORTANT TIMELINES TO ENSURE FRANCHISE FEE CHANGES ARE IMPLEMENTED BY JANUARY 1, 2020**

1. Review the attached Franchise Fee Calculator and present the recommendations to Council;



2. If Council is proposing an increase or decrease to your franchise fee, a resulting impact to the customer's annual billing is **required to be advertised in the local newspaper having the widest circulation within your municipality for two consecutive weeks.** (Please use the sample advertisement that is attached).
2. If **increasing** your franchise fee, it must stay within the current **Franchise Fee Cap of 20%.**
3. **By November 1<sup>st</sup>, 2019,** please email or fax clear copies of the following to Kayla Law @ [kayla.law@fortisalberta.com](mailto:kayla.law@fortisalberta.com) or Fax: 780-464-8398

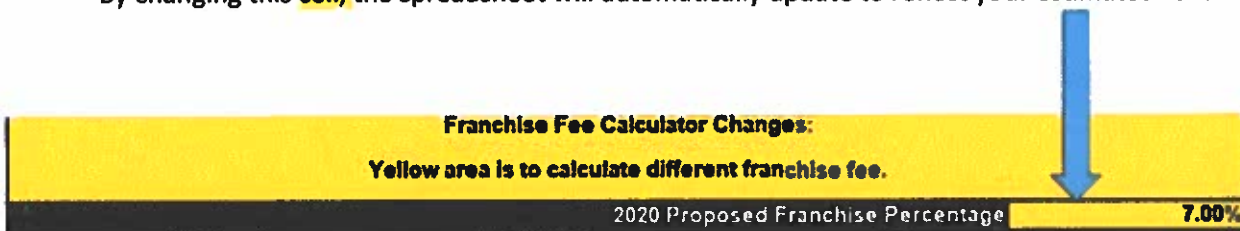
**INCLUDE:**

- ✓ Copies of both advertisements;
  - ✓ Publication dates for both advertisements;
  - ✓ Name & location of newspaper.
4. Any late, inaccurate or incomplete responses may be subject to late Alberta Utilities Commission (AUC) approvals, which may cause your new franchise fee to be in effect **April 1, 2020.**
  5. If Council decides to keep the current franchise fee you do not have to advertise, but please notify Kayla Law @ [kayla.law@fortisalberta.com](mailto:kayla.law@fortisalberta.com) or Fax: 780-464-8398

**TIPS FOR USING THE FRANCHISE CALCULATOR**

Attached you will find the FortisAlberta Franchise Calculator specific to your municipality. The spreadsheet is intended to assist in determining the estimated revenue forecast from your Franchise Fee.

- On the first tab: Financial Impacts, you can change the Franchise Fee percentage (**yellow cell**)  
By changing this **cell**, the spreadsheet will automatically update to reflect your estimated revenue for 2020.



- On the second tab: Residential Bill Impacts, you can **view the impact to an average residential bill by changing cell F21 & F39.**  
  
(You will need this information for your advertisement if you are changing your current fee)
- On the third tab: 2017-June 2019 you can see how much revenue your municipality has collected over the last two and a half years.

**Please note:** All rate increases/decreases are estimated and have not been filed or approved with the AUC. The Distribution Tariff revenues shown are estimates only, and are subject to change dependent on several factors, including but not limited to; fluctuations in the amount of electrical services within the municipality, their electrical consumption increasing or decreasing, and/or changes to Transmission or Distribution rates and riders.

If you have any questions or concerns, please contact me or your Stakeholder Relations Manager.

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FortisAlberta Inc. | 100 Chippewa Road, Sherwood Park AB. T8A 4H4 | Tel: 780-464-8816 | Cell: 780-554-4888 | Fax:  
780-464-8398

[www.fortisalberta.com](http://www.fortisalberta.com)



Municipal Code	Municipality	Rate Category	2019 Transmission January to June Actuals	2019 Distribution January to June Actuals	2019 Franchise Fee Revenue January to June Actuals
02-0240	Onoway	11 - Residential Service	\$ 56,921	\$ 88,773	\$ 10,927
02-0240	Onoway	31 - Street Lights	\$ 867	\$ 22,367	\$ 1,889
02-0240	Onoway	33 - Street Lights	\$ 122	\$ 238	\$ 27
02-0240	Onoway	38 - Yard Lighting Service	\$ 162	\$ 1,003	\$ 87
02-0240	Onoway	41 - Small General Service	\$ 55,904	\$ 79,258	\$ 10,137
02-0240	Onoway	44 - Oil and Gas (Capacity) Service	\$ 193	\$ 471	\$ 50
02-0240	Onoway	61 - General Service	\$ 79,717	\$ 36,760	\$ 8,736
<b>Totals</b>			\$ 193,885	\$ 228,871	\$ 31,853

<b>2019 Current Franchise Fee</b>	<b>7.50%</b>
<b>Franchise Fee Cap</b>	<b>20%</b>
2019 Estimated Revenue	\$ 63,706
2020 Estimated Franchise Fee Revenue if your Franchise Fee remains the same	\$ 64,080
<b>Franchise Fee Calculator Changes:</b>	
Yellow area is to calculate different franchise fee.	
2020 Proposed Franchise Percentage	<b>9.50%</b>
2020 <b>Estimated</b> Franchise Fee Revenue if your Percentage is changed	\$ 81,168
Difference in Franchise Fees Collected from 2019 to 2020 with Proposed D&T Rate Changes.	\$ <b>17,462</b>

## MUNICIPAL FRANCHISE FEE RIDERS

**Availability** Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to all FortisAlberta distribution tariffs, except riders and rebates, in each municipality.

**Price Adjustment** A percentage surcharge per the table below will be added to the gross distribution tariff, excluding any riders or charges that relate to deferral account amounts, calculated for each site within each municipality and will be billed to the applicable retailer.

FortisAlberta will pay to each municipality each month, in accordance with the franchise agreements between FortisAlberta and the municipalities, the franchise fee revenue collected from the retailers.

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0002	Acme	3%	2013/07/01	03-0041	Boyle	6%	2018/07/01
01-0003	Airdrie	17%	2019/04/01	03-0042	Breton	20%	2015/01/01
03-0005	Albion	8.50%	2019/01/01	01-0043	Brooks	12.63%	2015/01/01
03-0004	Alberta Beach	5%	2017/01/01	02-0044	Bruderheim	0%	2013/07/01
03-0007	Amisk	0%	2014/01/01	02-0047	Calmar	20%	2013/07/01
02-0011	Athabasca	7%	2018/04/01	01-0048	Camrose	10%	2016/01/01
04-0009	Argentia Beach	0%	2017/01/01	02-0050	Canmore	10%	2016/01/01
03-0010	Arrowwood	12%	2015/07/01	03-0054	Carmangay	5%	2018/01/01
02-0387	Banff	4%	2018/01/01	03-0055	Caroline	10%	2019/01/01
03-0363	Barnwell	5%	2013/07/01	02-0056	Carstairs	10%	2015/01/01
03-0013	Barons	5%	2015/04/01	03-0061	Champion	15%	2015/04/01
02-0014	Barrhead	12%	2016/04/01	03-0062	Chauvin	11%	2016/01/01
02-0016	Bashaw	3%	2013/07/01	02-0356	Chestermere	11.50%	2014/01/01
02-0017	Bassano	14.40%	2019/01/01	03-0064	Chipman	0%	2016/01/01
03-0018	Bawlf	6%	2016/01/01	02-0065	Clareholm	4%	2017/01/01
01-0019	Beaumont	11.125%	2019/04/01	03-0066	Clive	9%	2013/01/01
03-0022	Beiseker	3.50%	2019/01/01	03-0068	Clyde	15%	2017/01/01
02-0024	Bentley	10%	2019/01/01	02-0069	Coaldale	11%	2015/01/01
04-0026	Betula Beach	0%	2017/01/01	02-0360	Coalhurst	5%	2015/01/01
03-0029	Bittern Lake	7%	2016/01/01	02-0070	Cochrane	15%	2015/01/01
02-0030	Black Diamond	10%	2017/01/01	03-0076	Coutts	3%	2017/01/01
02-0031	Blackfalds	20%	2013/10/01	03-0077	Cowley	5%	2016/01/01
02-0034	Bon Accord	20%	2013/07/01	03-0078	Cremona	10%	2016/01/01
02-0039	Bow Island	8.50%	2018/01/01	02-0079	Crossfield	0%	2015/01/01
02-0040	Bowden	15%	2017/01/01	09-0361	Crowsnest Pass	16%	2016/01/01

FortisAlberta's Customer and Retailer Terms and Conditions of Distribution Tariff Services provide for other charges, including an arrears charge of 1.5% per month.

## MUNICIPAL FRANCHISE FEE RIDERS

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective	Muni Cod	Municipality	Rider	Effective
04-0080	Crystal Springs	0%	2016/01/01	04-0196	Lakeview	2%	2016/01/01
03-0081	Czar	5%	2013/10/01	02-0197	Lamont	5%	2013/07/01
02-0082	Daysland	7%	2018/01/01	01-0200	Leduc	16%	2014/01/01
02-0086	Devon	13%	2018/01/01	02-0202	Legal	10%	2018/01/01
02-0088	Didsbury	17%	2016/01/01	03-0207	Lomond	15%	2017/01/01
02-0091	Drayton Valley	10%	2016/01/01	03-0208	Longview	17%	2017/01/01
03-0093	Duchess	15%	2018/01/01	03-0209	Lougheed	5%	2016/01/01
02-0095	Eckville	10%	2015/01/01	02-0211	Magrath	8%	2017/01/01
03-0096	Edberg	10%	2018/01/01	04-0210	Ma-Me-O Beach	0%	2016/01/01
03-0097	Edgerton	16%	2015/01/01	02-0215	Mayerthorpe	8%	2016/01/01
02-0100	Edson	5%	2015/01/01	04-0359	Mewatha Beach	2%	2016/10/01
03-0109	Ferintosh	11%	2016/01/01	02-0218	Milk River	12%	2017/01/01
03-0112	Foremost	7%	2016/01/01	02-0219	Millet	16%	2019/01/01
02-0115	Fort Macleod	15%	2018/10/01	03-0220	Milo	20%	2017/01/01
01-0117	Fort Saskatchewan	0%	2013/10/01	02-0224	Morinville	20%	2013/07/01
02-0124	Gibbons	10%	2013/01/01	04-0230	Nakamun Park	0%	2013/10/01
03-0128	Glenwood	0%	2016/02/11	02-0232	Nanton	9%	2019/01/01
04-0129	Golden Days	0%	2017/01/01	02-0236	Nobleford	0%	2013/10/01
02-0135	Granum	5.50%	2013/07/01	03-0233	New Norway	6%	2009/01/01
04-0134	Grandview	0%	2016/01/01	04-0237	Norglenwold	5%	2015/01/01
04-0138	Gull Lake	0%	2016/01/01	04-0385	Norris Beach	0%	2016/01/01
02-0143	Hardisty	7.50%	2019/01/01	02-0238	Okotoks	18%	2019/01/01
03-0144	Hay Lakes	7%	2017/11/01	02-0239	Olds	15%	2019/01/01
02-0148	High River	20%	2015/07/01	02-0240	Onoway	7.50%	2013/01/01
03-0149	Hill Spring	5%	2015/09/01	04-0374	Parkland Beach	0%	2015/01/01
02-0151	Hinton	12.70%	2019/01/01	02-0248	Penhold	19%	2014/01/01
03-0152	Holden	4%	2016/01/01	02-0249	Picture Butte	10%	2016/01/01
03-0153	Hughenden	5%	2016/01/01	02-0250	Pincher Creek	13%	2017/01/01
03-0154	Huszar	12.50%	2017/01/01	04-0253	Point Alison	0%	2017/01/23
02-0180	Innisfail	12%	2019/01/01	04-0256	Poplar Bay	0%	2016/01/01
03-0182	Irma	20%	2015/01/01	02-0257	Provost	20%	2015/01/01
02-0183	Irricana	0%	2013/10/01	02-0261	Raymond	12%	2016/01/01
04-0185	Island Lake	0%	2016/01/01	02-0265	Redwater	0%	2013/07/01
04-0186	Itaska Beach	0%	2017/10/01	02-0266	Rimbey	16%	2019/01/01
04-0379	Jarvis Bay	0%	2015/10/08	02-0268	Rocky Mtn House	12%	2017/01/01
04-0187	Kapasiwin	0%	2018/04/01	03-0270	Rockyford	5%	2015/04/01
02-0188	Killam	8%	2017/01/01	03-0272	Rosemary	12%	2016/01/01
01-0194	Lacombe	12.75%	2019/01/01	04-0273	Ross Haven	0%	2016/01/01

FortisAlberta's Customer and Retailer Terms and Conditions of Electric Distribution Service provide for other charges, including an arrears charge of 1.5% per month.

## MUNICIPAL FRANCHISE FEE RIDERS

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective
03-0276	Ryley	3%	2016/01/01
04-0279	Scba Beach	4%	2014/01/01
02-0280	Sedgewick	8%	2017/04/01
04-0283	Silver Sands	3%	2018/01/01
04-0369	South Baptiste	0%	2005/05/01
04-0288	South View	3%	2019/01/01
01-0291	Spruce Grove	20%	2016/01/01
01-0292	St. Albert	5%	2019/01/01
03-0295	Standard	0%	2015/01/01
02-0297	Stavely	5%	2017/01/01
03-0300	Stirling	12%	2019/01/01
02-0301	Stony Plain	20%	2015/01/01
09-0302	Strathcona County	0%	TBD
02-0303	Strathmore	16.25%	2019/04/01
03-0304	Strome	8%	2016/01/01
02-0307	Sundre	9%	2018/01/01
04-0386	Sunrise Beach	0%	2018/01/01
04-0308	Sunset Point	10%	2017/01/01
02-0310	Sylvan Lake	15%	2019/01/01
02-0311	Taber	20%	2013/10/01
03-0315	Thorsby	20%	2015/01/01
02-0318	Tofield	5%	2015/01/01
02-0321	Turner Valley	10%	2017/01/01
04-0324	Val. Quentin	0%	2016/01/01
02-0326	Vauxhall	4%	2019/01/01
02-0331	Viking	8%	2013/07/01
02-0333	Vulcan	20%	2013/10/01
03-0364	Wabamun	10%	2017/01/01
02-0335	Wainwright	9%	2019/01/01
07-0159	Waterton Park	8%	2018/10/01
03-0338	Warburg	10%	2015/01/01
03-0339	Warner	0%	2017/01/01
04-0344	West Cove	0%	2018/01/01
02-0345	Westlock	12%	2013/07/01
01-0347	Wetaskiwin	12%	2016/01/01
04-0371	Whispering Hills	5%	2016/10/01
02-0350	Whitcourt	2.42%	2019/01/01
04-0354	Yellowstone	3%	2016/01/01

FortisAlberta's Customer and Retailer Terms and Conditions of Electric Distribution Service provide for other charges, including an arrears charge of 1.5% per month.

## Advertisement Template

### FRANCHISE FEE INCREASE/DECREASE NOTICE

Please be advised that the (City) (Town) (Village) (Summer Village) of \_\_\_\_\_ is proposing to increase the local access fee, which is charged to FortisAlberta Inc. (FortisAlberta) for use of municipal lands for its power lines effective January 1, 2020\*.

The fee is recovered by FortisAlberta from its customers as the local municipal access fee on electric billings of all customers that receive electric service in the (City) (Town) (Village) (Summer Village). This local access fee will be increased/decreased from \$ \_\_\_ ( \_\_\_ %) to \$ \_\_\_ ( \_\_\_ %) \*\* of the delivery charge of FortisAlberta, excluding energy related riders. This calculation is based on 640 kWh consumption in 30 days.

Questions or concerns should be directed to \_\_\_\_\_ (Name), \_\_\_\_\_ (Position) at (\_\_\_\_) \_\_\_\_\_ (Phone Number).

Thank you.

**\*Your advertisement must include the full date**

**\*\*Your advertisement must have the \$ amount and the % amount**

*These numbers are calculated for you once you enter the proposed change in the Franchise Calculator on the first tab (yellow box); the second tab (Residential Bill Impact) automatically populates with the estimated Residential Bill Impact by dollar & percentage.*

Existing (Current) Typical Residential Customer Monthly Costs

Rate 11 (Effective Jan. 1, 2019) Distribution Tariff (Estimated Rate Filled Based on Current 2% Franchise Fee)

Delivery Service Charge			
All kWh Delivered	\$0.062990	640 kWh	\$40.31
Basic Daily Charge	\$0.0124	30 Days	\$3.37
			<u>\$43.68</u>
Current Franchise Fee	2.00%		\$1.29
GST	5.0%		\$3.30
			<u>\$48.28</u>

Current Annual Franchise Fee Costs:  $\$1.29 * 12 = \$15.52$

Proposed Residential Customer Monthly Costs

Rate 11 (Proposed January 2020 Estimated Distribution Tariff) Based on NEW 4% Franchise Fee

Delivery Service Charge			
All kWh Delivered*	\$0.06276	640 kWh	\$40.17
Basic Daily Charge*	\$0.0167	30 Days	\$3.50
			<u>\$43.67</u>
Estimated Proposed Franchise Fee	4.00%		\$2.59
GST	5.0%		\$3.36
			<u>\$70.62</u>

Proposed Annual Franchise Fee Cost:  $\$2.59 * 12 = \$31.04$

\* Includes estimated Rate changes.



202, 9440 49 Street, Edmonton, AB T6B 2M9 | [NSWA.AB.CA](http://NSWA.AB.CA)

September 12, 2019

Mayor Judith Tracy  
Town of Onoway  
PO Box 540  
Onoway AB T0E 1V0



RE: Municipal Contribution to NSWA

Dear Mayor Tracy,

I am pleased to provide a copy of the North Saskatchewan Watershed Alliance (NSWA) 2018-19 Annual Report, which summarizes the projects and collaborative partnerships that NSWA has conducted in your watershed during the past year. This important work was accomplished thanks to the generous support of over 40 municipalities in our shared watershed. We would again appreciate positive consideration by your Council for a \$0.50 per capita contribution to NSWA for 2020.

In addition to financial contributions from individual municipalities, our non-profit alliance depends on an annual operating grant from the Government of Alberta and contributions from EPCOR. More information about the NSWA, our bylaws, finances and projects can be found online at [www.nswa.ab.ca](http://www.nswa.ab.ca).

**How your financial contribution benefits your community**

In 2005, Alberta Environment appointed NSWA as the Watershed Planning and Advisory Council for the North Saskatchewan River (NSR) basin under *Water for Life: Alberta's Strategy for Sustainability*. NSWA has made significant progress under this mandate, and in 2012 released an Integrated Watershed Management Plan (IWMP) for the North Saskatchewan River basin. This major undertaking provides advice and direction to protect the long-term supply and quality of water resources for future generations. IWMP implementation is now underway through strategic watershed partnerships with local municipalities and stewardship groups.

NSWA partners with individual municipalities and three sub-watershed alliances to assess local watershed conditions and issues, coordinate inter-municipal projects, and develop harmonized land policies to support long-term sustainability of watershed resources. NSWA also provides technical expertise, grant application support, consultant coordination and facilitation services for meetings and workshops.

NSWA, in collaboration with its regional partners, successfully applied for over \$2.0 million worth of provincial and federal grants to support municipalities and local stewardship groups. See the attached table for some examples of current watershed projects that NSWA is facilitating with local municipalities.

(21)



NSWA is helping to address many local watershed management issues including:

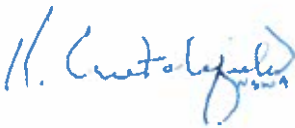
- Riparian and wetland habitat conservation and restoration
- River and creek hydrology studies
- Natural areas and groundwater recharge areas protection
- Fisheries habitat and aquatic health assessments, including invasive species issues
- Long term impacts of land use changes on watershed health
- Best management practices and planning policies related to riparian, wetland and natural area protection, stormwater management and flood protection and water conservation.

NSWA is also involved in many major intergovernmental projects such as the North Saskatchewan Regional Land Use Framework, Edmonton Metro Region Growth Plan, Industrial Heartland Water Management Framework and EPCOR's Drinking Water Protection Plan. This involvement, plus its close working relationship with many Alberta government agencies, allows NSWA to connect municipalities such as yours with the best resources to address watershed issues.

NSWA would be pleased to discuss any watershed issues of concern to your municipality and to provide a briefing if requested by your Council or Administration. If an elected municipal representative would like to serve on the NSWA Board of Directors, there will be an opportunity at the 2020 NSWA Annual General Meeting for the election of new board directors.

Please feel free to contact NSWA's Executive Director, Ms. Leah Kongsrude at 587-525-6827 or [leah.kongsrude@nswa.ab.ca](mailto:leah.kongsrude@nswa.ab.ca) in this regard. Ms. Kongsrude has over 30 years' environmental experience including ten years in municipal government and appreciates the challenges and opportunities that municipalities face with local watershed management issues.

Thank you for your consideration. We have taken the liberty of enclosing an invoice.



Mr. Ken Crutchfield, President  
North Saskatchewan Watershed Alliance Society

Cc: Chief Administrative Officer

Attachments: Examples of current NSWA Coordinated Watershed Studies  
Invoice for 2020 Contribution to NSWA

(22)



# NSWA

NORTH SASKATCHEWAN  
WATERSHED ALLIANCE

## Invoice

202 - 9440 49 Street NW  
Edmonton, Alberta  
T6B 2M9

Date	Invoice #
01/10/2019	2020.082

<b>Phone #</b>	587-525-6823
<b>E-mail</b>	water@nswa.ab.ca
<b>Web Site</b>	www.nswa.ab.ca

<b>Invoice To</b>
Town of Onoway PO Box 540 Onoway, AB T0E 1V0

		P.O. No.	
Description	Qty	Rate	Amount
Municipal Contribution January 1 to December 31, 2020 - Per Capita Funding Request	1,029	0.50	514.50
Thank you for your support		<b>Total</b>	\$514.50

GST/HST No. 890443419

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## Examples of current NSWA Coordinated Sub-Watershed Projects

SUB-WATERSHED	MAJOR WATERBODIES	MUNICIPALITIES	PROJECTS
<b>Headwaters</b>	North Saskatchewan River Cline River Clearwater River Ram River Brazeau River Modeste Creek Strawberry Creek Wabamun Lake	Clearwater County Brazeau County Parkland County Leduc County Wetaskiwin County Town of Drayton Valley Town of Rocky Mountain House Town of Devon Town of Thorsby Village of Wabamun	<ul style="list-style-type: none"> <li>• \$140,000 Alberta Water Resiliency and Restoration Program grant was used to map the health of riparian areas along the Modeste and Strawberry Creeks. This data will be used to conserve or restore high priority riparian areas that will provide greater flood/drought resistance, improve water quality and enhance wildlife habitat. The GIS data will be made accessible through an online web portal with information friendly format for the public and a detailed technical format for municipal planners. The Riparian Report for Modeste and Strawberry subwatersheds are available on the NSWA website</li> <li>• The Wabamun Lake Watershed Management Plan is being finalized with involvement of local municipalities and lake stewardship groups</li> </ul>
<b>Sturgeon River</b>	Sturgeon River Isle Lake Lac St. Anne Birch Lake Matchayaw Lake Sandy Lake Kilini Creek Riviere Qu'Barre Atim Creek Carrot Creek	Lac St. Anne County Parkland County Sturgeon County City of Edmonton City of St. Albert City of Spruce Grove Town of Stony Plain Town of Onoway Town of Morinville Town of Gibbons Summer Villages of Lac Ste. Anne County East	<ul style="list-style-type: none"> <li>• \$300,000 Alberta Community Partnership grant was used to summarize information on surface water and groundwater hydrology, wetland and natural areas within the entire watershed. This grant also provides funds to assess and recommend consistent environmental and watershed protection planning tools for municipalities that align with federal, provincial regulations and reflect best management practices in Alberta. The grant will also be used to complete an Integrated Watershed Management Plan for the Sturgeon River Watershed (Fall 2019)</li> <li>• \$147,000 Federal Environmental Damages Fund grant – reports now finalized assessing water quality, fisheries habitat and aquatic health of the Sturgeon River and its tributaries. This information provides an up to date and comprehensive assessment of aquatic health of the watershed. Reports available on the NSWA website.</li> <li>• \$65,000 Alberta Water Resiliency and Restoration Program grant mapped the health of riparian areas along the Sturgeon River and its tributaries, as well as 17 lakes, for a total of over 1700 km of shoreline. This data will be used to conserve or restore high priority riparian areas in order to provide greater flood/drought resistance,</li> </ul>

			<p>improve water quality and wildlife habitat. Final reports available online at <a href="http://www.nswa.ab.ca">www.nswa.ab.ca</a></p> <ul style="list-style-type: none"> <li>A shared \$75,000 Water Resiliency and Restoration Program grant with Vermillion River Watershed Alliance to assess long term land use changes in the watershed and its effect on the hydrology of the basin. This study uses ALCES, a cumulative assessment simulation assessment tool, to show the impacts of land use decisions. This tool has also been used by the Edmonton Metro Regional Board to support its planning discussions and policy</li> </ul>
<b>Vermillion River</b>	<p>Vermillion River Waskwei Creek Cotton Creek Birch Creek Campbell Creek Deer Creek Stretton Creek</p>	<p>County of Vermillion River County of Minburn Beaver County County of Two Hills County of St. Paul Town of Vermillion Town of Vegreville Town of Two Hills Town of St. Paul Town of Elk Point Town of Bruderheim Village of Holden Village of Innisfree Village of Myrnam</p>	<ul style="list-style-type: none"> <li>A four-year, \$1.4 million Water Resiliency and Restoration Program grant to promote riparian and wetland restoration projects in the watershed. To date over 100 ha of wetlands and riparian areas have been enhanced or restored through this project.</li> <li>A shared \$75,000 Water Resiliency and Restoration Program grant with Sturgeon River Watershed Alliance was used to assess long term land use changes in the watershed and its effect on the hydrology of the basin. This study uses ALCES, a cumulative assessment simulation assessment tool, to show the impacts of land use decisions. This tool has also been used by the Edmonton Metro Regional Board to support its planning discussions and policy.</li> </ul>
<b>Beaverhill</b>	<p>North Saskatchewan River Beaverhill Creek Astotin Creek Beaverhill Lake Cooking Lake Hastings Lake Antler Lake</p>	<p>Strathcona County Lamont County Beaver County City of Fort Saskatchewan Town of Bruderheim Town of Tofield Town of Ryley</p>	<ul style="list-style-type: none"> <li>A Land Stewardship grant was used to complete a lake management plan for Antler Lake.</li> </ul>



# ANNUAL REPORT 2018-2019

# OUR APPRECIATION

We are grateful to the many supporters of the work of the North Saskatchewan Watershed Alliance (NSWA). We would not be able to work on watershed issues in the North Saskatchewan River watershed without the resources and time shared by our funders and contributors.

We are thankful for an operating grant from the Government of Alberta and the contributions from EPCOR and many municipalities in our watershed. Our partners also contributed over \$700,000 of in-kind support to NSWA in 2018-2019.



Counties	Cities and Towns	Villages and Summer Villages
Beaver County Brazeau County Clearwater County Lac Ste. Anne County Lamont County Leduc County Parkland County St. Paul County Smoky Lake County Strathcona County Sturgeon County Thorhild County Wetaskiwin County County of Minburn County of Two Hills County of Vermilion River	<b>Cities:</b> Edmonton Fort Saskatchewan St. Albert  <b>Towns:</b> Bruderheim Drayton Valley Elk Point Gibbons Onoway Rocky Mountain House St. Paul Smoky Lake Tofield Vegreville Vermilion	<b>Villages:</b> Holden Innisfree Marwayne Myrnam Ryley Spring Lake Wabamun Warburg  <b>Summer Villages:</b> Castle Kapasiwin Point Alison Ross Haven Seba Beach Silver Sands South View Sunrise Beach Sunset Point West Cove Yellowstone

## MESSAGE FROM THE EXECUTIVE DIRECTOR

2018-2019 was a busy year for NSWA with many rewarding watershed projects, partnerships and events:

- Completion of twelve technical watershed projects funded by over \$1 million in provincial and federal grants
- Over 25 technical advisory and steering committee meetings with our subwatershed alliances
- Two new project grants received for \$630,000 to implement a watershed wide Riparian Health Action Plan
- Over 180 attendees at NSWA Education Forums
- New NSWA website launched in October 2018

Our innovative and longstanding work was highlighted at the 2019 Alberta Emerald Awards with NSWA being finalists in the Non-Profit category for our *Riparian Health Action Plan* project and recognition for past NSWA Executive Director *Dave Trew* in the Lifetime Achievement category.

Our accomplishments would not be possible without the generous support and commitment of our partners. Thanks to everyone who has made this year an incredible success for watershed management and NSWA.

*Leah Kongsrude, Executive Director*



## NSWA STAFF



Back row, left to right: *Gord Thompson, Mara Erickson, Dave Trew, Billie Milholland, Elisa Brose*

Front row, left to right: *Leah Kongsrude, Grace Turner, Ellen Cust, Mary Ellen Shain*  
Missing: *Michelle Gordy*



## BOARD OF DIRECTORS

The NSWA is a multi-stakeholder watershed partnership incorporated as a non-profit society in 2000 and designated as a Water Planning and Advisory Council by the Government of Alberta in 2005. NSWA also became a registered charity in 2016. The work of NSWA is guided by an 18-member multi-stakeholder Board that provides strategic direction and advice to the organization to achieve its vision and mission. We appreciate our Board members ongoing dedication and support.

### BOARD MEMBERS PAST AND PRESENT

Back row, left to right: *John McNab, Bill Fox, John Thompson, Tony Lemay, Mark Gressler, Jason Wilkins, Stephen Craik, Laurie Danielson, Ken Crutchfield*

Front row, left to right: *Anne-Marie Bertagnolli, Dave Trew, Leah Kongsrude, Leah Hamonic, Candace Vanin*



### NSWA BOARD OF DIRECTORS 2018-2019

#### **Agriculture**

*Bill Fox, Alberta Beef Producers*

#### **Forestry**

*Bob Winship, Weyerhaeuser*

#### **Industry**

*Dr. Laurie Danielson, NCIA*

#### **Member-at Large**

*John Thompson*

#### **Federal Government**

*vacant*

#### **Municipal**

*Al Corbett, Alberta Drainage Council*

*Jim Duncan, Clearwater County*

*Bart Guyon, Brazeau County*

*Jacque Hansen, City of St. Albert*

*John McNab, Parkland County*

#### **NGO**

*Ken Crutchfield, Alberta Chapter*

*Wildlife Society*

*Leah Hamonic, Antler Lake*

*Stewardship Committee*

#### **Provincial Government**

*Jamie Bruha, Alberta Environment and Parks*

*Tony LeMay, Alberta Energy Regulator*

#### **Utility**

*Dr. Stephen Craik, EPCOR*

*Aleta Corbett, TransAlta*

#### **Advisory**

*Todd Wyman, City of Edmonton*

***Directors contributed over 1300 hours  
for an in-kind contribution of over \$140,000  
to the NSWA in 2018-2019***



# NSWA STRATEGIC PLAN 2019-2021

The NSWA Board updated its 3-Year Strategic Plan in 2019 and outlined four key goals to achieve the vision and mission of the North Saskatchewan Watershed Alliance. The goals also align with the mandate of Watershed Planning and Advisory Councils set out by Alberta Environment and Parks.

## STRATEGIC GOALS

**Goal 1:** *The NSWA supports Collaborative Watershed Planning*

**Goal 2:** *The NSWA provides Leadership in Watershed Management*

**Goal 3:** *The NSWA promotes Watershed Knowledge Sharing*

**Goal 4:** *The NSWA remains a Functional and Sustainable Organization*

The four goals are further defined by key objectives and actions which direct the work of the NSWA organization. Each objective will have defined performance measures to track the progress of the Plan.

The Strategic Plan will be reviewed annually by the NSWA Board to adjust for new opportunities and challenges and to assess the progress of the Plan.

To aid in this review the NSWA Board has established a new Strategic Planning and Priorities Standing Committee to provide detailed recommendations and insights on the long-term direction of the organization.





Collaborative partnerships are the core to successful watershed planning for the NSWA. Our strong relationships with government agencies, municipalities, industry, non-governmental organizations and watershed stewardship groups provide us with the ability to align our work with our key stakeholder's watershed issues and projects.

## COLLABORATIVE PARTNERSHIPS

Headwaters Alliance	Sturgeon River Watershed Alliance	Vermilion River Watershed Alliance	Lakes
<ul style="list-style-type: none"> <li>o Clearwater County</li> <li>o Brazeau County</li> <li>o Wetaskiwin County</li> <li>o Leduc County</li> <li>o Parkland County</li> <li>o Town of Drayton Valley</li> <li>o Town of Rocky Mountain House</li> <li>o Town of Devon</li> <li>o Town of Thorsby</li> <li>o Alberta Environment and Parks</li> </ul>	<ul style="list-style-type: none"> <li>o Parkland County</li> <li>o Sturgeon County</li> <li>o Lac Ste Anne County</li> <li>o City of Edmonton</li> <li>o City of St. Albert</li> <li>o City of Spruce Grove</li> <li>o Town of Gibbons</li> <li>o Town of Morinville</li> <li>o Town of Onoway</li> <li>o Town of Stony Plain</li> <li>o Village of Alberta Beach</li> <li>o Summer Villages of Lac Ste Anne County East</li> <li>o Big Lake Environmental Support Society</li> <li>o Alberta Conservation Association</li> <li>o Alberta Environment and Parks</li> </ul>	<ul style="list-style-type: none"> <li>o County of Vermilion River</li> <li>o County of Minburn</li> <li>o Beaver County</li> <li>o County of Two Hills</li> <li>o County of St. Paul</li> <li>o Holden Drainage District</li> <li>o Alberta Drainage Council</li> <li>o Vermilion River Operations Advisory Committee</li> <li>o Town of Vermilion</li> <li>o Town of Vegreville</li> <li>o Town of Two Hills</li> <li>o Agriculture and Agri-Food Canada</li> <li>o North American Waterfowl Management Plan</li> <li>o Alternative Land Use Services Canada</li> <li>o Alberta Environment and Parks</li> </ul>	<ul style="list-style-type: none"> <li>o Parkland County</li> <li>o Hubbies Lake Stewardship Society</li> <li>o Mayalan Lake Management Association</li> <li>o Lake Isle Lac Ste Anne Stewardship Association</li> <li>o Jackfish Lake Management Association</li> <li>o Wabamun Watershed Management Council</li> <li>o Antler Lake Stewardship Committee</li> <li>o Baptiste and Island Lakes Stewardship Society</li> <li>o Alberta Environment and Parks</li> </ul>

**SUBWATERSHED ALLIANCES:**

28 Municipalities

5 Government Agencies

3 Non-governmental Groups

**PROVIDED**

**1695**

**IN-KIND**

**HOURS**



The Headwaters Alliance met regularly to share information and to learn more about municipal issues that affect the health of the watershed. Now in its fourth year, the Headwaters Alliance continues to have excellent representation from five counties and three townships whose municipal boundaries cover the headwaters region.



### 2018-2019 HEADWATERS PRIORITIES

1. *Incorporation of the new riparian prioritization data into municipal operations*
2. *Development of a Headwaters Alliance strategic plan*
3. *Inclusion of watershed health goals within Intermunicipal Collaboration Plans*

**Over 6,000 kilometers of river, creek and lake shorelines were assessed for riparian intactness**

### RIPARIAN HEALTH ACTION PLAN

The Riparian Assessments for the Modeste and Strawberry subwatersheds measured intactness for over 6,000 kilometers of creek and lake shoreline. In 2019, the Headwaters Alliance is moving forward on Phase 2 and will continue the development of a riparian web portal for landowner engagement.

The Riparian Health Action Plan is one of NSWA's key projects, and follows the IWMP's recommendations for improving riparian health:

- Assess the condition of riparian areas in the watershed
- Develop policy recommendations for riparian conservation
- Support programs that incentivise landowners to care for riparian areas.

In May 2018, NSWA hosted a workshop for key organizations to introduce the new riparian assessment methods. Participants provided feedback on incorporating the riparian health information into their own stewardship program and project areas.



Mary Ellen Shain, Watershed Project Coordinator, gave over 17 presentations to municipal councils, restoration groups, industry and watershed stewardship groups to share the results of the riparian assessments.

## STURGEON RIVER WATERSHED ALLIANCE

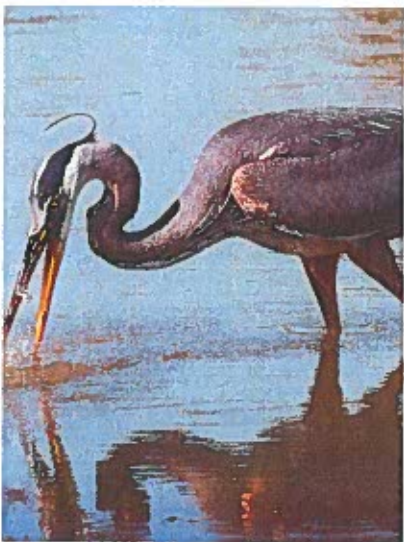
The NSWA has been working with 12 municipalities in the Sturgeon River subwatershed to develop a watershed management plan that will address local watershed issues with local solutions.

The SRWA includes a Steering Committee of elected officials and a Technical Advisory Committee of municipal staff, non-governmental organizations and technical experts.

### STURGEON RIVER TECHNICAL REPORTS

Several key studies on the Sturgeon River Watershed were completed in 2018-2019:

- *Sturgeon Watershed Riparian Assessment*
- *Gravel Operations in the Sturgeon Watershed*
- *Natural Areas Mapping for the Sturgeon River Watershed*
- *Summary of Groundwater Conditions in the Sturgeon River Basin*
- *Planning Tools for the Sturgeon River Watershed*
- *Sturgeon River Watershed Aquatic Ecosystem Assessment*



### WATERSHED MANAGEMENT PLAN

The NSWA is working to complete a watershed management plan for the Sturgeon River watershed in 2019. The watershed management plan will contain goals, strategies and actions for:

1. *Collaboration*
2. *Policies and Planning*
3. *Surface Water Quality*
4. *Water Supply*
5. *Groundwater*
6. *Aquatic Ecosystems*
7. *Lakes*
8. *Land Use*
9. *Knowledge-Building*
10. *Education and Stewardship*

**The SRWA has received over \$500,000 in grants and completed over 10 studies on the health of the watershed**

## VERMILION RIVER WATERSHED ALLIANCE

The NSWA facilitated on-the-ground riparian and wetland restoration & enhancement projects in its third year of the WRRP-funded Vermilion River Watershed Restoration and Enhancement Project. With three dedicated staff to the project including a Lakeland College co-op student, 16 projects were completed in the summer of 2018.

To date, the NSWA is proud to be in partnership with over 30 landowners in the region, resulting in implementation of 13 riparian and 20 wetland projects in the Vermilion River Watershed.



**22 Wetland Projects =**  
*150 hectares enhanced*

**13 Riparian Projects =**  
*16 kilometers restored*

### HYDROLOGIC RESPONSE OF THE VERMILION RIVER TO CONSERVATION AND RESTORATION SCENARIOS

Response of Vermilion River stream flow to simulated conservation and restoration scenarios was explored through a project completed by ALCES Landscape and Land-Use Ltd.

By incorporating a hydrologic model into the ALCES land use simulator, one can view areas of the watershed where a restoration action (e.g., wetland restoration) has the most desired effect on a hydrologic parameter (e.g. reducing peak stream flow).

Results will be made available within an online viewing interface to help users prioritize land use actions. Similar work was completed for the Sturgeon River Watershed.

### LAKELAND COLLEGE PARTNERSHIP

In 2018, Grace Turner, a Lakeland College Co-op student served as a Watershed Planning Intern for the Vermilion River Watershed.

In addition to helping with riparian health assessments and project management, she completed her final capstone paper titled "*Grazing management in riparian areas,*" and used VRWA projects as part of the case study.

Ms. Turner presented her capstone paper at Lakeland College's first annual Conference on Environmental Management in February 2018, at which NSWA's Mara Erickson was a plenary speaker.

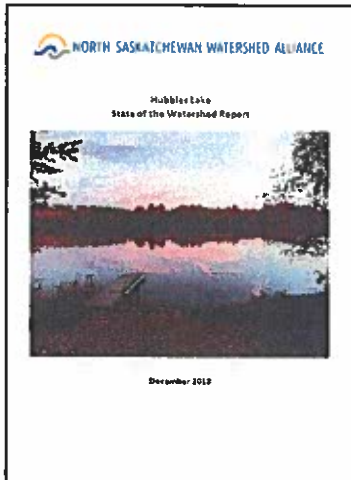


# LAKE STEWARDSHIP GROUPS

The important partnerships the NSWA has with watershed stewardship groups under the Water for Life Strategy is highlighted by our many lake projects.

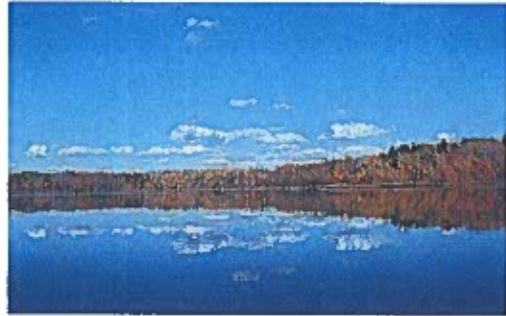
## LAKE MANAGEMENT STUDIES

The NSWA completed State of the Watershed Reports for Hubbles and Baptiste Lakes in 2019. NSWA provided presentations and information sessions to the Hubbles Lake and BAILS Stewardship Societies to highlight the results in these reports. NSWA is also working with the Antler Lake Stewardship Society to complete its State of the Watershed Report.



The NSWA is facilitating work with the Wabamun Lake Watershed Management Committee which includes representatives from:

- Alberta Environment and Parks
- Municipalities
- Industry
- Stewardship Groups



The Mayatan Lake Watershed Management Plan was published in 2016 and an implementation committee has been set up to carry out the recommendations in the Plan.

The committee has met to discuss possible projects and continued collaboration with NSWA, Parkland County and Alberta Environment and Parks.

## LAKE STEWARDSHIP RESOURCES

NSWA works with Alberta Environment and Parks, Alberta Lake Management Society and the Land Stewardship Centre to share lake stewardship information and support.





## GOAL 2: **LEADERSHIP IN WATERSHED MANAGEMENT**

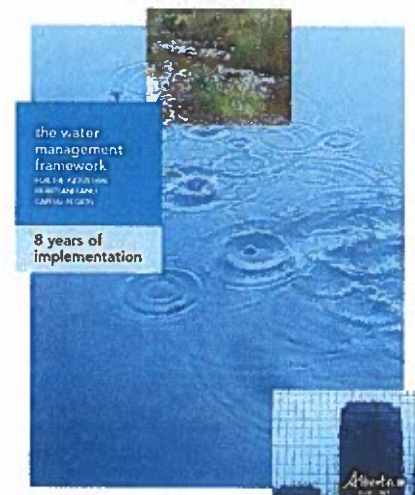
The NSWA reviews and prioritizes watershed management projects to maximize partnership opportunities and use of resources. In addition to the three subwatershed Alliances, this includes providing advice on Government of Alberta policy, framework and guidelines projects.

### **Industrial Heartland /Capital Region Water Quality Management Framework**

NSWA participates in Alberta Environment and Parks Implementation Advisory Committee for the Water Quality Management Framework for the Industrial Heartland and Capital Region.

The Water Management Framework for the Industrial Heartland and Capital Region presents a collaborative, cumulative effects management approach to protect the reach of the North Saskatchewan River, from Devon to Pagan, which is directly impacted by municipal and industrial effluent discharge.

The Framework was endorsed in 2007 and will be incorporated into the provincial North Saskatchewan Regional Plan.



### **Blackmud/Whitemud Creeks Drainage Study**



The NSWA facilitated a municipal group studying surface water management issues in the Blackmud and Whitemud Creek watersheds including:

- City of Edmonton
- City of Leduc
- Town of Beaumont
- County of Leduc
- Strathcona County

The group received a \$350,000 Alberta Community Partnerships grant to study the impact of urban development and increased stormwater drainage on the receiving Creeks.

The report recommended that flow from all new developments be controlled to a maximum release rate of 3.0 litres/second/hectare to reduce erosion and sedimentation of the creeks and resulting impacts on water quality and creek valley habitats.

Stormwater release rates can be reduced by retaining important wetland and riparian areas, constructing naturalized stormwater retention facilities and encouraging development that promotes stormwater infiltration such as the use of rain barrels and rain gardens, bioswales and green roofs.

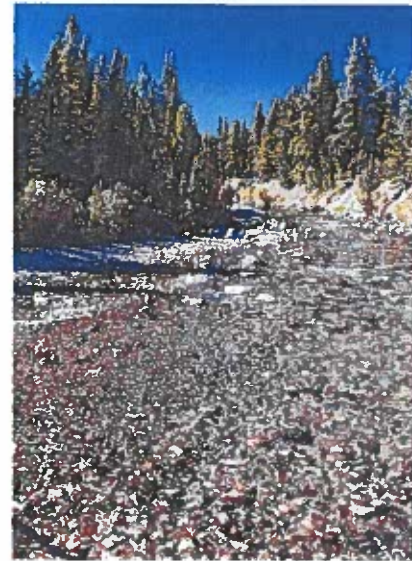
## North Saskatchewan River WaterSHED Monitoring Program

NSWA is a member of the Steering Committee for this new comprehensive four year water quality monitoring program funded by EPCOR and supported by Alberta Environment and Parks. This enhanced monitoring program will include water quality and flow data collection for the North Saskatchewan River and its major tributaries.

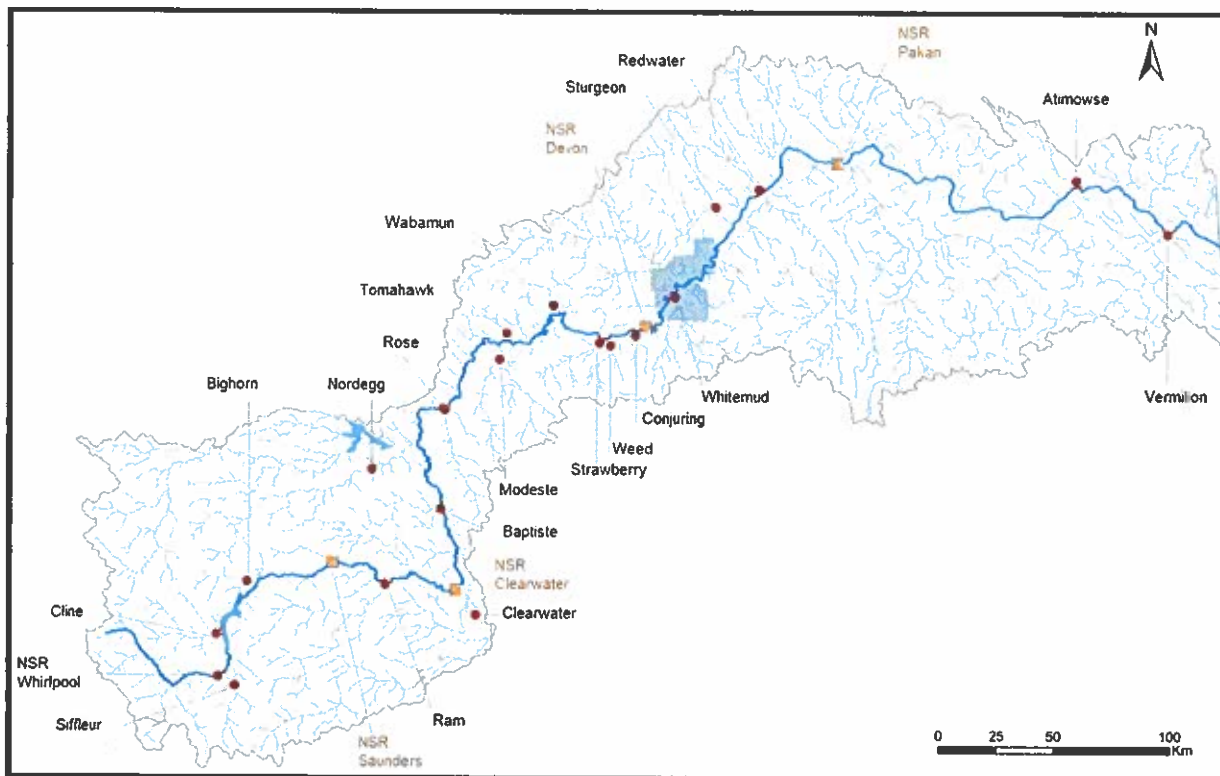
The program will run from 2018 to 2021 and will support the implementation of several provincial and municipal planning initiatives including the:

- Provincial *North Saskatchewan Regional Plan*
- North Saskatchewan Watershed Alliance's *Integrated Watershed Management Plan*
- Water Management Framework for the Industrial Heartland and Capital Region
- EPCOR's *Source Water Protection Plan*
- City of Edmonton's *River for Life Strategy*

*8 new water quality monitoring stations will be installed and 10 existing stations enhanced across the watershed*



### WaterSHED Monitoring Stations



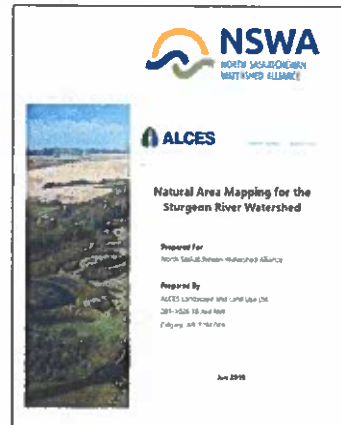
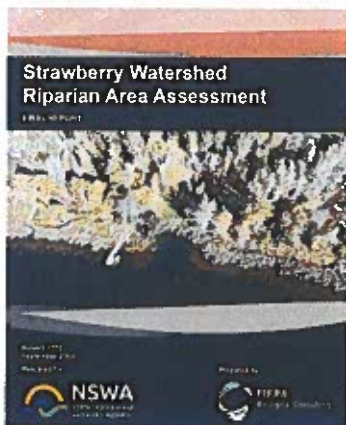
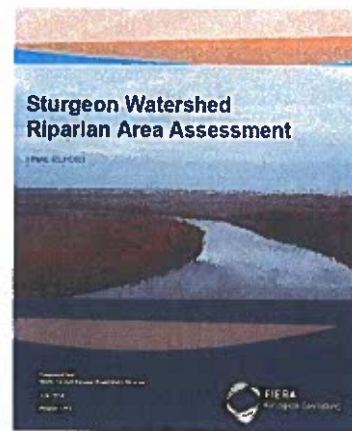
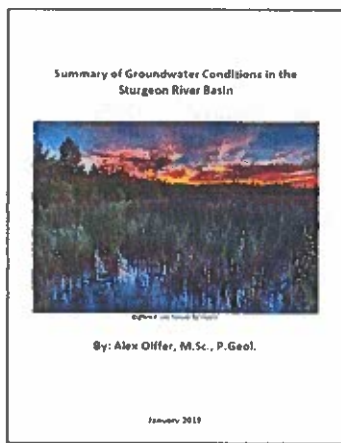


# NEW PUBLICATIONS

The NSWA has completed over 50 studies, reports and technical bulletins on the North Saskatchewan watershed since 2002. Eleven new reports were completed in 2018-2019 and you can find them all on the new NSWA website. There is now a dedicated RESOURCES web page that includes search functions by type of report, topic and subwatershed.

- *Hubbles Lake State of the Watershed Report (2019)*
- *Baptiste and Island Lakes Watershed Management Plan (2019)*
- *Planning Tools for the Sturgeon River Watershed (2019)*
- *Natural Areas Mapping for the Sturgeon River Watershed (2019)*
- *Aquatic Ecosystem Assessment for the Sturgeon River Watershed (2019)*
- *Watercourse Assessment for the Sturgeon River Watershed (2019)*
- *Summary of Groundwater Conditions in the Sturgeon River Basin (2019)*
- *Strawberry Watershed Riparian Assessment (2018)*
- *Gravel Operations in the Sturgeon River Watershed (2018)*
- *Sturgeon Watershed Riparian Assessment (2018)*
- *Modeste Watershed Riparian Assessment (2018)*

**Over 50 watershed reports are available on the NSWA website**



# GOAL 3: WATERSHED KNOWLEDGE SHARING

The NSWA is a key resource for watershed information on the North Saskatchewan River watershed and focuses its communications efforts on strategic issues with its key stakeholders. We align and compliment the communications efforts of Alberta Environment and Parks, Water Planning and Advisory Councils and other watershed organizations to reinforce watershed knowledge and stewardship messages.

## NEW NSWA WEBSITE - [WWW.NSWA.AB.CA](http://WWW.NSWA.AB.CA)

The new website was launched at the NSWA October Educational Forum and has shown a continuing increase in new users since then. The new website currently attracts over 1400 sessions per month.

The website has an interactive map for finding where you live in the watershed, a new RESOURCES page to easily find past studies and reports and a powerful search engine.

The new website also has more information on our 12 subwatersheds and highlights the work of the three Alliances: *Headwaters, Sturgeon River and Vermilion River.*



## NEWSLETTERS

Our monthly newsletters keep our members informed of watershed news and upcoming events. NSWA has over 700 subscribers to our newsletter.

## SOCIAL MEDIA



LinkedIn

Twitter: 2460 followers  
 Facebook: 810 followers  
 Linked In: 360 connections

## EDUCATIONAL FORUMS

NSWA Educational Forums are an excellent venue for building collaborative partnerships, exchanging experiences in watershed management planning and sharing watershed knowledge. In 2018-2019 NSWA held three educational forums:

- *Riparian Health Action Plan with watershed specialists* (May 2018)
- *Riparian Health: From Policy to Planting* (October 2018)
- *Groundwater: Our Hidden Water Resource* (February 2019)

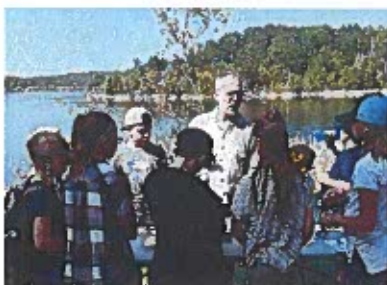
NSWA continues to receive very positive feedback from the Forum surveys and will continue to use input from the surveys to select watershed topics for future forums.



## WATERSHED EVENTS

NSWA participates in community events where we share who we are and the importance of watershed management to stakeholders in the North Saskatchewan watershed. Some of the events NSWA participated in the last year included:

- EPCOR's Riverfest
- Clean and Green Riverfest in St. Albert
- Pond Parties in Strathcona County
- Duffield School Fieldtrip at Mayatan Lake
- Night on the North Saskatchewan Pecha Kucha Event
- World Water Day YEG at NAIT
- Edmonton Boat and Sportsmen's Show



Duffield School - Mayatan Lake 2018



World Water Day 2019



Sportsmen's Show 2019

# GOAL 4: FUNCTIONAL AND SUSTAINABLE ORGANIZATION

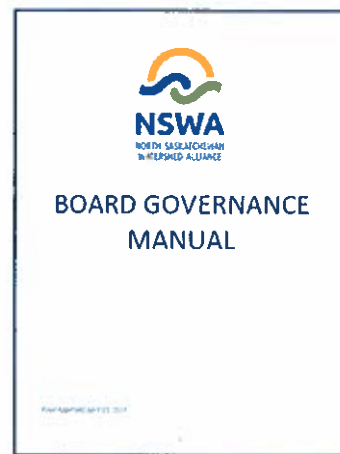
The NSWA is a registered non-profit society guided by an 18-member multi-stakeholder board and currently has five full time staff. We rely on funding from Alberta Environment and Parks, EPCOR and municipal contributions to fund our core operations. Watershed management specific project work is funded through separate federal and provincial grants, and municipal and watershed stewardship group contributions.

## BOARD GOVERNANCE

The NSWA Board reviewed its key governance functions in 2018-2019. The role of committees was reassessed and new terms of reference were developed for five board standing committees:

- Executive
- Communications and Engagement
- Finance
- Governance
- Strategic Planning and Priorities

The Board also completed a major update of their *Board Governance Manual* which includes over 50 framework, governance and operational policies.



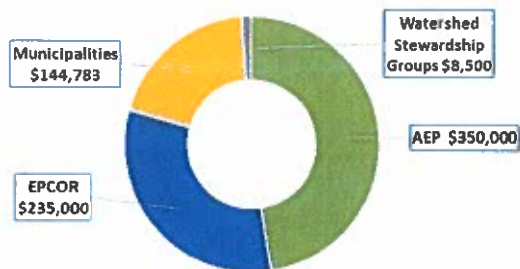
## OPERATIONAL FUNDING

The NSWA receives core funding from:

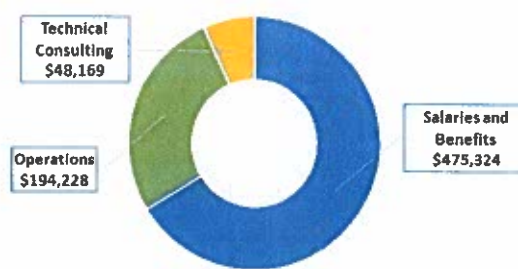
- An operating grant from the Government of Alberta
- A contribution from EPCOR Water Services Canada
- Municipal contributions equivalent to \$0.50 per capita

**Over \$700,000 of  
in-kind support was provided  
by NSWA partners in 2018 2019**

NSWA Operations Revenue 2018 2019



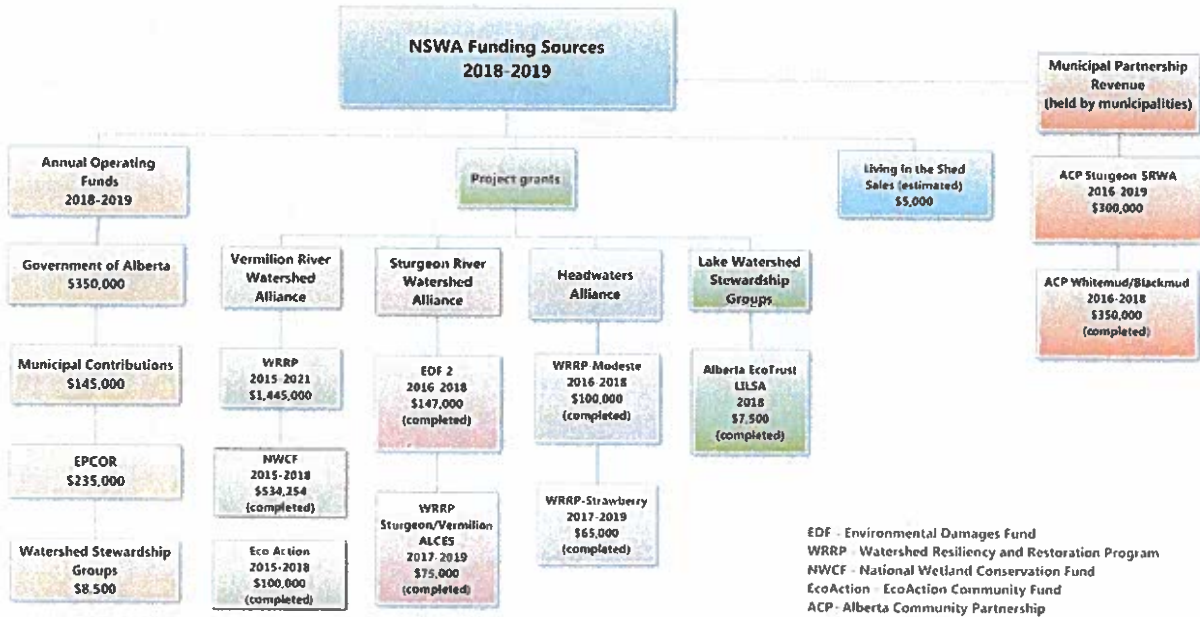
NSWA Operations Expenses 2018 2019



## FUNDING SOURCES

The NSWA applies for grants from Federal and Provincial government programs for watershed project specific work such as technical studies and on-the-ground restoration projects. Over \$2.5 million worth of grants have been awarded to the NSWA in the last five years.

You can find a full copy of the NSWA 2018-2019 Audited Financial Statement on our website [www.nswa.ab.ca](http://www.nswa.ab.ca)



### PHOTO CREDITS:

Cover Page, pages 6, 11,14, 16 : Airscapes

Page 3: Dragonfly, Bill Trout, Images Alberta

Page 5: River bend, Bill Trout, Images Alberta

Page 8: Kayaker, Sieg Kostowski, Images Alberta

Page 8: Bridge, Karen Albert, Images Alberta

Page 8: Heron, Roger Kirchen, Images Alberta

Page 10: Mayatan Lake, Connie Schuster

Page 10: Wabamun Lake, Robert Burkholder, Images Alberta

Page 12: Ram River, Carol Rusinek, Images Alberta

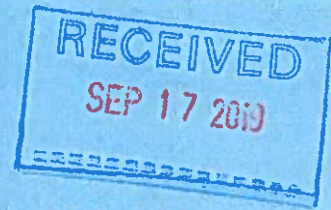
Page 14: World Water Day, @deantumbay

Page 17: Lake Abraham, Bill Trout, Images Alberta

Back Page: NSWA photo



**NSWA**  
NORTH SASKATCHEWAN  
WATERSHED ALLIANCE



## OUR MISSION

*To protect and improve water quality, water quantity (instream flow) and the health of our watershed by:*

- *Seeking, developing and sharing knowledge;*
- *Facilitating partnerships and collaborative planning; and,*
- *Working in an adaptive management process.*

## OUR VISION

*People working together for a healthy and functioning North Saskatchewan River watershed – today and tomorrow.*

## Keep in Touch!

[water@nswa.ab.ca](mailto:water@nswa.ab.ca)  
[www.nswa.ab.ca](http://www.nswa.ab.ca)  
587 525 6820

**FACEBOOK:** NorthSaskRiver  
**LINKED IN:** North Saskatchewan Watershed Alliance  
**TWITTER:** @NorthSaskRiver  
**INSTAGRAM:** @north\_sask\_river



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Edmonton - South West*

AR97704



Her Worship Judith Tracy  
Mayor  
Town of Onoway  
PO Box 540  
Onoway AB T0E 1V0

Dear Mayor Tracy,

I would like to thank you for your submission of the Town of Onoway Joint Regional Fire Services Partnership initiative to the Partnership category for the 2019 Minister's Awards for Municipal Excellence. Alberta's municipalities create, implement, and manage many excellent initiatives and practices that make our communities strong and responsive to our residents, businesses, and industries.

The Minister's Awards Review Committee reviewed 33 submissions to the program this year. Although your submission was not selected to receive an award, I appreciate your work to make Alberta municipalities stronger and your willingness to share your experiences with other municipalities.

I wish you continued success with this initiative.

Sincerely,

Kaycee Madu  
Minister of Municipal Affairs

cc: Wendy Wildman, Chief Administrative Officer, Town of Onoway  
Partners: Alberta Beach, Summer Village of Castle Island, Summer Village of Nakamun Park, Summer Village of Ross Haven, Summer Village of Silver Sands, Summer Village of South View, Summer Village of Sunset Point, Summer Village of Val Quentin, Summer Village of Yellowstone

## Debbie Giroux

---

**From:** Wendy Wildman <cao@onoway.ca>  
**Sent:** September 23, 2019 2:48 PM  
**To:** debbie@onoway.ca  
**Subject:** FW: Rail Safety Week 2019 – A Shared Responsibility  
**Attachments:** Rail Safety Week kick-off.pdf

Info next mtg pls

### Wendy Wildman

CAO  
Town of Onoway  
Box 540  
Onoway, AB. T0E 1V0  
780-967-5338 Fax: 780-967-3226  
cao@onoway.ca

**NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: [cao@onoway.ca](mailto:cao@onoway.ca)**

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

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**From:** Sean Finn <sean.finn@cn.ca>  
**Sent:** September 23, 2019 12:29 PM  
**To:** info@onoway.ca  
**Cc:** cao@onoway.ca  
**Subject:** Rail Safety Week 2019 – A Shared Responsibility

Dear Mayor Tracy:

I would like to share with you the attached CN Press Release we issued earlier today announcing the official kick-off of Rail Safety Week across Canada and the United States.

Safety is a core value at CN. As rail safety is a shared responsibility, CN wants to continue to collaborate with the communities where it operates to reinforce a strong safety culture to help prevent accidents and injuries at rail crossings, and ensure everyone's safety on and around railroad infrastructure. Cities, towns and aboriginal communities CN serves are all powerful allies in promoting rail safety in their community.

Sincerely,



### Sean Finn

VP exécutif, Services corporatifs et chef de la direction des Affaires juridiques  
Executive VP Corporate Services and Chief Legal Officer  
T: 514-399-8100

45





**Celebrating 100 years**

**NEWS RELEASE**

**Rail Safety Week 2019 – A shared responsibility**

***CN encourages communities all across its network in a joint safety effort***

**MONTREAL, Sept. 23, 2019** – CN (TSX: CNR) (NYSE: CNI) today launched its railway safety awareness campaign kicking off Rail Safety Week 2019 across Canada and the United States.

“2019 is a very special year for CN as it marks our 100<sup>th</sup> anniversary. Since the origin, safety has been a core value at CN,” said Stephen Covey, chief of police and chief security officer at CN. “On our journey to become the safest railroad in North America, we want to continue to collaborate with the communities where we operate to reinforce a strong safety culture to help prevent accidents and injuries at rail crossings, and ensure everyone’s safety on and around railroad infrastructure.”

As rail safety is a shared responsibility, the cities, towns and Aboriginal communities CN serves are powerful allies in promoting rail safety in their community. By looking out for each other and working together, the industry, the communities, and the general public can all prevent fatalities and injuries on or near railroad property.

Over the last year, 156 communities across CN’s network signed resolutions or proclamations in supporting Rail Safety Week.

During Rail Safety Week, CN Police Service (CNPS) will be out in communities across Canada and the United States raising awareness of the potentially devastating consequences of trespassing on railway tracks and disregarding railway safety signs and devices at level crossings.

“Even if significant progress has been made in the past years, there are still too many people who die while trespassing on railway property. Almost all of those incidents are preventable,” said Mr. Covey “As rail safety is a shared responsibility, we encourage everybody to take a moment to think about what they can do to improve rail safety in their community. It can be by changing our behaviour, by talking about rail safety with our family, friends and colleagues or by taking actions.”

Again this year, visitors to CN's Rail Safety Pledge website can view virtual reality videos on a desktop, laptop or mobile device, and visitors with access to any Google Cardboard viewer can experience this immersive virtual reality environment.

CN is encouraging the public to take the Rail Safety Pledge online, which they can easily share, with their Facebook friends and Twitter followers.

The Rail Safety Pledge asks people to share rail safety tips in their community, talk about rail safety at their local schools, or report unsafe behaviour around trains or railway property.

Get rail safety tips, take the Rail Safety Pledge, and live the 360° rail safety experience on your computer or mobile device at [www.mysafetypledge.com](http://www.mysafetypledge.com).

Every year, CN Police Service responds to hundreds of events along CN's network across 8 Canadian provinces and 16 U.S. states. In addition to patrolling CN property, CNPS officers deliver rail safety presentations to schools, trucking agencies, bus operators and community organizations. By rolling out strategic educational initiatives and conducting targeted operations, CNPS aims to promote safe behaviours and increase awareness of rail safety. CNPS is committed to making CN the safest railroad in North America.

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*For information or an interview with CN Police, contact:*

Alexandre Boulé  
Senior Advisor  
Public Affairs and Media Relations  
514-399-4735

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**MEMORANDUM**



To: Recreation Departments

Date: August 27, 2019

From: Kerry McAndrews  
AB Games Consultant

Re: PROMOTIONAL MATERIAL  
2020 Alberta Winter Games

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Please find enclosed the 2020 Alberta Winter Games poster for the Games being held in Airdrie February 14-17, 2020.

The poster outlines how interested athletes, generally between the ages of 11 to 17, can qualify to represent their zone in one of 19 sports at the upcoming Alberta Winter Games. Please post this information in a prominent location for potential athletes.

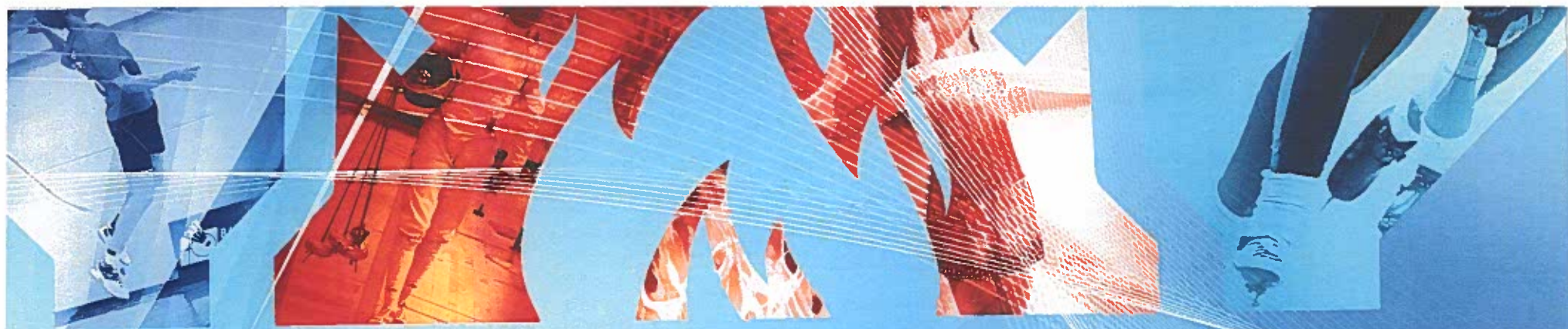
The Alberta Sport Connection is endeavoring to streamline this promotional process and reduce our environmental impact by sending an electronic copy of the poster to you for future Alberta Games. It would be greatly appreciated if you could provide a generic e-mail address to us for this purpose. Please send the address to:

Suzanne Becker at [suzanne.becker@albertasport.ca](mailto:suzanne.becker@albertasport.ca)

If you have any questions about the 2020 Alberta Winter Games or would like additional information, please contact me, or check our website at [www.albertawintergames.ca](http://www.albertawintergames.ca)

Kerry McAndrews  
403.297.2714  
[kerry.mcandrews@albertasport.ca](mailto:kerry.mcandrews@albertasport.ca)

Enclosure



# 2020 Alberta Winter Games

AIRDRIE FEB 14-17



FIND OUT MORE AT

**ALBERTAWINTERGAMES.CA**



SKIING // ARCHERY // ARTISTIC GYMNASTICS // ARTISTIC SWIMMING // BADMINTON // BIATHLON // CROSS COUNTRY SKIING // CURLING // FENCING // ICE SKATING // FREESTYLE SKIING // FUTSAL // HOCKEY // JUDO // RINGETTE // SNOWBOARDING // SPEED SKATING // VOLLEYBALL // WRESTLING

## Debbie Giroux

---

**From:** Wendy Wildman <cao@onoway.ca>  
**Sent:** September 30, 2019 6:12 PM  
**To:** 'Debbie Giroux'  
**Subject:** FW: AGM Invite Letter-2019  
**Attachments:** AGM invite letter - 2019.doc

### Wendy Wildman

CAO  
Town of Onoway  
Box 540  
Onoway, AB. T0E 1V0  
780-967-5338 Fax: 780-967-3226  
cao@onoway.ca

**NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: [cao@onoway.ca](mailto:cao@onoway.ca)**

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

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**From:** Archie Grover <archie.grover@crasc.ca>  
**Sent:** September 30, 2019 5:02 PM  
**To:** 'Sylvia Roy' <Sylvia.Roy@svofficepl.com>; 'Sue Evans' <svseba@telusplanet.net>; 'cao' <CAO@bonaccord.ca>; tkulbisky@devon.ca; caofleming@fortsask.ca; 'SV of Itaska Administrator' <cao@itaska.ca>; ddm@kronprinzconsulting.ca; gmbancroft@shaw.ca; cao@mayerthorpe.ca; 'Teri Pelletier' <cao@millet.ca>; 'Shawn Patience' <cao@wabamun.ca>; cao@onoway.ca; 'Larry' <Davidson@redwater.ca>; cao@silverbeach.ca; administration@wildwillowenterprises.com; cao@smokylake.ca; villageaffice@springlakealberta.com; tgolden@stonyplain.com; 'Sharleen Horchuk' <shorchuk@stonyplain.com>; bill@townofswanhills.com; 'Village of Vilna' <vilna@mcsnet.ca>; waskvillage@mcsnet.ca; 'Peter Smyl' <petersmyl@whitecourt.ca>; 'Martin Taylor' <MTaylor@barrhead.ca>  
**Cc:** 'Doug Thomas' <dt1315@live.com>; 'Stacey May' <SMay@devon.ca>; 'Lisa Makin' <lmakin@fortsask.ca>; 'Leo Chapdelaine' <mrchap@shaw.ca>; richard.barham@crasc.ca  
**Subject:** AGM Invite Letter-2019

Good Afternoon to you all,

I am attaching for your information the details of the Capital Region Assessment Services Commission's (CRASC's) Annual General Meeting (AGM).

If you are not the proper recipient of this information please pass it on to the person who should have received it and please let me know who that person is.

Thank you very kindly and have a great week.

Archie.

Archie Grover, Manager  
Capital Region Assessment Services Commission  
11810 Kingsway Avenue NW  
Edmonton AB T5G 0X5  
Telephone (780) 438-2052

September 30, 2019

**RE: C.R.A.S.C. 2019 ANNUAL GENERAL MEETING**

This letter will serve as official notification that the Annual General Meeting of the Capital Region Assessment Services Commission will be held on, **Friday November 1, 2019 in the St. Michael Room** of the Chateau Louis Hotel and Conference Centre, 11727 Kingsway, Avenue, Edmonton. The Chairman and the Board of Directors invite you to join them at a buffet luncheon beginning at 12 noon.

Please make every effort to have your municipality represented. **IT IS IMPERITIVE THAT WE HAVE A QUORUM PRESENT FOR THIS MEETING.**

Please ensure that your appointed Council representative and the alternate member are advised of the date and time of this meeting so that he/she can make arrangements to attend. Although both elected and administrative persons are invited to attend only elected persons are entitled to vote.

The agenda for this meeting and the minutes of last year's annual meeting will be sent to you a couple of weeks prior to this annual meeting.

Sincerely,

Archie R. Grover, Manager  
Capital Region Assessment Services Commission



Government  
of Canada

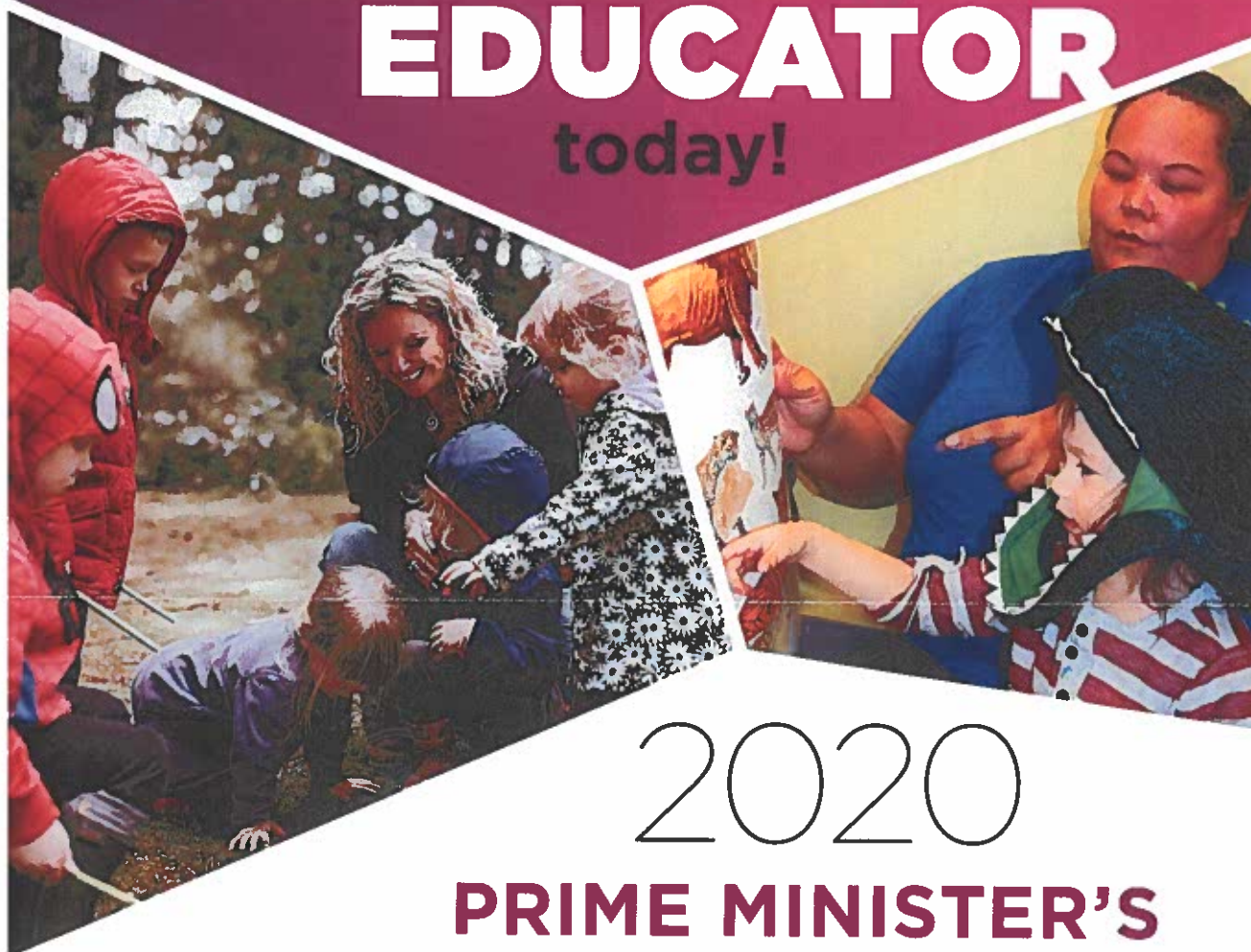
Gouvernement  
du Canada

Canada

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# 2020

## PRIME MINISTER'S AWARDS

- Teaching Excellence
- Teaching Excellence in Science, Technology, Engineering and Math (STEM)
- Excellence in Early Childhood Education

### **NOMINATION DEADLINE:**

**January 14, 2020, at 11:59 a.m. (Pacific time)**

Funded in part by:



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